



**FUTURE
UNIVERSITY**

Learn • Assimilate • Transcend

Ordinances of Future University, Bareilly

VOLUME: 1

(Under Uttar Pradesh Private Universities Act, 2019)

(Ordinance No. 01 to 43)

Implemented from Session 2024-25

Approved by:

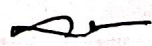
Academic Council of Future University

Executive Council of Future University

INDEX

S. No.	Ordinance Number	Description	Page No
1	Ordinance No 1	Preliminary	3 - 6
2	Ordinance No 2	Admission, Enrolment and Migration	7 - 10
3	Ordinance No 3	Examination and Evaluation	11 - 14
4	Ordinance No 4	Manner of Appointment, Terms and Conditions of Service of Teachers Appointed by The University	15 - 20
5	Ordinance No 5	Code of Ethics and Conduct	21 - 24
6	Ordinance No 6	Responsibilities and Authorities of the Deans of the University of students	25 - 28
7	Ordinance No 7	Hostel Accommodation for Students	29 - 33
8	Ordinance No 8	University Fees	34 - 34
9	Ordinance No 9	Ordinance pertaining to Ruration to be paid to the Examiner, Moderator, Invigilator and Tabulator	35 - 35
10	Ordinance No 10	Ordinance for Degree of Doctor of Philosophy (Ph.D.)	36 - 51
11	Ordinance No 11	University Ordinance for Promotion of Academic Integrity and Prevention of Plagiarism	52 - 59
12	Ordinance No 12	Staff of the University	60 - 62
13	Ordinance No 13	Bequests, Donations, Endowments and Transfers for Award of Fellowships, Scholarships, Stipends, Medals and Prizes	63 - 64
14	Ordinance No 14	Manner of co-operation and collaboration with other universities and Institutions of higher education	65 - 65
15	Ordinance No 15	Ordinance For Annual Convocation	66 - 70
16	Ordinance No 16	Medium of Instruction & Examination	71 - 71
17	Ordinance No 17	Award of fellowships, scholarships, medals and prizes	72 - 72
18	Ordinance No 18	Ordinances Pertaining to the Appointment and Emoluments of Employees, other than those for whom a provision has been made in the statutes;	73 - 74
19	Ordinance No 19	Creation, composition and functions of any other body which is considered necessary for improved the academic stature of the university	75 - 75
20	Ordinance No 20	Ordinances Pertaining to Establishment of Center of Studies, Boards of Studies, Interdisciplinary Studies, Special Centers, Specialized Laboratories and other Committees	76 - 77




Registrar
FUTURE UNIVERSITY
Bareilly

21	Ordinance No 21	Faculty/Staff Evaluation and Appraisal	78 – 81
22	Ordinance No 22	Student Grievance Redressal	82 – 84
23	Ordinance No 23	Implementation of NEP-2020 Guidelines for Curriculum Design	85-91
24	Ordinance No 24	Ordinance related to University Library	92 - 96
25	Ordinance No 25	Multiple Entry Admission and Credit Transfer	97 - 99
26	Ordinance No 26	Purchase Policy and Purchase Ordinance for Future University	100-103
27	Ordinance No 27	Moderation Policy for Evaluation of Answer Booklets	104-105
28	Ordinance No 28	PERIOD FOR RETENTION	106-107
29	Ordinance No 29	Modifications in Subject Code	108-112
30	Ordinance No 30	Ordinance For Diploma In Engineering Programme Of The University	113-119
31	Ordinance No 31	Ordinance For The Bachelor Of Technology (B.Tech.) Programme Of The University	120-127
32	Ordinance No 32	Ordinance For The Bachelor Of Business Administration (BBA) Programme Of The University	128-132
33	Ordinance No 33	Ordinance For The Bachelor Of Computer Applications (BCA) Programme Of The University	133-139
34	Ordinance No 34	Ordinance For The Master Of Business Administration (MBA) Programme Of The University	140-147
35	Ordinance No 35	Ordinance For The Master Of Computer Applications (MCA) Programme Of The University	148-154
36	Ordinance No 36	Ordinance For The Bachelor Of Science (B.Sc.) Programme Of The University	155-160
37	Ordinance No 37	Ordinance For The Bachelor Of Pharmacy (B.Pharm.) Programme Of The University	161-181
38	Ordinance No 38	Ordinance For The Diploma In Pharmacy (D.Pharm.) Programme Of The University	182-193
39	Ordinance No 39	Ordinance For The Bachelor Of Ayurvedic Medicine And Surgery (BAMS) Programme Of The University	194-194
40	Ordinance No 40	Ordinance For The Bachelor Of Science In Nursing (B.Sc. Nursing) Programme Of The University	195-203
41	Ordinance No 41	Ordinance For The Bachelor Of Commerce Programme Of The University	204-204
42	Ordinance No 42	Ordinance of Branch Transfer	205-205
43	Ordinance No 43	Ordinance For The Master Of Pharmacy (M.Pharm.) Programme Of The University	206-242
44	Appendix A	Regulatory bodies	A1 - A1
45	Appendix B	Board of Studies	A 2 – A3
46	Appendix C	Courses of Studies & Syllabus	A4 –A5

[Handwritten Signature]

Registrar
FUTURE UNIVERSITY
 Bareilly

47	Appendix D	Incentive Marks for N.C.C., N.S.S., Games & Sports & other Extracurricular Activities of students	A6 – A6
48	Appendix E	Internal Complaint Committee (ICC)	A7 – A7
49	Appendix F	Student Evaluation & Evaluation Methodology	A8 – A8
50	Appendix G	IQAC	A9 – A9
51	Appendix H	Admission Policy for Foreign Students	A10 – A13
52	Appendix I	COMPUTATION OF SGPA, YGPA AND CGPA	A14 – A15

fgt


Registrar
FUTURE UNIVERSITY
 Bareilly

ORDINANCE No - 01

PRELIMINARY

(Established by Act no 3 of 2024 Passed by the U.P. State Legislative)

In exercise of the powers conferred under section 35 of the Uttar Pradesh Private Universities Act 2019 (UP Act 12 of 2019) and the Future University Bareilly, Uttar Pradesh Statutes, 2024, the Executive Council of the Future University Bareilly, Uttar Pradesh makes the following ordinances, namely: **-Ordinances of Future University Bareilly, Uttar Pradesh (India)**

1.1. Short Title and Commencement:

- (i) These ordinances may be called the Future University Bareilly, Uttar Pradesh First Ordinances, 2024.
- (ii) They shall come into force with effect from date of approval of the Executive Council
- (iii) The words and expressions used and not defined in these ordinances but defined in the Act and the Statutes and the Uttar Pradesh Private Universities Act 2019 shall have the same meanings assigned to them in the Acts and Statutes.

1.2 Definitions:

In these ordinances, unless the context otherwise requires –

- i. “ABC” means Academic Bank of Credit
- ii. “Act” means the Uttar Pradesh Private Universities Act, 2019.
- iii. “Aggrieved Student” means a student, who has any complaint in the matters relating to or connected with the grievances defined under these Ordinances.
- iv. “APAR” means Automated Permanent Academic Account Registry
- v. “BOS” means Board of Studies of a Department/ School as prescribed by the Statutes.
- vi. “Class” means specific group of students meeting for specific instructional purposes that may include a lecture, tutorial, practical, workshop session.
- vii. “Clause” means duly numbered Clauses of these Ordinances.

Members of Draft Committee

Approved by AC & EC of Future University

3 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- viii. **"Commission"** means the University Grants Commission established under the UGC Act, 1956.
- ix. **"Continuing Student"** means a student who has completed at least one semester prior to the current semester.
- x. **"Course detail"** means the detailed teaching scheme of a course.
- xi. **"Course"** means a component of a programme. All courses need not carry the same weightage. The courses shall define learning objectives, learning outcomes, and evaluation scheme. A course shall be designed to comprise lectures/ tutorials/ laboratory work/ field work/ outreach activities/ project work/ vocational training/ viva/ seminars/ term papers/ assignments/ presentations/ self-study, etc. or a combination of some of these.
- xii. **"Credit"** determines the number of hours/ periods of instructions required per week. One credit is equivalent to one hour/ period of teaching (lecture or tutorial) or two hours/ periods of practical work/ field work per week.
- xiii. **"Declared Admission Policy"** means such policy, including the process there under, for admission to a programme of study as may be offered by the University by publication in the prospectus of the University.
- xiv. **"Department"** means the Department of Studies and includes Centre of Studies and Research.
- xv. **"Disciplinary Probation"** refers to the status assigned to a student on committing an act of misconduct, academic or otherwise and once assigned, the student remains on disciplinary probation for the period decided by the Vice Chancellor.
- xvi. **"Enrolment Number"** means a unique number allotted as System ID, to a student on his admission in the University. Enrolment number/ System ID remains unchanged throughout the duration of student's stay at the University.
- xvii. **"ESE"** means End-Semester Examination.
- xviii. **"Ex-Student"** means a student who has failed in a course(s) after appearing in final year/ semester examinations and who registers afresh to pass the said course(s) on payment of the prescribed fee.
- xix. **"Expulsion"** means the permanent removal of a student from the University rolls with the prohibition on future enrolment.
- xx. **"Faculty Board"** of each School of studies shall be constituted as per the provision of Section 25 of the Statutes.
- xxi. **"Fresher"** means a student who is matriculated into a programme for the first time.

gsh

Ordinances of Future University, Bareilly.

- xxii. **"Faculty or School"** means an institute or school established by the University in accordance with its Act and the Statutes.
- xxiii. **"Government"** means Government of Uttar Pradesh.
- xxiv. **"He"** includes She and **"His/ Him"** includes Her.
- xxv. **"LTPC"** means hours of Lecture, Tutorial and Practical per week and **"C"** refers to the total credit of a course.
- xxvi. **"Matriculation"** means registration of provisionally admitted students in the concerned Department/ School.
- xxvii. **"Mentor"** means a faculty member who acts as counselor, guide and motivator to a group of students (mentees) assigned to him. He also acts as career guide to his mentees and advises them on course specific and programme specific information.
- xxviii. **"MEME"** means Multiple Entry and Multiple Exit.
- xxix. **"MSE"** means Mid-Semester Examination.
- xxx. **"NCrF"** National Credit Framework
- xxxi. **"NEP"** means National Education Policy-2020.
- xxxii. **"NHEQF"** means National Higher Education Qualification Framework
- xxxiii. **"NSQF"** National Skill Qualification Framework
- xxxiv. **"Practical"** includes lab work/ project/ dissertation/ field work/ studio/ jury/ moot court/ clinical posting/ survey and similar hands-on activities related to previously learnt principles/ theory in the chosen field of learning under the supervision of an expert or qualified individual.
- xxxv. **"Pre-requisites"** means conditions that must be met before a student can register for a course.
- xxxvi. **"Programme"** means an educational programme leading to the award of a Certificate, Diploma or Degree.
- xxxvii. **"Programme Detail"** means the year-wise well-structured teaching scheme of programmes which may include courses from major, minor, multidisciplinary, interdisciplinary, ability enhancement, skill enhancement, value-added, internship/ apprenticeship, capstone, community connect, project/ dissertation/ research-project, etc.



- xxxviii. **"Prospectus"** means and includes a publication in the form of a booklet or brochure, whether in print or otherwise, for providing fair and transparent information to the general public (including to those seeking admission) by the University or any authority or person authorized by it to do so on its behalf.
- xxxix. **"Roll Number"** is the number issued to every student by the Controller of Examinations and shall remain valid for the total duration of the Programme.
- xl. **"Rustication"** from the University means the withdrawal of right to access to the entire premises and facilities of the University campus for a specified period and/ or till the fulfillment of specified conditions.
- xli. **'Section'** means a section of the Act;
- xl.ii. **"Student Grievance Redressal Committee"** (SGRC) means committee(s) constituted under this Ordinance at the level of the University, for dealing with grievances of the students.
- xl.iii. **"Semester"** shall consist of 15-18 weeks of academic work equivalent to 90 teaching days.
- xl. iv. **'Statutes'** means the Future University Bareilly Uttar Pradesh Statutes, 2024;
- xl. v. **"Student"** means a person enrolled or seeking to be enrolled in a programme of the University.
- xl. vi. **"Suspension"** from the University means withdrawal of the right to access to all or some of the facilities or premise of the University as an interim measure, pending further investigation.
- xl. vii. **"Syllabi"** means details of the course and includes description of nature, duration, pedagogy, syllabus, eligibility and related details.
- xl. viii. **"Tutorial"** means courses involving problem-solving and discussions relating to a field or discipline under the guidance of qualified personnel in a field of learning, work/ vocation, or professional practice.
- xl. ix. **"University"** means the Future University established under Uttar Pradesh Private Universities Act, 2019.



ORDINANCE No -02

ADMISSION, ENROLMENT AND MIGRATION

2.1 Definitions:

In this Ordinance, unless there is anything repugnant in the subject or context;

- i. **"Equivalent Examination"** means an examination which has been conducted by;
 - (a) Any recognized Board of Higher Secondary Education, or
 - (b) Any Indian University/Board other than this University incorporated by any law in force for the time being and recognized by this University as equivalent to its corresponding examination.
 - (c) Any other foreign qualifications considered equivalent by the appropriate authority of the University.
- ii. **"Qualifying examination"** means an examination, the passing of which makes a student eligible for admission to a particular year in a program of study leading to Bachelors, Post- Graduate Degree, Doctorate Degree, Diploma or Certificate of Future University, Bareilly (Uttar Pradesh)
- iii. **"NRI student"** means a student who is an Indian passport holder or dual citizen and has passed his/her last qualifying examination abroad or from any Indian University/ Board as in 2.1 (ii)

2.2 Admission Procedure:

As per the provisions of the section 12 of the Uttar Pradesh Private University Act-2019 and Statutes No. 29 of the First Statutes of the Future University, there shall be an Admission Committee. The composition of the Admission Committee shall be as per the Statutes.

Functions of the Admission Committee shall be as prescribed in the Statutes.

- i. The admission criteria recommended by the Admission Committee and approved by the University authorities shall be followed for admission in university in all the programmes of studies Admission process as framed by the University from time to time shall be applicable for admission to all courses/programs.
- ii. Admission to various courses/programs of study at the University shall be made on the basis of merit, either through common entrance tests conducted by Future University/competitive examinations conducted by National bodies, like JEE, GATE, CAT, CUET, GMAT, NET, GRE, NMAT, CSAT etc. or as per the policies laid down by the University, State Government and/or the regulatory bodies in this regard from time to time.

Members of Draft Committee



Approved by AC & EC of Future University
7 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- iii. The application forms for admission to any course shall be accompanied by the required certificates or other documents as defined by the University for various courses/programs of study from time to time.
- iv. Admissions and seats for various special categories of students shall be as per the policies laid down by the Future University from time to time.
- v. Entry level qualification for admission to various courses/programs of study at the University shall be as per the rules, regulations, procedures and norms prescribed by the Academics Council of Future University, regulatory bodies and/or State Government from time to time
- vi. Lateral entry, as applicable, for various courses/programs of study at university shall be as per the rules, regulations and procedures prescribed by the University and/or regulatory bodies from time to time.
- vii. The students will be admitted to various programmes being offered by the University, who comply the eligibility criteria, as prescribed, and / or laid down by the Academic Council from time to time
- viii. The Vice Chancellor shall be the final authority for admission of all the students, including those pursuing research, into various courses of study in accordance with the rules framed in this regard from time to time by the university;
- ix. **NRI & International Students:**
 - a. The policy for the admissions of NRI and International students shall be as defined by the University for its Various Programs from time to time.
 - b. International students shall follow and comply with the enrollment process and fee structure as defined by the University from time to time.
- x. A student may be permitted to Transfer from one discipline of study to another discipline in this University or transfer credits as per the policies of the University laid down in this regard and subject to fulfillment of any other requirements & procedure laid down by the University from time to time.
- xi. No candidate shall be entitled to claim admission as a matter of right. It shall be right of the University to refuse admission to a student without assigning any reason whatsoever.
- xii. At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- xiii. Anyone who has been suspended, rusticated, debarred, expelled etc. by a competent authority of the University shall be prohibited from claiming admission in any course whatsoever.

Members of Draft Committee



Approved by AC & EC of Future University

8 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

Similarly, no person, who is under sentence or expulsion or rustication from another institution/university, shall be admitted to any course of study during the period for which the sentence is in operation.

- xiv. The University shall to recognize the degree conferred by other Universities as equivalent decided by the Equivalence Committee. (for the purpose of admission to a programme being offered by the University)
- xv. The case of a candidate seeking admission to a regular course other than research and part-time courses in languages, who has given up his/her studies for three or more academic years after passing an eligibility degree/ diploma/certificate examination may be considered for admission, subject to the recommendation of the Dean of Respective faculty. The decision shall be final and binding.

xvi. **Re-Admission**

- (a) A student of the 1st Year/1st Term of any course who is detained due to not meeting the academic requirements, may be allowed to continue with the course of studies as a fresh student as per rules for such programs.
- (b) A student of other than 1st Year/1st Semester, who has not taken the examination due to shortage of attendance, may be given re-admission in the said class of that course in the next consecutive year/semester. In case, the student fails to fulfill the requirement of attendance after being given re-admission, his/her admission shall stand cancelled.

xvii. **Late Admission:**

Late admissions may be accepted purely at the discretion of the Vice-Chancellor in accordance with instructions/guidelines on the subject.

2.3 Enrolment of Students:

- i. No person shall be admitted to any examination of the University, unless he/she has been duly enrolled/ registered as a student of the University.
- ii. The Registrar and/or Controller of Examination shall maintain a record of all enrolled students studying in the University or carrying on research work in the University.

Members of Draft Committee

Approved by AC & EC of Future University

9 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- iii. Application for enrolment as a student of the University shall be made to the Registrar and / or Controller of Examination in the prescribed format and shall be accompanied by prescribed documents, enrolment fees and late fees if applicable the enrolment fee and late fee, paid by a student shall be non-refundable under any circumstances.
- iv. The student shall be given unique and permanent enrolment number and same must be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.
- v. If a student takes a Migration Certificate to join another University, his/her enrolment to the University shall lapse until such time as he/she may subsequently return with a Migration Certificate from that University, to take admission in another program of this University. Fresh enrolment in such cases shall be necessary.
- vi. A student who is enrolled at the University may apply for a change/correction in his/her name or surname to the Registrar and /or Controller of Examination of the University with the prescribed fee (non-refundable) and shall have to follow the prescribed procedure and prevailing rules and regulations as per the law and those laid down by the University in this regard from time to time.

2.4 Migration:

Migration of students from the University to another may be granted on any genuine grounds such as completion of studies, death of parents/near relative or on medical grounds, however, the migration of Student will be governed by prevailing rules and regulations of the University and/or regulatory bodies.

2.5 Procedure of Withdrawal by The Student:

A student may withdraw his admission as specified by the University as per guidelines from UGC/ State Government on or before the prescribed date. The University will refund the deposited amount after deducting the processing fee in accordance with the guidelines issued by the concerned regulatory authority/MHRD from time to time and the Future University ordinance as applicable.

ORDINANCE No – 3

EXAMINATIONS AND EVALUATION

3.1 Registration for Examination

No student shall be admitted to any examination of the University, unless he has been duly enrolled/ registered as a student for the prescribed number of courses, except in the case of an Ex-Student.

3.2 Attendance Requirements

A student is expected to attend all the classes consisting of lectures, tutorials, labs, and workshop sessions. A student may be debarred from appearing in the examinations of one or more courses for shortage of attendance as enumerated below:

- (a) A student must have minimum 75% or Specified by Regulatory Body attendance in each course to be eligible to appear in the as in the End-Semester Examination (ESE) of that course.
- (b) Students will be given a 10% attendance benefit to participate in approved co-curricular and extra-curricular activities if prior approval has been taken from the competent authority.
- (c) In extreme cases of hardship on account of hospitalization of self, immobilization for valid reasons, or in case of natural calamity, the Dean of the Faculty may recommend attendance to the extent of 10%, provided the claim is duly supported by requisite documents to the satisfaction of the Dean concerned/ the medical committee constituted by Dean Academic Affairs for which the case is referred to.
 - i. In case of hospitalization, complete medical treatment records of the hospital, may be verified by the University.
 - ii. In case of natural calamity, the official government notification relating to the calamity in the concerned region will suffice.
- (d) Irrespective of whether a continuing student has registered late or on time, calculation of attendance shall be based on all the classes held, and not from the date on which the student has registered, unless otherwise decided by the Dean Academic Affairs.
- (e) If a student is eligible for the End-Semester Examination based on attendance in the class, but is not able to take the examination due to any reason, then he/ she can appear in that ESE at the next time. He/she will not need to take classes again and the marks earned by him in the CA and MSE shall be taken into account while determining overall marks in the course.
- (f) In Case a student has been allowed to change the course or programme during the current semester, the classes attended in previous course/programme will also be considered in the



calculation of attendance, and the eligibility for appearing in examinations will be determined accordingly.

3.3 Debarring from Examination

- i. A student who has less than 75% attendance or as specify regulatory body will not be able to take the End Semester-Examination (ESE) and such students will be designated as 'debarred' students.
- ii. A debarred student shall be awarded 'DEB' grade in the End-Semester Examination.

3.4 Evaluation and Grading Policy

- (i) For all Council-based Programmers, the University shall follow the rules and regulations of the respective Councils for assessment and evaluation.
- (ii) The guidelines for an efficient, transparent and fair evaluation of students including the conduct of the semester examinations, shall be prepared by the Examination Committee and the conduct of the semester examinations shall be managed by the Examination Sub-committee in the concerned discipline and shall be coordinated by the Examination Committee.
- (iii) Subject to the provisions made by Central Regulatory Bodies and other competent authorities, the performance of students, both in continuous evaluation as well as term-end examination for each programme, will be as per the provisions of respective courses, recommended by Board of Studies, approved by Academic Council and Executive Council.
- (iv) The candidate may apply for scrutiny of marks on payment of requisite fee within a month from the date of issuance of the Mark-sheet.
- (v) Board of Studies shall draw up panels separately for paper-setters, moderators and examiners, for each course and submit them to the Examination Committee who shall appoint the paper-setters, moderators and examiners from such panels for a period not exceeding three years.

Provided that the Professors and Associate Professor (working or retired) and those persons only who have attained at least 5 year of academic experience shall be eligible for inclusion in the panel:

Provided further that the Vice-Chancellor, in special circumstances may appoint paper-setter, moderators and examiners etc. in anticipation of the approval of the Examination Committee

3.5 Conduct of Examinations

After-being Registrar/ in the University, each student will be required to fill in the Examination Form and submit the same within the prescribed time-limit alongwith requisite Examination Fee for the course concerned to the controller of Examinations.



- i. The remuneration to be paid to paper setters, moderators, examiners and evaluators of student's assignments, answer scripts, projects, etc. shall be fixed by the Executive Council and academic council from time to time on the recommendation of the Finance Committee.
- ii. The remuneration to be paid to various categories of persons appointed for the conduct of Examinations shall be such as may be prescribed by the Executive Council and academic council from time to time on the recommendation of the Finance Committee/Fee Committee.

3.6 Examination Committee

- (i) The University shall constitute an Examination Committee at the University level and Examination Sub-Committees at the department level.
- (ii) No person shall serve as a member of Examination Committee as well as Admission Committee at any time simultaneously except the ex-officio members.
- (iii)(a) Deans of Faculties and Conveners of Board of Studies of discipline concerned, not already members of Examination Committee, may be associated with the Examination Committee by the Vice-Chancellor when considered necessary without right to vote.
- (b) It shall be lawful for the Examination Committee to co-opt one or two members from amongst the members of the Academic Council / Executive Council as it thinks necessary.
- (iv)(a) Save as otherwise provided in the rules or regulations made by respective Regulatory Bodies, with a view to improving the result, a candidate may be allowed to appear in one subject in any part of the undergraduate examinations and in any one paper of the post-graduate or second-degree examination in next examination conducted by the University on payment of prescribed fees.
- (b) Students shall be promoted to next or higher class of the course as per the regulations of Central Regulatory Bodies / University regulations/ recommendations of BOS approved by Academics Council.

3.7 Use of Unfair Means

An Examination Manual shall provide for what constitutes use of unfair means and penalties there for.

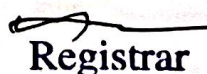
- (a) If the material not relates to the paper, the Examinee shall be exempted with warning.
- (b) If the material relates to the paper but no content has been copied, the said paper of the Examinee shall be cancelled and he/she shall be entitled for the Examination of this paper with the next Examination.

Members of Draft Committee



Approved by AC & EC of Future University

13 | Page


Registrar

**FUTURE UNIVERSITY
Bareilly**

- (c) If the material relates to the paper but any or whole part of the content has been copied, the said paper of the Examinee shall be cancelled and he/she may be debarred for one year from the Examinations of the University/or decision by the UFM Committee.
- (d) If an Examinee found guilty of misbehavior, he/she may be debarred for lifelong from the Examinations of the University and his/her Enrollment may be cancelled. The cases of UFM shall be enquired by the sub-Committee of the Examination Committee & the final decision on the report shall be taken by Hon'ble Vice-Chancellor in anticipation of the Examination Committee.

3.8 Evaluation of Answer Scripts and Result compilation/Grading

Controller of Examinations shall codify each answer sheet before supplying same for evaluation. This requirement may be dispensed with approval of the Vice Chancellor.

(i) Process for evaluation and submission of answer scripts

- (a) Answer scripts of the respective question papers shall be normally evaluated by faculty members teaching the subject as per name given by dean along with the Course Coordinator(s) concerned.
- (b) Course Coordinator(s) shall allot specific questions to the faculty members evaluating answer script. The Course Coordinator(s) will be responsible for entry of the marks, grades in the result sheet/ERP system as well as submission of the result to the Controller of Examination.
- (c) After evaluation, it is necessary to show the answer scripts to the students concerned for maintaining the transparency before submission to the examination section.
- (d) All answer scripts shall be submitted to the (Examination Section) immediately after the declaration of the result/ or as per schedule announced.

(ii) Grading of the subject

The grading shall be carried out as per the Grading System defined by the University. Grading for each course shall be finalized/ moderated by the grading committee of the department and normalized by the Moderation committee.

(iii) Approval of Result

All results after departmental moderation shall be sent to the Vice Chancellor for approval. After approval, it will be published for all the students concerned

(iv) Declaration of Result;

Term /Semester wise final result will be announced within 15 (fifteen) days of culmination of end term examination. A notice to this effect will be put in the University website.

ORDINANCE No – 04

MANNER OF APPOINTMENT, TERMS AND CONDITIONS OF SERVICE
OF TEACHERS APPOINTED BY THE UNIVERSITY

4.1 Short Title and Application:

- i. This Ordinance may be called Future University Ordinance for Appointment, terms and conditions of service of teachers appointed by the University
- ii. This shall apply to teachers which shall include Professors, Associate Professors, Assistant Professors, Readers and Lecturers and such other posts of the University as may be treated at par with teachers by the Board of Management.
- iii. The terms and conditions of service of the teachers appointed by the University shall be those as embodied in the Agreement of Service annexed hereto which every teacher of the University appointed on regular basis shall be required to enter into.

4.2 Definitions:

Words and expressions used in this Ordinance shall have the meanings assigned to them in the Act and the First statutes, unless the context otherwise requires.

4.3 Recruitment:

- i. Subject to the fulfillment of the requirements as prescribed in the Recruitment Rules for each post, all permanent posts of teachers shall be filled by direct recruitment through advertisement and selection on the basis of merit by duly constituted selection committees after interviewing the candidates. The appointments will be made after approval of the Executive Council on the recommendations of the Selection Committees through the Academic Council. Appointments may also be made on the recommendation of a selection committee for a particular post by considering the candidature in absentia in any special case.
- ii. Reservations - Reservation of posts for candidates belonging to Scheduled Castes / Scheduled Tribes / Other Backward Classes / Handicapped and other special categories shall apply to such posts, as are to be filled by direct recruitment, as per the instructions issued by the U.G.C. or statutory instructions, as the case may be. However, no vacancy will be left for reserved category if candidate for the same are not available at the time of selection.

4.4 Medical Fitness:

On First Appointment

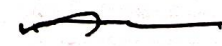
Every teacher, on his first appointment in the University through direct recruitment on regular basis shall be required to produce a medical certificate of fitness in the prescribed form from the competent authority of a Govt. hospital of Govt. of Uttar Pradesh or Govt. of India. In

Members of Draft Committee



Approved by AC & EC of Future University

15 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

case s/he is not declared fit by the medical officer, the candidate may prefer an appeal within a month against the findings of the medical officer examining him/her, to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate to a medical board of a for undergoing fresh Medical Examination and the decision of the Medical Board shall be final.

Provided that in case where a teacher has already been medically examined by a medical authority of a Govt. hospital for his previous appointment and if the required standard of medical fitness for the new post is the same, he shall not be required to undergo a fresh medical examination.

4.5 Joining Time:

The joining time shall be according to the rules as specified in the regulations.

4.6 Declaration of Age:

A candidate shall make a declaration of his age to the University at the time of his entry into service, based on his matriculation or equivalent certificate. After the declaration of age and acceptance of the same by the University, it shall be legally binding on him and no revision of age shall be allowed to be made, at a later date for any purpose whatsoever.

4.7 Whole Time of An Employee:

- i. Unless otherwise expressly provided for, the whole time of a teacher shall be at the disposal of the University and he/she shall serve the University in such capacity and in such a manner and at such places as he/she may, from time to time, be directed by the University.
- ii. A teacher of the University may be called upon to perform any duty as may be assigned to him in the interest of and for the purposes of the University.

4.8 Pay And Allowances;

4.9 Annual Increments;

4.10 Career Advancement;

4.11 Counting Of Past Service

The Pay & Allowances, Incentives for Higher Qualifications, Annual Increments, Counting of Past Services and Career Advancement Scheme, shall be governed by the University's Rules and Regulation formulated on the subject matters from time to time.

4.12 Period Of Probation and Confirmation:

- i. Every teacher appointed against a permanent post shall be on probation on such post for a period of twelve months provided that the appointing authority may extend the period of probation for a period of another twelve months.
- ii. In case of a teacher appointed on probation, the appointment may be terminated by one month's notice or by payment of a sum equivalent to one month's salary by either party choosing to terminate the appointment, without assigning any reason: Provided that where the service is of less than three months, neither any notice nor payment of salary in lieu of notice shall be required.



- iii. During the period of probation, if a teacher is found unsuitable for holding that post or has not completed his period of probation satisfactorily, the appointing authority may, in case of a teacher appointed by direct recruitment, terminate his/her services in the University by giving one month's notice or paying him/her one month's salary in lieu of one-month notice or unexpired portion thereof, or
- iv. On satisfactory completion of the period of probation, a teacher shall be eligible for confirmation on that post subject to the conditions laid down in the Rules and Regulation, to be notified.

4.13 Seniority:

The seniority of a teacher in a particular discipline shall be determined in accordance with the following principles:

- i. Where two or more teachers are selected at the same time for appointment, seniority shall be based on the ranking given by the selection committee provided that the date of joining in case of a teacher who has been ranked higher is not later than 3 months from the date of issue of the appointment letter to him.
- ii. Where no ranking has been indicated by the selection committee and two or more teachers join on one and the same date;
 - (a) in case where such teachers are appointed from a lower post according to their inter-se seniority in the lower post, and
 - (b) in any other case, according to the age of the persons joining, the older person being deemed senior.
- iii. Save in the cases covered by sub-clauses (i) and (ii), seniority shall be determined according to the date of joining of the teacher concerned.

4.14 Temporary And Permanent Service:

- i. A teacher shall be in the temporary service of the University, until he/she is confirmed on a permanent post in the University subject to the laid down provisions in this regard.
- ii. A teacher confirmed on a permanent post in the University shall be in the permanent service of the University subject to the provisions in the Act and the Statutes.

4.15 Resignation:

Subject to the acceptance of resignation by the competent authority, a permanent or temporary teacher may, by giving notice of three months in writing to the appointing authority, resign from the service of the University.

4.16 Superannuation And Re-Employment of Teachers:

- i. Teachers in the permanent whole-time service of the University shall retire on the age of 65 years. However, there shall be a comprehensive review of the services rendered by the teachers by an Expert Committee after the age of 60 years. If on review it is found that the teacher has not performed well then, he/she would automatically stand superannuated at the age of 60 years.



- ii. The Board of Management may, on the recommendation of the Vice-Chancellor, re-employ a superannuated distinguished teacher on contractual basis beyond the age of 65 years and up to the age of 70 years. Re-employment beyond the age of superannuation shall, however, be done selectively, for a limited period of 3 years in the first instance and then for another further period of two years purely on the basis of merit, experience, area of specialization on year-to-year basis and if the Board of Management is satisfied that the services of such teacher are required in the interest of the University.
- iii. Subject to the provisions of sub-clause (2), the terms and conditions of service of a re-employed teacher including his salary and other benefits admissible to him (except leave) will be in accordance with the guidelines prescribed by the Board of Management from time to time.
- iv. A teacher who has completed twenty years of qualifying service may, by giving notice of not less than three months in writing, retire voluntarily from service on the terms and conditions as laid down in the ordinance relating to the scheme of Contributory Provident Fund-cum-Gratuity.

4.17 Superannuation Benefits:

Superannuation benefits shall be as admissible to the employees of the University under the ordinance relating to same.

4.18 Leave Rules:

Leave rules, as laid down in the regulations shall be followed for university teachers.

4.19 Performance Appraisal:

- i. Performance appraisal for teachers including self-appraisal of performance, as the case may be, shall be written in the proforma prescribed in the regulations. Performance appraisal shall be a mandatory part of the career advancement scheme.
- ii. The performance appraisal reports shall be submitted to the reviewing and accepting authorities as prescribed in the regulations.

4.20 Code Of Professional Ethics:

The code of professional ethics as laid down in the ordinances shall be applicable to all the teaching staff of the University.

4.21 Lien And Deputation:

The appointing authority may allow a teacher of the University to be on deputation to an outside agency on such terms and conditions relating to payment of leave and other contribution etc., as mutually agreed upon between the University and the borrowing authority.

4.22 Vacation:

- i. Vacation will be of such duration and dates as notified in the academic calendar of the University every year.
- ii. Teaching staff of the University and any other staff declared as such shall be entitled to avail themselves of the vacation and termed "vacation staff".
- iii. Vacation staff cannot automatically avail of the vacation. In case the exigencies so demand,

any member of vacation staff can be called for duty during vacation. In such case leave at 1/2 of the period during which he/she is asked to work during the vacation, will be credited as Earned Leave, in addition to the Earned Leave admissible to him/her as per leave rules.

4.23 Compulsory Deductions:

No deduction of any kind shall be made from the salary of a teacher except,

- i. where a teacher contributes to a duly established Provident Fund, the rules whereof have been approved by the University, the contributions to that Fund at the prescribed rate shall be deducted from his/her salary each month.
- ii. where a teacher occupies a house or other dwelling accommodation provided by the University, the amount of the license fee of that house or other dwelling accommodation shall be deducted from his/her salary each month, but where the teacher is required to occupy the house or other dwelling accommodation as part of the term of his/her engagement, the amount of rent payable shall not exceed one-tenth of his/her monthly salary.
- iii. where a teacher agrees for certain deductions like refund of advances taken from provident fund, house building advance, conveyance advance, etc., electricity and water charges in respect of a house provided by the University, deductions shall accordingly be made, or where any deductions are required to be made under any law or by an order of the Court, such deductions shall also be made.

4.24 Special Provision for Existing Employees:

Every teacher holding a regular post in the University at the time of notification of this ordinance, other than those teachers who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this statute and will be required to sign the agreement as prescribed, in case he intends to continue.

4.25 Record of Service:

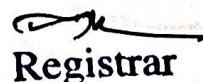
- i. There shall be a personal file for every teacher in which shall be placed all papers, records and other documents relating to his/her service in the University.
- ii. In addition to the personal file, a service book shall also be maintained in respect of each teacher in prescribed form. This shall contain a history of his/her service from the date of his/her appointment in the University including grant of increment, promotion, reward, punishment, and all other important events of his/her career. The Service Book shall also contain a leave account of the teacher showing the complete record of all kinds of leave (except casual leave) earned and availed of by him/her and the balance of leave at his/her credit.
- iii. The entries in the service book shall be authenticated by an officer authorized in this behalf by the Vice-Chancellor.

4.26 Travelling And Daily Allowances etc:

Teachers shall be entitled to travelling and daily allowance etc. according to the provisions applicable to employees of the University as notified in the regulations.

4.27 Medical Attendance and Treatment:

Teachers shall be entitled to medical facilities and reimbursement of medical expenses incurred for treatment for themselves and their families and dependents as set out in the



regulations.

4.28 Residuary Conditions of Service & Removal of Doubts:

Any matter relating to the conditions of service of teachers for which no specific provision is made in this statute, shall be determined by the Board of Management. Where a doubt arises as to the interpretation or application of any of the provisions of this ordinance, the matter will be referred to the Board of Management for a decision, which shall be final

4.3 Powers Vest in The Vice-Chancellor

All powers relating to the discipline and conduct of students and teachers and the University shall vest in the Vice-Chancellor. The Vice-Chancellor shall have the power to do all such things as may be necessary or expedient for the good government of the University and the welfare of its students and teachers.

4.3 Acts of Discipline and Misconduct

Without prejudice to the generality of the power to maintain and enforce discipline under this ordinance, the following shall amount to acts of discipline or misconduct on the part of a student of the University:

- (a) showing disrespect or failing to pay attention to any member of the teaching or non-teaching staff of the University or against any student of the University;
- (b) remaining absent from the class or any other part of the University without a valid excuse;
- (c) carrying arms or explosives, or any dangerous or inflammable substance;
- (d) misbehaving or showing disrespect towards any other student, teacher or any other person in the University;
- (e) using drugs or other intoxicants except those provided to a qualified doctor;
- (f) violation of the provisions of the Child Rights Protection Act, 1987;
- (g) indulging in or encouraging violence or any conduct which may be deemed to be a violation of the law;
- (h) violation of the rules, discipline and norms of a hostel belonging to a student of the University;
- (i) committing any offence against any member of staff or against any student of the University;
- (j) using any electronic device or any other means for cheating or for any other purpose;
- (k) using any electronic device or any other means for spreading any false information or for any other purpose;
- (l) using any electronic device or any other means for any other purpose.



ORDINANCE No - 05

CODE OF ETHICS AND CONDUCT
(FOR MAINTENANCE OF DISCIPLINE AMONG STUDENTS)

5.1 Definitions:

- i. In the ordinance, unless the context otherwise requires; "Act", "statutes", "ordinances" and "regulations" mean respectively the Future University Act, 2024 (12 of 2024), the statutes, the ordinances and the regulations of the Future University.
- ii. Words and expression used, but not defined, in these ordinances shall have the meanings assigned to them in the Act and the statutes.

5.2 Powers To Vest in The Vice- Chancellor:

- i. All powers relating to maintenance and enforcement of discipline among and disciplinary action against the students of the University shall vest in the Vice- Chancellor.
- ii. The Vice-Chancellor may delegate all or any such of his powers, as he deems proper, to such other officers and authorities of the University as he may specify in this behalf.
- iii. The powers to enquire into the indiscipline and the authority to impose action are as defined in Annexure 1.

5.3 Acts Of Indiscipline and Misconduct:

- i. Without prejudice to the generality of the power to maintain and enforce discipline under this ordinance, the following shall amount to acts of indiscipline or misconduct on part of a student of the University:
 - a) physical assault or threat to use physical force, against any member of the teaching or non-teaching staff of the University or against any students of the University.
 - b) remaining absent from the class, test or examination or any other curricular or co-curricular activity which he is expected to participate in;
 - c) carrying of, use of or threat to use, any weapon;
 - d) misbehavior or cruelty towards any other student, teacher or any other employee of the University;
 - e) use of drugs or other intoxicants except those prescribed by a qualified doctor;
 - f) any violation of the provisions of the Civil Rights Protection Act, 1976;
 - g) indulging in or encouraging violence or any conduct which involves moral turpitude;
 - h) any form of gambling;
 - i) violation of the status, dignity and honor of a student belonging to a scheduled caste or a scheduled tribe;
 - j) discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
 - k) practicing casteism and untouchability in any form or inciting any other person to do so;
 - l) any act, whether verbal or otherwise, derogatory to women;
 - m) drinking or smoking;
 - n) use of music with loud sound in hostels.
 - o) staying beyond permissible hours in room other than allocated room (one's own room)
 - p) any attempt at bribing or corruption of any manner or description;
 - q) willful destruction of the property of the University.

Members of Draft Committee

Approved by AC & EC of Future University

21 | Page



Registrar

FUTURE UNIVERSITY
Bareilly

- r) non-payment/ irregularity in payment any type of dues.
- s) behaving in a rowdy, intemperate or disorderly manner in the premises of the University as the case may be, or encouraging or inciting any other person to do so;
- t) creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
- u) causing disruption of any manner or description of the academic functioning of the University system;
- v) indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University;
- w) truancy and unpunctuality;
- x) ragging as defined in Anti-Ragging Policy of the University;
- ii. The Vice-Chancellor may amend or add to the list of malpractices under clause (1)

5.4 Penalties for Breach of Discipline:

Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as deemed appropriate by him,

- i. The Vice-Chancellor, may in the exercise of his powers aforesaid, order or direct that any student
 - a) be expelled from the University, in which case he/ she shall not be re-admitted to the University.
 - b) be, for a stated period, rusticated in which case he/ she shall not be admitted to the University till the expiry of the period of rustication; or
 - c) be not, for a stated period, admitted to a programme or programmes of study of the University; or
 - d) be imposed with the fine of a specified amount of money;
 - e) be debarred from taking a university examination or examinations for one or more years.
- ii. The Vice-Chancellor, in exercise of his powers aforesaid may also order or direct that the result of the student concerned of the examination or examinations at which he/ she has appeared, be cancelled.
- iii. However, the cases of ragging would be dealt by the provisions of the Anti-Ragging Policy of the University as specified from time to time.
- iv. In case of delayed payment of dues, the student shall be required to pay late fee fine at a rate decided by the University.

5.5 Declaration to Be Signed by A Student Are Countersigned by The Parents/ Guardian:

At the time of admission, every student shall be required to sign a declaration on oath that he/ she shall submit to the disciplinary jurisdiction of the Vice-Chancellor and authorities of the University, as the case may be.

5.6 Total Prohibition of Ragging and Penalties Therefore:

- i. Ragging in any form shall be strictly prohibited within the premises of the University or in any part of the University system as well as on public transport, or at any other place, public or private.
- ii. Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with as per provisions of the Anti-Ragging Policy of the University.

5.7 Constitution Of the Standing Committee on Discipline.:

- i) The Standing Committee on Discipline with the following composition at the level of the University shall be constituted by the Vice-Chancellor.
- ii) One Director or Senior Official nominated by the Vice Chancellor as Chief Proctor
 - i) One Dean of the Faculty by rotation for a period of 2 years.
 - ii) Deans of concerned faculty whose student(s) are involved as special invitees
 - iii) At least one lady faculty from the college/ Department of the University, if not in iii above.
 - iv) Chief Warden.

The committee constituted at the college level shall be as follows

- i) Director/Principal/Head of the Institute
- ii) Three heads of department/senior faculty members by rotation nominated by Director/Principal with approval of the Vice Chancellor, with one member being a lady faculty.
- iii) Proctor of the college.

The committee constituted for Hostel matters shall be as follows

- i) Chief Warden
- ii) Warden of each Hostel.
- iii) One Director or Senior Official nominated by the Vice Chancellor
- iv) Chief Proctor
- iii) The nominated members shall hold office for a period of two year and a vacancy occurring in the Standing Committee on Discipline shall be filled for the remaining period of the term of the member whose departure has caused the vacancy.
- iv) Three members of the Standing Committee on Discipline including the chairperson shall form the quorum.
- v) In the absence of the chairman, the senior most member of the Standing Committee on Discipline shall act as the chairperson.

5.8 Constitution Of The Anti-Ragging Committee:

The Anti-ragging Committee shall be formed as per guideline of UGC at the University level with the approval of the Vice-Chancellor:

5.9 Functions Of The Standing Committee on Discipline- University Level:

- i. The Standing Committee on Discipline shall perform the following functions:
 - i) To consider matters concerning maintenance of discipline among the students in the University.
 - ii) To enquire into acts of indiscipline or misconduct committed by a student or students whenever such cases are referred to the Standing Committee on Discipline by the Director/ Principal/ Head of the concerned institution of college/ Department, the Hostel committee on discipline and to submit their findings, conclusions and recommendations for the quantum of punishment under the provisions of this ordinance to the Vice-Chancellor or the person authorized by the Vice-Chancellor on his behalf.



Registrar

5.7 Constitution Of the Standing Committee on Discipline.:

- i) The Standing Committee on Discipline with the following composition at the level of the University shall be constituted by the Vice-Chancellor.
- ii) One Director or Senior Official nominated by the Vice Chancellor as Chief Proctor
 - i) One Dean of the Faculty by rotation for a period of 2 years.
 - ii) Deans of concerned faculty whose student(s) are involved as special invitees
 - iii) At least one lady faculty from the college/ Department of the University, if not in iii above.
 - iv) Chief Warden.

The committee constituted at the college level shall be as follows

- i) Director/Principal/Head of the Institute
- ii) Three heads of department/senior faculty members by rotation nominated by Director/ Principal with approval of the Vice Chancellor, with one member being a lady faculty.
- iii) Proctor of the college.

The committee constituted for Hostel matters shall be as follows

- i) Chief Warden
- ii) Warden of each Hostel.
- iii) One Director or Senior Official nominated by the Vice Chancellor
- iv) Chief Proctor
- iii) The nominated members shall hold office for a period of two year and a vacancy occurring in the Standing Committee on Discipline shall be filled for the remaining period of the term of the member whose departure has caused the vacancy.
- iv) Three members of the Standing Committee on Discipline including the chairperson shall form the quorum.
- v) In the absence of the chairman, the senior most member of the Standing Committee on Discipline shall act as the chairperson.

5.8 Constitution Of The Anti-Ragging Committee:

The Anti-ragging Committee shall be formed as per guideline of UGC at the University level with the approval of the Vice-Chancellor:

5.9 Functions Of The Standing Committee on Discipline- University Level:

- i. The Standing Committee on Discipline shall perform the following functions:
 - i) To consider matters concerning maintenance of discipline among the students in the University.
 - ii) To enquire into acts of indiscipline or misconduct committed by a student or students whenever such cases are referred to the Standing Committee on Discipline by the Director/ Principal/ Head of the concerned institution of college/ Department, the Hostel committee on discipline and to submit their findings, conclusions and recommendations for the quantum of punishment under the provisions of this ordinance to the Vice-Chancellor or the person authorized by the Vice-Chancellor on his behalf.



Ordinances of Future University, Bareilly.

- iii) To supervise and monitor the disciplinary climate prevailing in the University.
- iv) To take preventive and precautionary steps such as issue of notices, warnings, instructions etc. as the case may be, for the purpose of forestalling acts of individual or collective indiscipline and misconduct etc.
- v) To maintain liaison with the police authorities and the concerned departments of the Government, neighboring institutions and the concerned authorities of the University regarding maintenance of law and order in the University.
- vi) To perform such other function as may be assigned to it by the Vice-Chancellor.
- ii. The decision in each case shall be conveyed by the chairperson/ Convener of the Standing Committee on Discipline concerned or by the person authorized by the chairperson/ Convener of the Standing Committee on Discipline communicating the penalty or penalties, if any, imposed on a student or students.
- iii. The Anti-ragging committee shall take all actions as per the provisions of the Anti-ragging policy of the University and communicate the penalty or penalties, if any imposed on the student or students.

5.10 Appeal:

A student or students, who are aggrieved with the penalty imposed upon them, may appeal to the Vice-Chancellor within one week from the award of punishment, whose decision in this regard shall be final and binding on the parties.



ORDINANCE No – 06

**RESPONSIBILITIES AND AUTHORITIES OF THE DEANS OF THE
UNIVERSITY COLLEGE OF STUDIES**

6.1 Appointment:

Every Dean shall be appointed by the Vice Chancellor as per the Statute of the University.

6.2 Hierarchy:

All Deans appointed shall be next in the hierarchy of the University, if there is /are Pro Vice-Chancellor/s and if there is no Pro Vice-Chancellor then next to the Vice-Chancellor of the University as mentioned, with Seniority maintained between the various Deans, based on the date of being appointed as Dean at Future University.

6.3 Responsibilities:

Besides the responsibilities as mentioned in the Statute in general, the same have further been mentioned in various Sub-Clauses and Clauses of other Statutes and Ordinances of the University. The entire set of responsibilities alongside the needed amplification is provided in this Ordinance.

6.4 Representation on Statutory Bodies:

Deans may be nominated by the Vice-Chancellor on the Statutory Bodies of the University, namely, Governing Body, Board of Management and Academic Council as per the Statutes of the University and/or amendments thereof.

6.5 Representation On Other Boards, Committees and Panels:

- i. The Deans shall be the member of the Selection Committees of their respective Colleges and that of Screening Committee etc., as nominated by the Vice Chancellor from time to time.
- ii. Deans shall also be the member of the Evaluation Committee / DPC constituted for confirming the faculty of their respective Colleges.
- iii. The Deans shall be the Convener and the Chairman of the Board of Studies and the College Research Committees that may be constituted for their respective Colleges. They shall also act as the Chairman of the Selection Committees that may be constituted for selection of JRF/SRF/Project Fellow/ Other academic staff for any of the research projects being pursued by any of the faculty of the concerned Colleges.
- iv. As provided in the University's Ordinance, the Deans may be nominated to represent their respective Colleges on any of the Boards/ Committees constituted by the Vice-Chancellor for carrying out any academic activity of the University.
- v. Deans may also be nominated to represent their respective Colleges on the Board of Discipline.

Members of Draft Committee

Approved by AC & EC of Future University

25 | Page



**Registrar
FUTURE UNIVERSITY
Bareilly**

Ordinances of Future University, Bareilly.

- vi. Dean/s may be nominated by the Vice Chancellor to act as Chairman/ Member of a Board / Committee of the University to address any academic, administrative, disciplinary and / or a financial matter as per requirement.
- vii. Dean/s may also be nominated to a committee constituted by any outside academic/ administrative institution for representing the University.

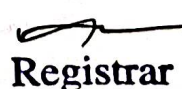
6.6 Academic Responsibilities & Authorities:

- i. Deans shall be responsible for implementing the Vision and Mission of the University in their respective Colleges.
- ii. Deans shall be the Principal Academic Executive Officer for their respective Colleges and shall exercise supervision and control over the affairs of their respective Colleges for implementing the decisions taken by the different Statutory Bodies of the University and the Vice-Chancellor of the University.
- iii. Subject to the various provisions as laid down in the University's Act, Statutes, Ordinances, Regulations, Policies and the decisions of the competent authorities, Deans shall be responsible for the maintenance of standards of education and examinations in their respective Colleges
- iv. Deans shall also be responsible for the proper constitution of the Statutory Bodies of their respective Colleges such as Faculty Board, Board of Studies, College Research Committees and any other Body that may be provided for under any Statute/ Ordinance besides convening their meetings as per laid down procedure and periodicity. Further, they shall also be responsible for notifying and maintaining the records of such meetings.
- v. The Deans shall be responsible for an overall academic development of their respective College including the formulation and updation of academic curriculums for the programmes conducted by them, determination of an appropriate mix of pedagogies, research activities, including the Ph.D. programme/s and interface with industries, other academic and research institutions / concerned statutory body/ bodies. While overseeing the implementation of different academic programmes, they shall also be responsible for maintaining an optimal balance between curricular and co-curricular activities (including extension services) of their respective College.
- vi. Deans shall also act as Nodal Officer in so far as the coordination is required for academic, research and administrative activities within their College and the University and the monitoring mechanism that may be laid down by the University from time to time.
- vii. Deans shall be responsible for maintaining warranted punctuality and discipline both in the faculty and students of their respective Colleges through strict adherence to time table, attendance records and initiating disciplinary action/s, etc.
- viii. Deans shall ensure the availability of required faculty, including the guest faculty, and shall distribute the teaching work load as per the norms prescribed by the University. The requirement in respect to the entire faculty may be assessed well in advance and the same may be got approved from the Vice Chancellor so that their recruitment / appointments are finalized latest by the close of June for each academic session; this exercise must ensure providing of a minimum period of three months for the University for the completion of the recruitment process.
- ix. The Deans shall also act as the Chairperson of the Academic Equivalence Committee for their respective Colleges.

Members of Draft Committee

Approved by AC & EC of Future University

26 | Page



Registrar
FUTURE UNIVERSITY
Bareilly

- x. The Dean shall be the nodal point and responsible for ensuring that all required data is maintained enabling the College to meet the expectation of various ranking authorities like NAAC, NIRF, NBA etc., as decided by the Vice Chancellor.
- xi. The Deans shall also ensure that research, consultancy and extension activities assigned to their respective Colleges are accomplished within the given time frame besides ensuring financial accountability for these activities as per the laid down procedure and norms of the University.
- xii. Deans shall ensure that duly approved lists of examiners and academic experts are provided to the examinations and establishment branches preferably on academic year basis.
- xiii. Deans shall act the Chairman of the College Library Committees of their College and as such they would ensure the timely availability of the required books in the University Resource Centre.
- xiv. Deans shall be responsible for maintaining discipline among the students of their respective Colleges in general, and in respect to their attendances, in particular. The student/s whose attendance/s are likely to fall short, should be intimated well in advance so that they are provided with an opportunity to improve their respective attendance records.
- xv. Deans should convene the meetings of the faculty members of their respective College at frequent intervals so as to enable every faculty member to contribute his/her best to the promotion of academic and research cause of their respective College.

6.7 Administrative Responsibilities:

- i. The entire teaching and non-teaching staff, irrespective of their designation, shall be under the direct administrative control of the Deans of their respective Colleges in so far as conduct of academic programme/s and coordination with other Colleges and administrative departments is concerned.
- ii. Deans shall be responsible for granting of casual leave, including grant of special casual leave for attending any seminar / workshop/ conference, etc., for all teaching and non-teaching staff as per rules on the subject notified separately; they shall, however, act as recommending authority for the grant of all other kinds of leaves. Provided further, the Deans shall be responsible for conveying the Personnel Branch of the University at least 10 working days in advance prior to the scheduled departure in case any faculty member is granted any special casual leave (including duty leave) for examining their admissibility and the corresponding financial liability.
- iii. Deans should provide necessary guidance to the concerned faculty of their respective College for filling up of the formats prescribed for Faculty Appraisal and Development System / CAS.
- iv. Deans shall have the authority to grant approval to the faculty of their respective Colleges for attending mandatory Orientation / Faculty Development Programmes within India provided such programmes are scheduled in summer / winter vacations; however, if such programmes are spread over to the University's academic session, then the prior approval of the Vice-Chancellor shall invariably be required. Further, the financial expenditure shall require the prior approval of the competent authority of the University.

Members of Draft Committee

Approved by AC & EC of Future University

27 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- v. All correspondence concerning with grant of leave and other personnel matters including complaints against the Dean, that may be initiated by any faculty and staff of the respective College, shall be routed through the Office of the Dean. The correspondence received from the different Colleges, without having routed through respective Deans, shall not be entertained by the Competent Authorities of the University. Deans shall, however, ensure that no correspondence is withheld beyond a reasonable time (normally two days) and the same is forwarded to the concerned authorities of the University.
- vi. Deans shall act as the Custodian of the records and other stocks and capital assets for their respective Colleges including maintaining a proper register for the capital assets.
- vii. Deans shall act as Redressal Officer for all kind of grievances of the students of their respective Colleges aside acting as a Coordinating Officer between the respective Colleges and the Administrative Branches of the University

6.8 Financial Responsibilities:

- i. Preparing the Budget of the College for each financial year and submission of the same latest by the close of December 31 ; these Estimates should cover both Plan and Non-plan Expenditures for the College and should cover the anticipated recurring and non-recurring expenditures under both the Heads as per the developmental plan for the College ; if need be, Revised Estimates for each financial year be forwarded to the University by the College latest by the close of January 31st each financial year.
- ii. Exercise such financial powers as approved by the Finance Committee.
- iii. Making disbursement of honorarium to the entire faculty, engaged both from within the College and outside academic/ corporate world as Guest Faculty for the conduct of Weekend Programmes as per the norms and policy of the University. However, the Dean shall obtain prior approval of the Vice-Chancellor for engaging the faculty (both from within the College and outside academic/ corporate world as guest faculty) in writing and the disbursement shall be made only after proper verification by a Committee, comprising of the coordinator and two other faculty members of the concerned College and headed by the Dean.
- iv. Proper accounting, documentation and utilization of the funds allocated by the University under the budget head of 'imprest'.
- v. Acting as the Chairman of the 'Justification Committee' and 'Purchase Committee' for all purchases done by the College including the purchases under sponsored research projects wherever prescribed as per the rules of the funding agency.
- vi. Carrying out the stock verification of all the items of the Register for Capital Assets annually and prior to the close of March 31st each year.

6.9 Staff:

One Steno/ Assistant shall be posted to assist the Deans for their respective College for carrying out the correspondence and dealing with the academic, administrative and other financial matters. Additional staff may be provided to the Offices of the Deans of the respective College after assessing the requirements as justified by the Dean.

6.10 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor shall take a decision. However, he may obtain the opinion/advice of a committee consisting of any or all the Deans of the Colleges. The decision of the Vice- Chancellor shall be final.

Members of Draft Committee

Approved by AC & EC of Future University
28 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE NO – 07

HOSTEL ACCOMMODATION FOR STUDENTS

General:

- i. There shall be hostel for resident students. Each Hall of Residence may, consist of more than one Hostel, as may be allocated.
- ii. Each of the Hostel may be given such names as decided by the Management.
- iii. Students will be admitted to the Hostel subject to availability of seats. Students desirous of staying in the campus will be separately accommodated in the Boys' and Girls' Hostel.
- iv. The students residing in the University Hostel shall pay such charges as may be prescribed by the Management from time to time.
- iv. All halls combined shall have a Chief Warden who shall be appointed by the Vice-Chancellor for a specified period and on such terms and conditions as may be prescribed by the Management from time to time.
- vi. Each Hostel shall have Warden(s), who shall be appointed by the Vice- Chancellor for a specified period on such terms and conditions as may be prescribed by the Management from time to time.
- vii. The Warden shall ordinarily be required to stay in the Warden's room during the tenure of his office.
- viii. Every hostel shall maintain such Register and records, as may be prescribed by the university, and shall furnish such statistical information as the university may require, from time to time.
- ix. Every resident shall have to observe discipline as per the hostel rules and standing orders.
- x. Duties of Chief Warden and Warden shall be prescribed and may include:
 - a. Supervise the Hostels in his/her hall/Hostel in matters relating to the overall functioning, the resident students' welfare, and discipline;
 - b. Inspect periodically the Hostels and be in contact with the Wardens, staff and students; be individually and collectively responsible for the smooth functioning of the Hostels;
 - c. Permit stay of any guest according to the Hostel Rules;
 - d. Ensure that the resident students in his/her charge observe the rules framed by the University relating to the maintenance of discipline and decorum in the Hostel; and shall promptly report to the Dean of student welfare all cases of misbehavior, indiscipline and sickness of the resident students in his/her charge;
 - e. Ensure maintenance of discipline and decorum in the premises of the halls of residence; have

Members of Draft Committee

Approved by AC & EC of Future University

29 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- the power to take disciplinary action, including the ordering of eviction of a resident from the Hostel; take disciplinary action against a resident student for keeping any unauthorized guest, take action for the eviction of resident students in consultation with DSA;
- f. Be responsible for all matters relating to health, hygiene, sickness, food, sanitation and cleanliness of the Hall;
 - g. Supervise the functioning of the Mess and the working of the Mess Staff if required;
 - h. Be responsible for the overall security of the Hostels and will coordinate his/her responsibility with the security staff of the University;
 - i. Have the right to inspect Hostel Rooms at all hours;
 - j. Be responsible for the proper up keep and maintenance of such properties of the, concerned Hostel, as are under his/her charge; periodically verify the furniture and fittings of the Hostel with the assistance of the Caretaker and take action for their repairs/replacement for obtaining additional furniture.
 - xi. When a Warden is on leave, his/her responsibilities and functions will be distributed among other Wardens for the duration of his/her absence.

Rules And Standing Orders for Hostellers:

The same shall be as provided for in Academic Rules and are the as below:

- i. At the time of occupying the room, student must check the room furniture, fixtures, electrical fittings etc. and sign receipt. He/she will be charged for any loss, damage done to furniture, fixture, fittings and articles issued to him/her along with the disciplinary action if warranted. Sketching/painting on walls is prohibited. Rooms once allocated are not to be changed without the written permission of Competent Authority.
- ii. Students themselves are responsible for all their belongings. They must ensure all their valuables including laptops are properly locked and not left outside even for short period. They are advised to use good quality locks.
- iii. Students must show their ID card to the security staff every time they enter/leave Hostel gate.
- iv. Students are required to compulsorily get their rooms cleaned by the house keeping as per announced schedule.
- v. Smoking, consumption/possession of banned substance suspected to be narcotics)/ liquor, intoxicants, drugs, cigarettes, hookah etc. inside the Campus is strictly prohibited. Any violation will invoke disciplinary action as per DISCIPLINARY GUIDELINES. The Penalty may include rustication from the Hostel/ University. Students are expected not to indulge in any of the above-mentioned taboos even outside the campus as any report of same or detection of same on entering the campus shall be dealt equally as if such an offence has taken place inside the Campus.

Members of Draft Committee

Approved by AC & EC of Future University

30 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- vi. To maintain Discipline in Hostels, Student Welfare Interventions (surprise checking of room) happens from time to time by the respective Block Warden at any time. If any student is found in possession of any Prohibited Substance a detailed report along with photographs (for proofs) is submitted to Chief Warden for further processing who in turn takes the case to Proctorial Committee for Disciplinary Action.
- vii. Inmates should not indulge in acts such as loud playing of musical instruments or radio or loud singing or dancing etc. which may disturb others at study or work in the Hostels.
- viii. Students are not permitted to keep fire-arms or any lethal weapon with them in the Hostel premises even though possessing a license for it.
- ix. Students are prohibited from keeping obscene literature/video films/CDs in their possession. Any violation in this regard will result in severe disciplinary action.
- x. Electrical appliances like electrical irons, heaters, VCD/DVD player, T.V., V.C.P. and V.C.R. etc., are not permitted in hostel rooms.
- xi. Hostel inmates fiddling with the electric connections, computer cabling, outlets, fittings and using additional electrical appliances shall be penalized, and the appliance / gadget will be confiscated.
- xii. Lights, Fans etc. should be switched on only when needed and switched off when not required or when going out of the room. Similarly, water taps must be closed promptly after use. Electricity and water are scarce resource and needed to be conserved.
- xiii. Students, unless specially permitted, will be allowed to occupy the rooms allotted to them in their hostel only a day prior to commencement of their academic session. Likewise, they must vacate their rooms, within 3 days of the closure of their academic session. They will render themselves liable to disciplinary action and payments at enhanced rates for any unauthorized occupation beyond the stipulated period mentioned above.
- xiv. Before proceeding on longer vacation, students must hand over the charge of their rooms, the furniture and the fittings etc. to Hostel warden / Caretaker and get a receipt from him. If a student fails to do so, the Warden / Administrator is authorized to break open a locked room and make an inventory of the articles found therein. The University authorities shall not be responsible for the private belongings of the students found in such rooms.
- xv. The Warden/ Administrator is assisted by a Supervisor/ Caretaker in day- to-day working of the Hostels. The Hostel inmates shall refer their difficulties of whatever nature to the Warden/ Administrator who will take necessary action. Matters related to indiscipline shall be reported to the Warden / Administrator.
- xvi. No furniture shall be removed from the room and used elsewhere either inside or outside the Hostel without the permission of or under the orders of the Warden/ Administrator.
- xvii. No student is allowed to engage private servant or keep pets.
- xviii. Visitors including parents are not allowed to go inside the hostel rooms. Parents/ Guardians can meet their wards in the Visitor's Lounge during the specified visiting hours with the permission of Warden.

Members of Draft Committee



Approved by AC & EC of Future University

31 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

- xix. Students can be permitted to visit their Parents, Local guardians, near relatives occasionally. All such visits shall have to be after due permission from the authorities.
- xx. Students are prohibited from giving shelters to any other student/ outsider in their rooms. In case of any unauthorized shelter, the student will be liable to disciplinary action. Unauthorized occupation/ shelter to any outsider will be reported to local administration for suitable action.
- xxi. All students must be present in their respective hostels as per specified times unless specifically permitted to stay out in the night and for a specific reason in writing by the Warden/Dean of Students Welfare.
- xxii. Students will be charged for Boarding and Lodging beyond the semester at the rates as decided by the management.
- xxiii. All students staying in the hostels during summer vacations shall have to abide by the Hostel Rules in vogue.
- xxiv. Students are required to observe the mess timings religiously. They will not get entry & food beyond the prescribed timings in the mess.
- xxv. Ragging in any form is unlawful and strictly prohibited. Student found indulged in ragging may be expelled from the Hostel as well as the University. FIR will also be lodged against student indulging in ragging.
- xxvi. Students not returning back to their hostels within the prescribed time without the permission from the Warden may attract disciplinary action including deduction of disciplinary marks. The student will be expelled from the Hostel in case of repeated offences.
- xxvii. All the students are charged Hostel fee for the semester, as such they must completely vacate their rooms within three days of conclusion of the semester. Any stay beyond that without written permission of a competent authority shall attract disciplinary action and payment at enhanced rates or on rates as specified by the authority for both boarding as well as lodging.
- xxviii. The University adopts the vegetarian eating ethics for any food served or procured from outside agency or consumed within the University premises.
- xxix. Students violating any of the above guidelines will face disciplinary action in which case the decision of competent authority is final and binding.
- xxx. Further, the Procedure/Instructions for obtaining out pass shall be as below:
 - a. It is mandatory for all the students to have the Out pass for stepping out of campus.
 - b. All Day Out Pass / Short Leave pass needs to be approved by the Parents only however all Long Leave / Night Out Pass will have to be approved through Parents first and then Block Wardens.
 - c. In case of grave emergency, immediate out pass can be issued by the Registrar/DSA/Chief Warden.
 - d. Girl students are advised to go outside the campus in groups of minimum three for their own safety.
 - e. In case of medical evacuation, the patient and attendants can move out on the medical officer's advice keeping Block Wardens informed.
 - f. All students are required to be back inside the campus by 07:00PM on all days

Members of Draft Committee

Approved by AC & EC of Future University

32 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

(April-September) and 6:30pm (October- March).

- g. The timings for the out pass as above shall be reviewed by Department of Student Affairs and communicated from time to time and shall be binding on the students.

Members of Draft Committee

Approved by AC & EC of Future University

33 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

ORDINANCE No - 08

UNIVERSITY FEES

8.1

- i. A reasonable and rational fee structure shall be determined with the objectives of the University to provide quality education which shall be ensured by appointments of competent faculty, well equipped laboratories, virtual class rooms and libraries, computer with networking facilities, other infra-structure of high quality and some sort of future envelopment.
- ii. Annual Fee once decided shall normally be applicable for his full tenure of the course for student

Fee Committee

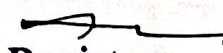
- 8.2** Subject to the provisions made under the Statutes all fee including but not restricted to registration, admission, tuition, development, hostel charges (including boarding, lodging and laundry) medical, sports, examination, library, degree etc each year shall be prepared by the Finance Committee.
- 8.3** The recommendations of the Fee Committee shall be considered for approval by the Executive Council. A built-in provision for a reasonable yearly escalation of fees may be made in regulations to offset the rise in cost. This provision shall be included in the letters of admission to students.
- 8.4** The Fee Committee will review the escalation and the levels of fee every year and may recommend changes in the fee structure as it thinks appropriate for approval by Executive council.
- 8.5** The fee revision shall be duly notified. The revised fee shall be applicable to all the students admitted in that Academic year and onwards.
- 8.6**
- (1) Fees may be categorized under following Heads –
- (a) Registration
- (b) Admission
- (c) Enrollment
- (d) Tuition Fee;
- (e) Development & Maintenance Fee;
- (f) Library Fee;
- (g) Laboratory including Computer Fee, if applicable;
- (e) Sports & Recreation Fee;
- (h) Fee for Co-Curricular Activities;
- (i) Miscellaneous Fees.
- (2) Examination Fees including Practical and other allied fees, as prescribed, shall be deposited with the Examination Form.
- (3) Hostel and Mess Charges shall be paid at the time of admission before allocation of hostel.

Members of Draft Committee

Approved by AC & EC of Future University

34 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE NO – 10

ORDINANCE FOR DEGREE OF DOCTOR OF PHILOSOPHY (PH.D.)

[As per University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degrees) Regulations, 2022]

Preamble

Future University, Bareilly is offering broad-based research program leading to the award of Ph.D. degree, from Academic Session 2025-26. The research work may be characterized either by discovery of new facts or enunciation of a new theory or theories or by fresh interpretation of known facts or development of equipment making a distinct advancement in instrument technology. The award of Ph.D. degree is in recognition of high academic achievements and application of knowledge to the solution of real-life problems in every sphere. The University encourages research in interdisciplinary areas and provides excellent opportunities for research work in the modern era of 21st century.

Applicability: This Ordinance shall apply to the program leading to the degree of Doctor of Philosophy (Ph.D.)

10.1 Definitions:

“Act” means the University Grants Commission Act, 1956 (3 of 1956);

“Adjunct Faculty” means a part-time or contingent instructor, but not full-time faculty member hired to teach by a Higher Educational Institution;

“BOS” shall mean the Board of Studies of the College/ Department concerned

“Candidate/Applicant” shall mean a person who has applied for the Ph.D. program but is not yet registered for the same.

“Cumulative Grade Point Average (CGPA)” means a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;

“Credit” means the number of hours of instruction required per week over the duration of a semester. A three-credit course in a semester means three one-hour lectures per week, with each one-hour lecture counted as one credit;

“COE” shall mean Controller of Examinations of the University.

“College” means an institution engaged in higher education and/or research, either established by a university as its constituent unit;

“Commission” means the University Grants Commission established under Section 4 of the UGC Act 1956;

“Course” means one of the specified units which go to comprise a programmed of study;

“Course Work” means courses of study prescribed by the College/ Faculty /Department/ Centre to be undertaken by a student registered for the Ph.D. Degree;

Members of Draft Committee



Approved by AC & EC of Future University

36 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

"Degree" means a degree awarded by a Higher Educational Institution in accordance with the provisions of section 22 (3) of the Act;

"External examiner" means an academician/researcher with published research work who is not part of the Higher Educational Institution where the Ph.D. scholar has registered for the Ph.D. programmed;

"FRC" shall mean a Faculty Research Committee consisting of Director/Principal/Head of the concerned Faculty, all Professors of the concerned College, two Associate Professors and one Assistant Professor/s having Ph.D. degree, by rotation in order of seniority (for two years), the proposed supervisor(s) or the approved supervisor(s) and nominee of the URCC. The FRC shall also include one Professor, having Ph.D., from the other concerned department in case of inter-disciplinary topic of the research of the candidate. Quorum of the FRC will be deemed complete only when two members of the URCC are present of which one should be the Chairperson / Member Secretary of the URCC.

"Grade Point" means a numerical weight allotted to each letter grade on a 10-point scale;

"Guide/Research Supervisor" means an academician/researcher approved by the FRC to guide/supervise the research work of the research scholar.

"Co- Supervisor" shall mean a member of the academic staff of this or another university/college/ research institution, other than the Supervisor, as approved by the FRC to guide/supervise the research work of the research scholar.

"Caretaker Supervisor" shall mean a member of the academic staff of the University appointed to act as the supervisor of the research scholar in the absence of the original Supervisor before and/or after submission of the thesis.

"Degree" shall mean the degree of Doctor of Philosophy (Ph.D.) of the University.

"Higher Educational Institution" means a university or institution specified under clause 2 of Regulation 1 of these Regulations;

"Interdisciplinary Research" means research conducted by a Ph.D. scholar in two or more academic disciplines;

"Minimum Submission Period" shall mean the minimum period for which a research scholar must be registered, prior to the date of submission of the thesis. The date of registration will be the date on which the first installment of fee is deposited.

"Open and Distance Learning Mode" shall have the same meaning as defined under the UGC (Open and Distance Learning Programs and Online Programs) Regulations 2020;

"Online Mode" shall have the same meaning as defined under the UGC (Open and Distance Learning Programs and Online Programs) Regulations 2020;

"ODC" shall mean the Oral Defense Committee, and shall consist of the Director/Principal/Head of the concerned College, the supervisor(s), and at least one of the two external examiners.

"Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own;

"Programmed" means a higher education programmed pursued for a degree specified by the Commission under sub-section (3) of section 22 of the Act;

"Prospectus" means any document, whether in print or otherwise, issued for providing fair and transparent information relating to a Higher Educational Institution and programmed, to the general public (including to those seeking admission in such Higher Educational Institutions) by the Higher Educational Institutions;

"RAC" shall mean the Research Advisory Committee, which will consist of the Research Supervisor(s), the principal of the college, Head of the concerned department, if applicable, and the senior most faculty of the college preferably from the related area/ discipline.

Ordinances of Future University, Bareilly.

"Registration Period" shall mean the length of period commencing with the date of registration and ending on the date of award of the Ph.D. degree, counting out any gaps as per Clause 11 of the Ordinance.

"RDC" shall mean Research Degree Committee, and shall consist of the Vice-Chancellor, Director/Principal of the concerned college, Controller of Examinations, and two Professors of the University other than the Supervisor(s) of the candidate to be nominated by the Vice-Chancellor. The Vice Chancellor shall be the Chairman of the Committee.

"Research Proposal" means a brief write-up giving an outline of the proposed research work which the Ph.D. scholar shall submit along with the application for registration for Ph.D. programmed;

"SOP" shall mean the Standard Operating Procedure governing the Ph.D. program of the University.

"Sponsored Research Scholar" shall mean a research scholar sponsored by an employing organization

"URCC" shall mean a University Research and Consultancy Centre which will be the nodal office controlling the Ph.D. program in the University.

"University" means Future University Bareilly

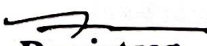
10.2 Academic, Research, Administrative, And Infrastructure Requirements to Be Fulfilled by Colleges for Offering Ph.D. Program.:

1. Post-graduate Colleges offering 4-year Undergraduate Programme and/or Post-graduate Programme, may offer Ph.D. programme, provided they satisfy the availability of eligible Research Supervisors, required infrastructure, and supporting administrative and research facilities as per these Regulations.
 - i. At least two faculty members in a college
 - ii. Adequate infrastructure, administrative support, research facilities and library resources for research
2. The University shall provide facilities for studies and research leading to award of the degree of Doctor of Philosophy. The program shall be conducted at and through the Colleges of the University, subject to the guidelines laid down by the Academic Council and control exercised by the University Research and Consultancy Centre (URCC) and concerned Faculty Research Committee (FRC).
3. URCC will notify a prospectus well in advance on the university website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates including the seats filled by Research scholars.
4. URCC shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/center), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them and upload the same on the website of the university and update this list every admission cycle.
5. A Research Scholar shall be required to pursue the research work or any prescribed course work at the colleges of the University/approved institution and/or industry under the guidance of approved supervisor(s). The FRC may permit a research scholar to carry out research work outside the University at a Research Centre approved by the University. Further, the FRC may also permit the research scholar to work at his place of employment provided adequate facilities for research on the proposed topic of research are available there to the entire satisfaction of the FRC and approved by URCC.

Members of Draft Committee

Approved by AC & EC of Future University

38 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

10.3 Composition Of FRC, URCC, RDC, RAC:

1. The composition of Faculty Research Committee (FRC) shall be as:
 - (i) Dean of Faculty - Chairperson
 - (ii) Two Professor of the concerned college - Members
 - (iii) Two associate professor and one assistant professor having Ph.D. Degree by rotation for the period of two years - Members
 - (iv) Two subject experts not below the rank of Professor/Associate Professor from other university nominated by Vice Chancellor - External Experts
 - (v) one nominee of the URCC appointed by the Vice Chancellor - Member secretary
 - (vi) Joint Registrar (R & D)
2. The composition of University Research Consultancy Committee (URCC) shall be as:
 - (i) Vice Chancellor - Chairperson
 - (ii) Dean (Academics) - Convener
 - (iii) two Deans by rotation for the period of three years - members
 - (iv) three professors by rotation for the period of three years - members
 - (v) special invitee(s) with the permission by the Vice Chancellor - members
 - (vi) Joint Registrar (R & D) - member
 - (vii) Registrar - member secretary
3. The composition of Research Degree Committee (RDC) shall be as:
 - (i) Vice Chancellor - Chairperson
 - (ii) Director/Principal/Head of concerned College - members
 - (iii) Controller of Examinations - member
 - (iv) two Professor of the University other than the Supervisor(s) of the research scholar to be nominated by the Vice Chancellor - members
 - (v) Registrar - member secretary
4. The composition of Research Advisory Committee (RAC) shall be as:
 - (i) Principal/Head of the College - Chairperson
 - (ii) Research Supervisor(s) - Convener
 - (iii) Senior most faculty of the college/dept. preferably from the related area/discipline - member

10.4 Admission Eligibility:

A candidate possessing any one of the following qualifications shall be eligible to apply for admission to a Ph.D. program of the University.

- a. Candidates who have completed:
 - A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is

Members of Draft Committee



Approved by AC & EC of Future University

39 | Page

Registrar

**FUTURE UNIVERSITY
Bareilly**

approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

- b Candidates who have completed the M.Phil. program with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible to admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Note: The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

b. Eligibility Criteria for Admission to Ph.D. in Nursing

- (a) M.Phil. (Nursing) or M.Sc. (Nursing) or a Post Graduate degree in Nursing recognized by Council with 3 years teaching or Clinical experience after M.Sc. (Nursing) for enrolment for Ph.D. in Nursing (part-time) under Faculty of Nursing in the respective University.
- (b) The scholars should have passed M.Sc. (Nursing) with a minimum of 60% marks.

10.5 Applying For Admission:

The candidate shall apply for admission in the prescribed form available on the website of the University (www.futureuniversity.in), or the office of the University Research Cell.

Applicants who are in employment of any organization either in India or abroad will be eligible for registration as Research Scholar provided:

- they fulfill qualifications laid down in Clause 10.4;
- the applicant who is pursuing employment, must produce a No Objection Certificate (NOC) from his/her employer;
- the applicant proves to the satisfaction of the FRC that his employment duties will permit him to devote sufficient time for research work and prescribed course;
- the application for admission is endorsed by the Head of applicant's employing organization;

Members of Draft Committee

Approved by AC & EC of Future University

40 | Page


Registrar

**FUTURE UNIVERSITY
Bareilly**

10.6 Admission Test and Research Plan:

The University shall admit the candidates by a two-stage process through:

- i. Each candidate shall be required to take a Future University Research Aptitude Test (FURAT) which shall comprise of written test (weightage of 70%) and interview (weightage of 30%). The written test shall carry maximum 70 marks and interview/viva-voce shall carry 30 marks.
- ii. The syllabus of FURAT shall consist of 50% questions on Research Methodology and 50% questions shall be subject specific. The Entrance Test (FURAT) will be conducted at the Centre(s) notified in advance (change of Centre, if any, shall be notified well in advance) twice a year (2nd Saturday of January and July). In case of holiday, the next working day will be the date of the admission test. In Special circumstances, the written test may be conducted in online mode using a pre-approved platform.

Note: Presently FURAT is held only at the University campus, Bareilly

- iii. The FURAT intends to test the basic capability of the candidate to undertake research work. A minimum score of 50 percent shall be required to clear the test under each category i.e. Research Methodology and subject specific and be eligible to present the research plan to the FRC.
- vi. The written test shall be conducted by the Examination Cell of the University which shall notify the result of the candidates those who qualify the written test. The candidates those who qualify the test shall be required to appear for the interview on the date as notified. The dates for interview shall be notified by the Ph.D. Cell of the University.
- vii. An interview/viva-voce shall be organized by the respective FRC on the dates thus notified for the candidates those who qualify the written test. The interview/viva-voce shall consider the following aspects:
 - (i) Research Interest/Area through the presentation
 - (ii) Whether the candidate possess the competency for the proposed research
 - (iii) The proposed area of research can contribute to new/additional knowledge

The marks scored by the candidates in the interview/viva-voce shall be submitted by FRC to the Examination Cell of the University.

The Final result composite of marks of written test and interview/viva-voce of the qualified candidates shall be declared by the Exam Cell of the University.

Note: Candidates who have qualified UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/Teacher fellowship holder or have passed M.Phil programme are exempted from the University FURAT.

The candidates those who qualify the FURAT shall be required to submit the requisite Registration Fee. The date of registration will be the date on which the candidate deposits the requisite Registration Fee.

Research Plan Presentation and Interview

On clearance of the entrance test (FURAT), the FRC Chairperson will appoint a proposed supervisor to the candidate under whose supervision the candidate will formulate the research proposal to be presented during the first FRC.

Members of Draft Committee

Approved by AC & EC of Future University

41 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

- i. On clearance of the entrance test (FURAT), the applicant needs to send six copies of statement of research purpose/ synopsis, within three months of declaration of FURAT result, to FRC mentioning the topic of his proposed research and objectives of the work that the candidate intends doing on the subject or topic.
- ii. Candidate shall be required to discuss his/her research plan before the FRC, justifying his/her suitability to pursue research which will consider the following aspects, viz:
 - (a) the candidate possesses the competence for the proposed research;
 - (b) the research work can be suitably undertaken at the College;
 - (c) the proposed area of research can contribute to new/ additional knowledge.

FRC will also convey its views on the additional course paper, including the subject, if needed, that the candidate may have to undertake in addition to the three mandatory papers during course work.

- iii. On basis of the contents of the Research Plan and the presentation, the FRC shall either recommend the case for consideration of the concerned BOS, or, may ask the candidate to make a fresh presentation of the Research Plan. The FRC shall give its recommendations on the prescribed format.
- iv. A candidate will ordinarily be allowed two attempts for presentation before the FRC. In case the Research Plan of a candidate is not approved, a third attempt may be allowed only with the approval of the Vice-Chancellor on the specific recommendation of the FRC, justifying the reasons for an extra attempt. Under no circumstances the duration of approval of research plan would exceed eighteen months from the date of FURAT result.
- v. While recommending the Research Plan, the FRC will also recommend the supervisor(s) of the thesis in line with the qualification.

10.7 Registration As a Research Scholar:

- i. After the acceptance of the Research Plan and the name of Supervisor(s) of a candidate by the FRC, the case shall be submitted to the BOS for its consideration and approval. The BOS would normally meet in the third week of January and July each year. If an approval is not accorded by the BOS, then such candidate may submit his/her case for fresh for approval through the FRC, taking into consideration the views of the BOS, and presenting a fresh/modified Research Plan.
- ii. On the approval of the FRC and BOS, the candidate will receive a letter of offer of admission from URCC against which s/he will be required to deposit the fees as prescribed by the University. A candidate shall be formally registered as a Research Scholar with effect from the date on which s/he has deposited the required fee with the University. A formal letter of registration of the candidate would be issued by the URCC.
- iii. A candidate shall be required to renew his/her Registration every year in the manner prescribed by paying the fees as prescribed by the University from time to time.

10.8 Course Work:

Course Work requirements

- i. All research scholars admitted to the Ph.D. programme shall be required to complete the prescribed course work during the initial two semesters from the date of the registration. The credits assigned to the Ph.D. course work shall be a minimum of 14 credits and maximum of 18 credits. The research scholar shall be evaluated at the end of the course work. The research scholar has to pass the coursework with minimum 55% marks.

Members of Draft Committee



Approved by AC & EC of Future University

42 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- ii. The course work shall be treated as a prerequisite for completion of Ph.D. programme. Registered students will be required to take a minimum of three courses and up to a maximum of four courses (of 4 credits each) as per the decision of the Faculty Research Committee, plus mandatory two (2) credit course work titled Research and Publications Ethics (RPE) as per UGC circular No F.1-1/2018(Journal/Care) in 2019 and a research methodology course. The University Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.
- iii. All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
- iv. The following 14 credit courses are mandatory for a student to complete during two semesters starting from the date of registration:
 - (a) One course on Research Methodology (4 Credits),
 - (b) One course on Quantitative Methods and Computer Applications (4 Credits),
 - (c) Review of literature in the area of research to be evaluated by the external examiner and FRC through a seminar/ presentation (4 Credits).
 - (d) Research and Publications Ethics (RPE) – 2 Credits
Additional course where recommended by URCC/FRC under Clause 6.3:
 - (e) Advance level course preparing the student for the field of research (4 credits).

Note: A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-pointscale in the course work to be eligible to continue in the programme and submit his or her thesis.

- a) Minimum qualification of the faculty member(s) teaching the course work shall be Ph.D. in relevant subject areas having more than ten (10) years of teaching experience in case of 'd' above.
- b) The research scholar shall be required to carry out intensive research on the approved topic. At the end of the first semester from the date of registration, the scholar shall be required to submit a Term Paper and present the same to the FRC. At this stage the scholar will have an option to review the topic of research and if recommended by the FRC/BOS, the same shall be considered final after seeking due approval. Further change in the topic would be allowed on the recommendation of FRC/BOS only in exceptional cases and with the approval of the Vice Chancellor.

10.9 Eligibility Criteria to Be a Research Supervisor/Co-Supervisor:

(A) Eligibility to be appointed as a Supervisor/Co-Supervisor, for faculty, of all colleges, other than Medical and Dental College shall be:

- i. Any regular Professor/ Associate Professor of the University with a Ph.D. degree in the respective discipline and at least five research publications in refereed/ peer-reviewed journals and any regular Assistant Professor of the University with a Ph.D. degree and at least three research publications in refereed journals would be eligible to be considered as research supervisor/ co-supervisor.
- ii. In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

Members of Draft Committee



Approved by AC & EC of Future University

43 | Page



Registrar

FUTURE UNIVERSITY
Bareilly

Note:

- (i) Refereed journal would be journals as specified by UGC from time to time through notification. Currently refereed journals indexed in Scopus, Web of Science and Indian Citation Index and PubMed are acceptable.
- (ii) Only papers in above referred journal with faculty as the first or second author only would be considered as valid papers.
- (iii) Provided further, that in areas/ disciplines where there is no or only a limited number of refereed journals, the URCC may relax the above condition for recognition of a faculty member as Research Supervisor with reasons recorded in writing, duly routed through the BOS, and due approval of the Vice Chancellor. The Academic Council would be notified of the same from time to time.

Only a full-time regular teacher of the University can act as a supervisor. External supervisor(s) are not allowed. However, a co-supervisor can be allowed from other institutions with available Research facility with the recommendation of FRC and approval of the Vice Chancellor. Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

Note: Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

Number of Research Scholars under a Supervisor

- i. The allocation of Research Supervisor for a research scholar shall be decided by the FRC of the concerned Faculty, depending upon the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholar as indicated by him/her at the time of presentation before the FRC.
- ii. In case of topics which are of inter- disciplinary nature, where the FRC of the concerned Faculty feels that the expertise in the College has to be supplemented from outside, the concerned College shall appoint a Research Supervisor from the College itself, who shall be known as Research Supervisor, and a Co- Supervisor from outside the College or University on such terms and conditions as may be specified and agreed upon by the consenting Co-supervisor and his/her Institution/ College.
- iii. An approved Research Supervisor/ Co- Supervisor who is a professor, at any given point of time, can guide not more than Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars.
- iv. The BOS, on the recommendation of the FRC, shall consider the names of the Supervisor/Co-supervisor for approval.



Ordinances of Future University, Bareilly.

- v. A change of Supervisor/co-supervisor shall be permitted in case of inability or non-availability of the Supervisor. The BOS, on recommendation of the FRC, shall seek approval from the Vice Chancellor for appointment of a Caretaker Supervisor/ re-allotment of supervisor.
- vi. In case of relocation of a Ph.D. woman scholar due to marriage or otherwise, the research scholar shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent Research Supervisor/ Co-supervisor and the Future University for the part of research already done.
- vii. In case of relocation of a Ph.D. woman scholar due to marriage or otherwise, from another University to Future University, the research scholar would be used to further proceed with the research work, if allowed to be transferred by the University where the scholar was originally registered and the guidelines of UGC were followed in letter and spirit. The scholar will give due credit to the parent Research Supervisor/ Co-supervisor and the parent University for the part of research already done. In case the transfer of research data is not allowed the scholar case will be reviewed by the FRC and BOS and approval to proceed further will be sought from the Vice Chancellor.

10.10 Performance Monitoring:

- i. There shall be a Research Advisory Committee for each Ph.D. scholar. The Research Supervisor of the scholar shall be the Convener of the Committee. This Committee shall have the following responsibilities:
 - (a) To review the research proposal and finalize the topic of research;
 - (b) To guide the research scholar to develop the study design and methodology of research and identify the course (s) that he/she has to do;
 - (c) To periodically review and assist in the progress of the research work of the research scholar.
- ii. The academic/research progress of each research scholar will be regularly monitored by the RAC. A research scholar shall appear before the FRC once in six months to make a presentation of the progress of his/ her work for evaluation and further guidance. The six-monthly progress reports will be submitted by FRC to the URCC with a copy to the research scholar and RAC.

The Semester Progress Review Meeting shall be held as specified in the Academic Calendar in the second week of January and July each year. A student cannot skip a presentation without prior permission, subject to a maximum of two presentations in the complete duration. The RAC must record the progress of the research in the Semester Progress Review form and submit it to FRC.

In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme

- iii. The FRC after having considered the progress report of each research scholar shall recommend any of the following:
- (i) Continuation of registration, or
 - (ii) Continuation of registration and issuance of a warning to the research scholar and making recommendation of steps necessary to improve his/her performance in consultation with the supervisor(s) or
 - (iii) Termination of registration.
- If the research scholar is issued a warning letter, two times, the minimum registration period for allowing a candidate to submit the thesis shall be increased by one semester every time a warning has been issued.

Copy of the same would be sent to the scholar, supervisor and the URCC for records in the scholar's file.

10.11 Duration Of the Programme:

Pre-Ph.D. Submission Presentation

Ph.D. programme shall be of a minimum duration of three years, including coursework and a maximum of six years. From date of registration.

- i. The minimum period of programme after which a research scholar can submit the thesis shall be three years from the date of registration.
- ii. A research scholar shall normally be allowed to submit his thesis within a maximum period of six (6) years. However, in exceptional cases, this limit may be extended by the Vice-Chancellor by a maximum period of two years, on specific request from the research scholar duly recommended by the FRC. This extension shall be provided subject to re-registration. Thus, the total duration shall not exceed eight years.
- iii. The Women candidates and Persons with Disability (more than 40% disability) shall be allowed a relaxation of two years for Ph.D. programme in the maximum duration of ten (10) years. In addition, the women candidates shall be provided Maternity Leave/ Child Care Leave once in the entire duration of Ph.D. programme for up to 240 days.

10.12 Evaluation And Assessment Methods, Minimum Standards/ Credits for The Award of The Degree Pre-Thesis Submission Presentation

- i. Upon satisfactory completion of course work, and obtaining the credits prescribed in Clause 8, as the case may be, the Ph.D. scholar shall be required to undertake research work and produce a draft thesis within stipulated time as per this ordinance.
- ii. A pre-thesis submission presentation by the research scholars before the FRC is an essential requirement. On completion of the research work, the research scholar shall submit eight copies of the summary of his research work including bibliography, two copies of the draft thesis, copy of the research publications related to the thesis and one CD containing draft thesis to the FRC through his/ her supervisor(s) and make a presentation at which faculty members and other research scholars/students may be present. FRC will invite all University Colleges/ Departments for the pre-thesis presentation.



- iii. The research scholar shall be required to submit his/ her thesis within three months from the date of pre-thesis submission presentation by the research scholars. However, in case a candidate fails to submit his/ her thesis within the stipulated time and has suitable justification for the same, the Director/Principal/Head of the College may, on recommendations of the FRC, grant an extension of not more than three months, i.e., the research scholar may be allowed to submit his/ her thesis within a period not exceeding six months from the date of pre-thesis submission presentation. The URCC of the University will have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree. The URCC will mention the report of the Plagiarism software for further action.
- iv. The research scholar will be required to submit his/her declaration and a certificate from his/ her supervisor(s) in the prescribed format countersigned by the Director/Principal/Head of the College vouching that the plagiarism is within the permitted limit and that the work embodied in the thesis titled "_____ " is original and has been carried out by the research scholar and that it has not been submitted in full or in part for any other diploma or degree of this or any other University. A certificate indicating the similarity index generated by the certified Anti-Plagiarism tool used by the University has to be included in the thesis duly countersigned by the Principal/ Director/ Head of the College .

10.13 Appointment Of Examiners:

Examiners outside the state

- i.
- (a) A panel of six (06) experts of in the area of research work be suggested by the supervisor(s) and placed before the FRC for its recommendations. The FRC may delete/add any of the name(s) proposed by the supervisor(s).
- (b) A person from the same Institution where the research scholar is employed cannot be appointed as an external examiner. Further, a person from a laboratory/institution/approved research center to which the Co- supervisor of the research scholar belongs, cannot be appointed as an external examiner.
- ii. On receipt of the draft thesis, the Director/Principal/Head of the College/ Department shall send the panel of examiners as approved by the FRC to the Controller of Examination who shall get the Board of Examination approved from the Vice Chancellor. The Board shall consist of one internal examiner from amongst the supervisor(s), and two external examiners from India or abroad. However, out of the two external examiners selected, at least one shall be from outside the state of Uttar Pradesh. The examiners shall normally be chosen from the panel of examiners recommended by the FRC. In case one or more external examiners so appointed decline to examine the thesis, another external examiner shall be appointed out of the panel. In case the panel gets exhausted, the FRC shall recommend additional names.

10.14 Thesis Submission:

Minimum Duration

Publications / Conference Paper Presentation

Members of Draft Committee



Approved by AC & EC of Future University

47 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- i. The thesis shall be a piece of research work characterized either by discovery of new facts or enunciation of a new theory or theories or by fresh interpretation of known facts or development of equipment making a distinct advancement in instrument technology. It should bear evidence of the research scholar's capacity for analysis and sound judgment as well as his ability to carry out independent investigation, design or development. The thesis has to be supplemented by published work, mandatorily. No part of the thesis or supplementary published work shall have been submitted for the award of any other diploma or degree anywhere. The thesis must contain a Declaration by the research scholar, a Certificate signed by the supervisors and FRC chairperson and a Plagiarism Verification form.
- ii. The thesis shall be written in English, other than research work carried out in languages, in specified format in accordance with the instructions contained in Annexure of this Ordinance, until otherwise required by the specific discipline. In case the thesis to be submitted is written in language other than English, the same shall be approved by the Vice Chancellor on the recommendation of the FRC/BOS.
- iii. A research scholar may submit his/her thesis within the stipulated time period, provided/he has:
 - (a) Completed the minimum period of registration as provided in Clause 11 of this Ordinance.
 - (b) Published minimum of two research papers in refereed journals of which at least one should be published in databases such as Scopus, Web of Science, PubMed and Indian Citation Index or as notified by UGC from time to time. However, if the research paper(s) has been accepted for publication, the same shall be treated as under publication and the FRC can recommend the submission of the thesis. The candidate is also required to make two paper presentations in conferences/ seminars, of which one should be conference/ seminar other than in house, before the submission of thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/ or reprints.

Hard & Soft Copies of Thesis

- iv. Five hard copies of the thesis in soft binding along with two copies of CD shall be submitted in the College/Department, where the Research Scholar has been registered. The same shall be forwarded to the COE for evaluation. In case a research scholar is being supervised by more than one supervisor, appropriate number of additional copies must be prepared to provide them one copy each.

10.15 Evaluation:

i. Evaluation of Thesis

- (a) Thesis shall be sent for evaluation only after the plagiarism verification report is found to be within the acceptable norms of the University.
- (b) Each examiner will be requested to submit a detailed assessment report and his/her recommendations on a prescribed Performa to the COE within three months from the date of receiving the thesis.
- (c) In case the assessment report is not received from an external examiner within four months, the Vice-Chancellor may appoint another external examiner from the panel of examiners for evaluating the thesis.
- (d) Each examiner shall be required to state categorically whether in his/her individual opinion, the thesis should be:
 - i) accepted for the award of Ph.D. degree, or
 - ii) referred to the research scholar for submission in the revised form, or
 - iii) rejected.

Members of Draft Committee

Approved by AC & EC of Future University

48 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

The examiner shall state the reasons for recommending/ resubmission/ rejection of the thesis. If resubmission is recommended, the examiner(s) shall specifically indicate the modifications that need to be incorporated in the thesis by the research scholar.

- (e) On receipt of reports from all the examiners the COE shall place them before the members of RDC who will pursue the reports and recommend one of the following:
- If the examiners are unanimous that the thesis be accepted for the award of the degree, the research scholar would be required to appear for oral defense.
 - If the examiners are unanimous that the thesis be submitted in a revised form then the research scholar would be informed to submit the revised thesis incorporating the suggestions/ views from the examiners.
 - If the examiners are unanimous that the thesis should be rejected then the research scholar will be informed accordingly and the research scholar shall be declared ineligible for the award of Ph.D. degree.
 - If there is no unanimity between examiners, an additional external expert shall be appointed as examiner to evaluate the thesis. If the report of the latest examiner is also 'rejected', the thesis shall be rejected and the research scholar shall be declared ineligible for the award of Ph.D. degree. Should there be comments for modification the research scholar will undertake the necessary modifications and re-submit the thesis.

In case of Clause 15.1 (d) (ii) above, the COE in consultation with Director/Principal/ Head of the College shall also provide to the research scholar a list of all corrections and modifications required in the thesis, including suggestions made by the external examiners during the thesis evaluation. The research scholar shall incorporate all suggestions and changes and submit the same to the FRC for review and approval for re-consideration of the thesis by the RDC.

ii. Oral Defiance

- (a) A research scholar, whose thesis is recommended for acceptance in accordance with the provision of Clause 15.1(d) (i) on the basis of thesis evaluation, shall be required to defend his work/thesis orally before a duly constituted committee, hereinafter referred to as Oral Defiance Committee (ODC) during working hours of the University at the University premises. Any deviation from this procedure should have prior permission of the Vice-Chancellor.
- (b) ODC shall consist of the Director/Principal/Head of the concerned College, the supervisor(s), and at least one of the two external examiners, and shall be open to be attended by Members of the URCC, FRC, all faculty members of the College/ Department, other research scholars and other interested experts/ researchers from the University. The external examiner invited for oral defiance examination shall submit his report in the prescribed Performa to the COE.
- (c) On the completion of all the stages of the examination, the COE shall put before the RDC, the report of the ODC to approve one of the following:
- that the degree of Ph.D. be awarded, or
 - that the research scholar be re-examined at a later specified time in a specified manner, or
 - that the degree of Ph.D. not be awarded.



Ordinances of Future University, Bareilly.

The research scholar shall incorporate all suggestions and changes as discussed in the ODC and submit the same to the FRC for review and approval for submission of the thesis after incorporating the suggestions/changes. The research scholar shall, thereafter, submit two hard-bound copies and two CDs of the thesis incorporating all necessary corrections/modifications. The COE will ensure that the electronic copy of the Ph.D. thesis is submitted to INFLIBNET within seven days of receipt of the CDs from the research scholar for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions. The RDC will meet not before fifteen days of submission of the electronic copy to INFLIBNET.

10.16 Award Of the Degree:

- i. The Degree shall be awarded by the University provided that:
- (a) The RDC so approves,
 - (b) The research scholar produces a "No Dues Certificate" in the prescribed form,
 - (c) The research scholar has submitted two hard bound copies of the thesis; one for the College Library and one for the Central Library and two soft copies in CD ROM in the structure prescribed by Shodhganga, INFLIBNET. These should incorporate all necessary corrections/modifications and have the consent of the FRC.
 - (d) The date of RDC approval shall be the date of completion of the degree.

Prior to the actual award of the degree, the University shall issue a Provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the UGC Regulations, 2022.

Ph.D. through Part-time Mode-

(1) Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

(2) College/ Department will obtain "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

- i. The candidate is permitted to pursue studies on a part-time basis.
- ii. His/her official duties permit him/her to devote sufficient time for research.
- iii. He/she will be relieved from the duty to complete the course work.

(3) Notwithstanding anything contained in these Regulations or any other law, no college/ department shall conduct Ph.D. programmes through distance and/or online mode.

- ii. Hard bound copies and CD ROM of the Ph.D. thesis, submitted after the oral defence examination, must contain the following copyright certificate in the beginning of the thesis, on a separate page on the left side:

©Future University
Bareilly – Uttar Pradesh (India)
All rights reserved

10.17 Cancellation Of Registration:

The registration of a research scholar shall be cancelled after due approval of the Vice Chancellor in case of the following:

Members of Draft Committee

Approved by AC & EC of Future University

50 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- i. If being a fulltime research scholar, s/he absents herself/ himself for a continuous period of six weeks without prior intimation/sanction of leave.
- ii. If s/he resigns from the Ph.D. program and the resignation is duly recommended by the FRC.
- iii. If s/he fails to renew the registration as per the provisions contained in this Ordinance.
- iv. If his/her academic progress is found unsatisfactory by FRC.
- v. If s/he is found to be involved in an act of misconduct and/or indiscipline and termination is recommended by the College Research Committee or any other authority so authorized by the Academic Council.

10.18 General:

Notwithstanding anything contained in this Ordinance, all categories of research scholars shall be governed by the rules and procedures framed by the University and enforced from time to time.

10.19 Interpretation And Unforeseen Issues:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of difference of interpretation, the Vice Chancellor may take a decision, after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Director/Principal/Head of the Colleges. The decision of the Vice Chancellor shall be final and binding. Application forms, university research cell guidelines, SOP for Ph.D are specified in university rules and regulations.

Note: All annexures, SOP etc can be seen in the University Website.



ORDINANCE No - 11

**UNIVERSITY ORDINANCE FOR PROMOTION OF ACADEMIC
INTEGRITY AND PREVENTION OF PLAGIARISM**

(In pursuance of the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018)

Preamble:

Assessment of academic and research work done leading to the partial fulfillment for the award of degrees at Undergraduate, Masters and Research level [Ph.D.], by a student or a faculty or a researcher or a staff, in the form of thesis, dissertation and publication of research papers, chapters in books, full-fledged books, publication in the University journal, proceedings of Seminars, workshops, conferences and any other similar work, reflects the extent to which elements of academic integrity and originality are observed in various relevant processes adopted by the University.

Taking into consideration the UGC regulations notified, as referred to above, the following shall be the University ordinance for the Promotion of Academic Integrity and Prevention of Plagiarism.

11.1 Short Title, Application And Commencement:

- (a) These regulations shall be called the **Future University Promotion of Academic Integrity and Prevention of Plagiarism 2025**.
- (b) They shall apply to the students, faculty, researchers and staff of all Colleges and departments in the Future University Bareilly.
- (c) These regulations shall come into force with immediate effect. *[Notified by UGC vide D.O.No F.1-18/2010(CPP-II) dated August 6, 2018]*

11.2 Definitions:

In these regulations, unless the context otherwise requires –

- (a) **“Academic Integrity”** is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property;
- (b) **“Author”** includes a student or a faculty or a researcher or staff of Future University who claims to be the creator of the work under consideration;
- (c) **“Commission”** means the University Grants Commission as defined in the University Grants Commission Act, 1956;
- (d) **“Common Knowledge”** means a well-known fact, quote, figure or information that is known to most of the people;
- (e) **“Degree”** means any such degree specified by the University Grants Commission, by notification in the Official Gazette, under section 22 of the University Grants Commission Act, 1956;
- (f) **“Faculty”** refers to a person who is teaching and/or guiding students enrolled in Future University in any capacity whatsoever i.e. regular, ad-hoc, guest, temporary, visiting etc.;

Members of Draft Committee



Approved by AC & EC of Future University

52 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

- (g) **"Information"** includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer-generated microfiche;
- (h) **"College Academic Integrity Panel"** shall mean the body constituted at the College level to investigate allegations of plagiarism;
- (i) **"University Academic Integrity Panel"** shall mean the body constituted at university level to consider recommendations of the college academic integrity panel and take appropriate decisions in respect of allegations of plagiarism and decide on penalties to be imposed. In exceptional cases, it shall investigate allegations of plagiarism at the institutional level;
- (j) **"Plagiarism"** means the practice of taking someone else's work or idea and passing them as one's own.
- (k) **"Programme"** means a programme of study leading to the award of a graduate, masters and research level degree [Ph.D.];
- (l) **"Researcher"** refers to a person conducting academic / scientific research in Future University;
- (m) **"Script"** includes research paper, thesis, dissertation, chapters in books, full- fledged books and any other similar work, submitted for assessment / opinion leading to the award of master and research level degrees or publication in print or electronic media by students or faculty or researcher or staff of Future University; however, this shall exclude class assignments / term papers / project reports/ industrial training / course work / essays and answer scripts etc.;
- (n) **"Source"** means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000;
- (o) **"URCC"** and **"FRC"** shall mean the University Research and Consultancy Cell and Faculty Research Committee respectively as defined in the Ordinance for Degree of Doctor of Philosophy (Ph.D.) of Future University.
- (p) **"Staff"** refers to all non-teaching staff working in Future University in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.;
- (q) **"Student"** means a person duly admitted and pursuing a programme of study including a research programme in any mode of study (full time or part-time or distance mode);
- (r) **"University"** means Future University Bareilly;
- (s) **"Year"** means the academic session in which a proven offence has been committed.

11.3 Objectives:

- (a) To create awareness about responsible conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among student, faculty, researcher and staff.
- (b) To establish institutional mechanism through education and training to facilitate responsible conduct of research, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.

Members of Draft Committee



Approved by AC & EC of Future University

53 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

- (c) To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, researcher or staff of the University committing the act of plagiarism.

11.4 Awareness Programs and Trainings:

- (a) FRC shall instruct students, faculty, researchers and staff about proper attribution, seeking permission of the author wherever necessary, acknowledgement of source compatible with the needs and specificities of disciplines and in accordance with rules, international conventions and regulations governing the source.
- (b) FRC shall conduct sensitization seminars/ awareness programs every semester on responsible conduct of research, thesis, dissertation, promotion of academic integrity and ethics in education for students, faculty, researcher and staff.
- (c) All Colleges having Undergraduate, Masters and PhD program shall:
- i) Include the cardinal principles of academic integrity in the curricula of Undergraduate (UG)/Postgraduate (PG)/Master's degree etc. as a compulsory course work/module.
 - ii) Include elements of responsible conduct of research and publication ethics as a compulsory course work/module for Masters and Research Scholars.
 - iii) Train student, faculty, researchers and staff for using plagiarism detection tools and reference management tools.
 - iv) University shall establish facility equipped with modern technologies for detection of plagiarism.
 - v) Encourage students, faculty, researchers and staff to register on international researcher's registry systems.

URCC will ensure to include elements of responsible conduct of research and publication ethics in Orientation and Refresher Courses organized for researchers, faculty and staff members from time to time.

11.5 Curbing Plagiarism:

- (a) FRC shall declare and implement the technology-based mechanism using appropriate software, presently being Turnitin, so as to ensure that documents such as thesis, dissertation, publications or any other such documents are free of plagiarism at the time of their submission.
- (b) The mechanism as defined at (a) above shall be made accessible to all engaged in research work including students, faculty, researchers and staff etc., from the office of the Head of the College or the URCC.
- (c) Every student submitting a thesis, dissertation, or any other such documents to the University shall submit an undertaking indicating that the document has been prepared by him/ her and that the document is his/her original work and within similarly limits as defined under Para 6 below.
- (d) The undertaking shall include the fact that the document has been duly checked through a Plagiarism detection tool as approved by the University and report duly signed by the Head of the College and supervisor(s) will be enclosed.
- (e) Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free.



Registrar

**FUTURE UNIVERSITY
Bareilly**

- (f) URCC shall create University Repository College wise on the University website, which shall include dissertation / thesis / paper / publication and other in-house publications to be updated in the first week of each month.

11.6 SIMILARITY CHECKS FOR EXCLUSION FROM PLAGIARISM:

FRC of each college will be the authority to ensure the compliance of the provisions of this Ordinance. FRC will ensure that all the Research work including but not limited to dissertations / thesis for completion of the Post Graduate program, M.Phil. / Ph.D. term papers and thesis, research papers published as part of the requirement for the award of the undergraduate, Master, Ph.D. degree, publication of papers by students, researchers, faculty and/or staff, publications of the University in the form of journals, proceedings of Seminars, Workshops or Conferences etc. would need compulsory check with the help Internet-based plagiarism-prevention service, -TURNITIN, or any other tool specified by the University from time to time. A certificate generated by this application is to be compulsorily appended with every research project; thesis / dissertation / Ph.D., term paper / submitted by the student / researcher to the college / department. Details in case of publications in journals, proceedings of Seminars, Workshops or Conferences etc., will be maintained by the office of the respective Chairman FRC, and monthly report along with links of the published papers or soft copy of the same will be forwarded to the office of the Joint Registrar – Research Cell for uploading in the University web site repository by the 5th of each month.

The research work carried out by the student, faculty, researcher and staff shall be based on original ideas.

The acceptable level of similarity in dissertation/ thesis will be upto 10%. However, there shall be no similarity acceptable in abstract, summary, hypotheses, observations, results, conclusions and recommendations

The similarity checks for plagiarism shall exclude the following:

- a) All quoted work reproduced with all necessary permission and/or attribution.
- b) All references, bibliography, table of content, preface and acknowledgements.
- c) All generic terms, laws, standard symbols and standards equations.
- d) Exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

11.7 Levels Of Plagiarism:

After checking the plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition by the Head of the FRC:

- Level 0: Similarities upto 10%
- Level 1: Similarities above 10% to 40%
- Level 2: Similarities above 40% to 60%
- Level 3: Similarities above 60%



11.8 Detection/Reporting/Handling of Plagiarism:

In case the level of similarity is more than 10%

OR

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, and reports to the head of the college

OR

In case of receipt of complaint from any authority reading plagiarism The Head of the College shall report it to the College Academic Integrity Panel (CAIP)

Upon receipt of such a complaint or allegation the CAIP shall investigate the matter and submit its recommendations to the University Academic Integrity Panel (UAIP) of the University.

The authorities of university can also take *suomotu* notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the University on the basis of findings of an examiner. All such cases will be investigated by the UAIP.

11.9 College Academic Integrity Panel (CAIP):

(a) All Colleges of the University shall notify a CAIP whose composition shall be as given below:

- i) Chairman – Principal of the College
- ii) Member – Senior academician from outside the College, to be nominated by the Vice Chancellor.
- iii) Member – A person well versed with antiplagiarism tools, to be nominated by the Vice Chancellor.

The tenure of the members in respect of points 'b' and 'c' shall be two years. The quorum for the meetings shall be 2 out of 3 members (including Chairman).

- (b) The CAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff.
- (c) The CAIP shall have the power to assess the level of plagiarism and recommend penalties accordingly.
- (d) The CAIP after investigation shall submit its report with the recommendation on penalties to be imposed to the UAIP within a period of 45 days from the date of receipt of complaint / initiation of the proceedings.

11.10 University Academic Integrity Panel (UAIP):

(a) University shall notify a UAIP whose composition shall be as given below:

- i) Chairman – Pro-VC/Dean/Senior Academician of the University or Chairman of URCC nominated by the Vice Chancellor.
- ii) Member – Senior Academician other than Chairman, to be nominated by the Vice Chancellor.
- iii) Member – One Senior Academician nominated by the Vice Chancellor from outside the University



Ordinances of Future University, Bareilly.

- iv) Member – A person well versed with anti-plagiarism tools, to be nominated by Vice Chancellor.

The Chairman of CAIP and UAIP shall not be the same. The tenure of the Committee members including Chairman shall be three years. The quorum for the meetings shall be 3 out of 4 members (including Chairman).

(b) The UAIP shall consider the recommendations of CAIP.

- (c) The UAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations.
- (d) The UAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff of the University.
- (e) The UAIP shall have the power to review the recommendations of CAIP including penalties with due justification.
- (f) The UAIP shall send the report to Vice Chancellor after investigation and the recommendation on penalties to be imposed within a period of 45 days from the date of receipt of recommendation of CAIP/complaint / initiation of the proceedings.
- (g) The UAIP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

11.11 Penalties:

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of Masters and Research programs and on researcher, faculty & staff of the University only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner.

- i. **Penalties in case of plagiarism in submission of thesis and dissertations**
University Academic Integrity Panel (UAIP) shall impose penalty considering the severity of the Plagiarism.
- a. **Level 1: Similarities above 10% to 40%** – Such student shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
- b. **Level 2: Similarities above 40% to 60%** – Such student shall be debarred from submitting a revised script for a period of one year.
- c. **Level 3: Similarities above 60%** – Such student registration for that programme shall be cancelled.

Note – 1: Penalty on repeated plagiarism – Such student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note – 2: Penalty in case where the degree/credit has already been obtained – If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period recommended by the UAIP and approved by the Vice Chancellor.

Members of Draft Committee

Approved by AC & EC of Future University

57 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- ii. Penalties in case of plagiarism in academic and research publications of the faculty of the University.
 - a. Level 0: Similarities up to 10%
Minor similarities, no penalty.
 - b. Level 1: Similarities above 10% to 40%
Shall be asked to withdraw manuscript.
 - c. Level 2: Similarities above 40% to 60%
 - i. Shall be asked to withdraw manuscript.
 - ii. Shall be denied a right to one annual increment.
 - iii. Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of two years.
 - d. Level 3: Similarities above 60%
 - i. Shall be asked to withdraw manuscript.
 - ii. Shall be denied a right to two successive annual increments.
 - iii. Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of three years.

Note – 1: Penalty on repeated plagiarism – Shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In case level 3 offence is repeated then the disciplinary action including suspension/termination as per service rules shall be taken by the University

Note – 2: Penalty in case where the benefit or credit has already been obtained – If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period recommended by UAIP and approved by the Vice Chancellor.

Note – 3: FRC shall create a mechanism so as to ensure that each of the paper publication/thesis/dissertation by the student, faculty, researcher or staff of the University is checked for plagiarism at the time of forwarding/submission. A record of all such check and the report shall be maintained in the office of the Head of the College and a monthly report will be submitted for all papers to the office of the Member Secretary URCC, presently handled by the Joint Registrar.

Note – 4: If there is any complaint of plagiarism against the Head of the College or the University, a suitable action, in line with these regulations, shall be taken by the Vice Chancellor and Chancellor respectively.

Note – 5: If there is any complaint of plagiarism against the Head of Department/Authorities at the University level, a suitable action, in line with these regulations, shall be recommended by the UAIP and approved by the Vice Chancellor.



Registrar

Note – 6: If there is any complaint of plagiarism against any member of CAIP or UAIP, then such member shall excuse himself /herself from the meeting(s) where his/her case is being discussed/investigated.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision, after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Deans/Director/Principal of the Colleges. The decision of the Vice-Chancellor shall be final and binding.



ORDINANCE No – 12

STAFF OF THE UNIVERSITY

12.1

- i. Non-teaching employees of the University shall be appointed against the sanctioned post in the pay scales prescribed for the purpose. The post shall be sanctioned by the Executive Council with prior approval of the Trust.
- ii. An employee of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the CONDUCT AND BEHAVIOUR of high standard.
- iii. A breach of any of the provisions of the CONDUCT AND BEHAVIOUR and other instructions issued by the University from time to time shall be deemed to be a misconduct.

12.2

- i. An employee of the University may be punished on one or more of the following grounds
 - (a) Willful neglect of duty;
 - (b) Misconduct;
 - (c) Dishonestly connected with University Examination;
 - (d) Scandalous conduct or conviction for an offence involving moral turpitude;
 - (e) Physical or mental unfitness;
 - (f) Incompetence, and
 - (g) Abolition of the post.
- ii. Not less than one month notice (excluding the leave, if any) shall be given on either side for terminating the services or in lieu of such notice, salary for one month shall be paid. No leave will be sanctioned during the aforesaid period of notice:

Provided that where the University dismisses or removes or terminates the services of an employee of the University under paragraph No.12.2 above, such notice shall be necessary:

Provided further that the parties will be free to waive the condition of notice in whole or in part by mutual agreement.

12.3

- i. No order of dismissing, removing or terminating the services of an employee of the University on any ground mentioned in the Para 38 of statute (except in the case of a conviction for an offence involving moral turpitude or of abolition of post), shall be passed unless a charge has been framed against the employee and communicated to him with a statement of the grounds on which it is proposed to take action and he has been given reasonable opportunity
 - (a) of submitting a written statement in his defense;
 - (b) of being heard in person, if he so demands; and
 - (c) of calling and cross-examining such witnesses in his defense as he so desires:Provided that the Inquiry Officer may, for sufficient reasons to be recorded in writing, refuse to call any witness or evidence.

Ordinances of Future University, Bareilly.

- ii. The Appointing Authority will, at any time preferably within 30 from the date of the Inquiry Officer's report, pass an order of punishment. The said order shall forthwith be communicated to the employee concerned.
- iii. The Appointing Authority may, instead of major punishments pass an order inflicting a lesser punishment by reducing the pay of the employee or by stopping increments of his salary for a specified period or may deprive the employee of his pay during the period of his suspension, if any.

12.4

- i. The Disciplinary Authority may recommend the suspension of an employee during the pendency or in contemplation of an inquiry into charges against him. The order of suspension, if passed in contemplation of an inquiry, shall cease at the end of 90 days of its operation unless the employee has in the meantime been communicated the charge or charges on which the inquiry was contemplated.
- ii. An employee of the University shall be deemed to have been placed under suspension:
 - (a) with effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment exceeding 48 hours and is not forthwith dismissed or removed consequent to such conviction.
 - (b) In any other case, for the duration of his detention if he is detained in custody, whether the detention is for any criminal charge or otherwise.

Explanation: - The period of 48 hours referred to in sub-clause (a) of this clause, shall be computed from the commencement of the imprisonment or the detention and for this purpose, intermittent periods of imprisonment, if any, shall be taken into account.

- iii. Where the order of dismissal or removal from service of an employee of the University is set aside or declared or rendered void in consequence of any proceedings under the Act or Statutes or Ordinances, and the appropriate officer, authority or body of the University decides to hold a further inquiry against him then if the employee was under suspension immediately before such dismissal or removal, the suspension order shall be deemed to have continued in force on and from the date of the original order of dismissal or removal.
- iv. During the period of his suspension, the employee of the University shall be entitled to get subsistence allowance equal to the half pay including dearness allowance, if any:
Provided that the amount of subsistence allowance may be reduced by a suitable amount not exceeding 50 percent of the subsistence allowance admissible during the period of the first three months, if in the opinion of the said authority, the period of suspension has been prolonged due to reasons, to be recorded in writing, directly attributable to the suspended employee:
Provided also that no payment shall be made unless the suspended employee furnishes a certificate that he is not engaged in any other employment, business, profession or vocation.

12.5

- i. Every employee shall be bound to comply with the directions of the officers and Authorities of the University in connection with any duty within or outside the University.

Ordinances of Future University, Bareilly.

ii.

Where under the provisions of the Act or these Statutes or the Ordinances, an employee is required to serve with any notice and such employee is not in station, the notice will be sent to him by Registered Post or Speed Post at his/her last known address(es) / E-Mail which will be a valid communication.

ORDINANCE No – 13

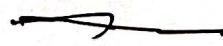
BEQUESTS, DONATIONS, ENDOWMENTS AND TRANSFERS FOR AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES

- 13.1 The Board of Management may accept any bequest, donation, endowment or transfer of any movable or immovable property, if the cash value of such property is, in the opinion of the Board of Management, sufficient for the purpose for the bequest, donation, endowment or transfer is intended to be made:
Provided that no bequest for an award for a post graduate examination shall be less than that of a gold medal.
- 13.2 Where the bequest, donation, endowment or transfer is for the purpose of establishing a fellowship, scholarship, studentship, medal, prize or any other reward of a recurring character, the Sponsoring Body, in the case of bequest, may, and the party making the donation, endowment or transfer in case other than bequest, shall, if the Sponsoring Body so requires, convert the same into a security described under section 20 of the Indian Trusts Act, 1882. Money received in cash for an endowment shall be invested by the Sponsoring Body in any of aforesaid securities.
- 13.3 Where a bequest, donation, endowment, or a transfer of immovable property is given for any specific purpose and the Sponsoring Body is of the opinion that the property is adequate for giving effect to the purpose, it may accept the same and shall not be entitled to use it for any purpose other than the purpose of the bequest, donation, endowment or transfer as the case may be.
- 13.4 The cash value of the bequest, donation, endowment or transfer shall be as finalized by Executive Council.
- 13.5 All offers of bequests, donations, endowments or transfers, the management and administration where of is to be vested in the University shall be accepted on condition that the annual realization there from shall be subject to the deduction of 10 percent, thereof for administration purposes the amount realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year for the purpose defined.
- 13.6 The bequest, donations, endowments and transfers shall be administered by regulation.
- 13.7 In administering a bequest, donation, endowment, or a transfer, the Board of Management may consult the Donor and Academic Council, where necessary and as far as possible give effect to the wishes of the Donor and the recommendations of the Academic Council forwarding/submission.
- 13.8 The Annual Statement of income & expenditure will be maintained by the Finance officer and present with the Annual Report to the Statutory body.

Members of Draft Committee

Approved by AC & EC of Future University

63 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- 13.9 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision, after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Deans/Director/Principal of the Colleges. The decision of the Vice-Chancellor shall be final and binding.

ORDINANCE No - 14

**MANNER OF CO-OPERATION AND COLLABORATION WITH OTHER
UNIVERSITIES AND
INSTITUTIONS OF HIGHER EDUCATION**

- 14.1** The manner of co-operation and collaboration with other Universities and Institutions of higher education shall be as mentioned below:
- (a) Co-operate or Collaborate with any other University, Institution, Authority or Organization for research and advisory services;
 - (b) For such purposes to enter into appropriate arrangement with other Universities, Institutions, Authorities or Organizations to conduct certain courses as the situation may demand;
 - (c) Undertake academic collaboration programs with universities and institutions abroad with the approval of the State Government;
 - (d) Receive funds for collaboration programs from foreign agencies subject to rules and regulations of the Central Government and State Government on this behalf,
 - (e) Undertake development programs in higher education, research, consultancy-based project and training programs for outside agencies by charging fees, so as to generate resources;
 - (f) Promote in co-operation with other Universities the study of Hindi and the use of Hindi as a medium of instruction, study, research and examination;
 - (g) Promote in co-operation with other Universities or Organizations, the study of foreign languages in general and Asian languages in particular.
 - (h) Promote better interaction and co-ordination among, different Universities by all such means generally to improve the governance of the University and facility provides for higher education.
- 14.2** Memorandum of understanding in respect of co-operation and collaboration with other Universities, Institutions, authorities or organization shall be approved by the Governing Body on the recommendation of the Sponsoring Body and signed by the Registrar on behalf of the University.
- 14.3** Exchange of graduate students for a specific duration and courses, training program as allowed by UGC.



ORDINANCE No – 15

ORDINANCE FOR ANNUAL CONVOCATION

15.1 Annual Convocation:

i. General Rules:

1. A Convocation for the award of degrees including Honoris Causa, diplomas and other distinctions of the University shall be held not more than once in a year at Future University Bareilly on a date and time as approved by the Executive Council. A special convocation may be held by the University with prior approval of the Chancellor.
2. The convocation shall consist of the persons specified as constituting the body corporate of the University.
3. Academic Council shall, from time to time, determine which degrees may be conferred on graduates in person and which degrees may be conferred in absentia at the Convocation.
4. The Chancellor shall confer Honoris Causa Degree viz. Degree of Doctorate of Science (D.Sc.), Degree of Doctor of Letters (D.Litt.), Degree of Laws (LL.D.), Degree of Doctor of Philosophy (Ph.D.) and Degree of Master of Philosophy (M. Phil.) and the Vice Chancellor shall confer other degrees on students.
Provide that the Vice Chancellor may confer a degree in advance of the Annual Convocation on students proceeding to universities abroad for further studies, or in any emergent situation if considered essential.
5. The Degree Certificates shall be signed by the Registrar, Vice Chancellor and Chancellor of the University.
6. The Academic Council shall, from time to time, determine the procedure to be followed at the Convocation, if necessary.
7. Special Convocations for conferring degrees or other distinctions may be arranged subject to permission of the Chancellor on the recommendations of the Academic Council.

ii. Order of Precedence:

- The following order of precedence shall be observed at the time of Convocation and on other ceremonial occasions:
 - Registrar
 - University Librarian
 - Finance Officer
 - Controller of Examination
 - Members of Academic Council
 - Members of Executive Council
 - Members of Governing Body



- Deans
- Directors
- Pro Vice Chancellor
- Vice Chancellor
- Chief Guest
- Guest of Honor
- Pro chancellor
- Chancellor
- In case of other distinguished dignitaries present, precedence shall be regulated in accordance of the warrant of precedence or such official rules as may govern the matter.
- The Vice Chancellor shall determine from time to time as to the persons who will form the procession at the Convocation. Any dispute arising as to the seniority shall be decided by the Vice Chancellor whose decision shall be final.

iii. Academic Costumes:

The Academic Costumes shall be worn at the time of convocation for conferring degrees. The specifications of the color, material, weaving, dying etc. shall be as under:

1	Chancellor		
2	Vice Chancellor		
3	Chief Guest		
4	Pro-Vice Chancellors		
5	Members of the Court		
6	Member of the Planning Board		
7	Members of the Executive Council		
8	Members of the Academic Council		
9	Member of Finance Committee		
10	Directors/Principals of the Colleges		
11	Registrar		
12	Treasurer		
13	University Librarian/ Chief Librarian		
14	Controller of Examination		
15	Professors of Colleges of Studies		

Members of Draft Committee

Approved by AC & EC of Future University

67 | Page

gsh

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

16	Recipient of Honorary Degree		
----	------------------------------	--	--

iv. Colors for Graduates of various programs of studies:

1	Doctoral & Post Doctoral Programs		
2	Post Graduate Programs		
3	Graduate & PG Diploma Programs		
4	Diploma Programs & others		

v. Instructions for the candidates:

- Candidates must appear in the prescribed academic dress.
- A rehearsal shall be arranged on or before the date of the Convocation at which candidates for degrees must be present. Candidates not present at the rehearsal run the risk of not being admitted at the Convocation.
- Candidates who are unable to attend the Convocation must inform the Registrar well in advance. Such candidates will be admitted to the degree in absentia in accordance with the rules prescribed from time to time.
- The candidates who fail to attend the Convocation or wish to have their degree in absentia shall inform the University before they are admitted to the degree. Their degree certificates will be mailed by Registered Insurance post after the Convocation.

vi. Presentation of the Candidates:

- On the Procession entering the Hall, the candidates and the audience shall stand and remain standing until the members of the procession have taken their seats.
- The Registrar will seek the consent of the Chancellor or in his absence of the Vice Chancellor, to declare the Convocation open in the following manner: "*Hon'ble Chancellor/Vice Chancellor, May I request you to declare the Convocation open!*"
- The Chancellor/Vice Chancellor: "*I declare the Convocation open*"
- The proceedings of the Convocation shall then begin with the recitation of "Saraswati Vandana"
- The candidates, who are to be awarded degrees at the Convocation shall be presented by the respective Deans/Directors/Principals of the Faculty/ Colleges/Head of the Institutions in the following order:

The Deans/Director/Principal of College/Head of the Institution concerned will direct the recipients of the Degree of concerned program to rise from their seats and will address as under:

"Sir,
I present to you _____ (numbers) students of _____ (class)
program of the _____ Institution / College whose names are set out in the list and
who _____ have been examined and found qualified for the Degree
of _____
_____ to which I pray that they may be admitted."

The Chancellor /Vice Chancellor, thereupon shall present the Degrees to the students and shall say –

"By virtue of the authority vested in me as Chancellor /Vice Chancellor of the Future University, I
admit you all to the Degree of
_____ and I charge you that ever in your life, thought, action and conversation, you shall prove yourselves
worthy of the same."

The concerned students will acknowledge by a bow and sit down.

vii. Award of Medals and Convocation Address:

- i) The Vice Chancellor will request the Chief Guest to present the medals and awards to the students. The Controller of Examinations will announce the medals and other distinctions of academic nature while Dean of Students' Welfare shall announce the medals and awards of other nature and shall then be presented by the Chief Guest of the Convocation.
- ii) The Vice Chancellor will present the annual report of activities of the University and request the Chief Guest to deliver his/her convocation address.
- iii) The Chief Guest shall deliver his/her convocation address.
- iv) Chancellor's Address.
- v) Vote of thanks.
- vi) The Registrar shall request the Chancellor/Vice Chancellor to declare the Convocation closed in the following manner:
"Hon'ble Chancellor/Vice Chancellor, May I request you to declare the convocation closed"
- vii) The Chancellor / Vice Chancellor shall declare the Convocation closed in the following manner:
"I declare the convocation closed."
- viii) The Registrar shall request the august gathering to rise from their seats for the Nation Anthem.
- ix) The National Anthem will be recited.
- x) The Procession will leave in the reverse order as it entered.

The audience shall remain standing will the procession has left the Convocation Hall.



15.2 Special Convocation:

- i. A special Convocation shall be held for the purpose of conferring Honorary Degree on a distinguished person/scholar.
- ii. The Academic procession of the special convocation shall be formed in the same order as laid down above except Item No. 1.6 which in Special Convocation shall be as follows:

The Vice Chancellor shall welcome the distinguished person and shall read out the citation and request the Chancellor to confer the Honorary Degree in following words:

"By virtue of the authority vested in me as the Vice Chancellor of the Future University, I request Hon'ble Chancellor to graciously confer upon (Name of the distinguished person) the Degree of Honoris Causa for his / her outstanding services."

The Chancellor shall confer the Honorary Degree in the following words:

"I confer on _____ (Name of the recipient) the degree of Honoris Causa."

Provided, that if the Vice Chancellor is presiding over the Special Convocation, the Pro-Vice Chancellor or in his absence the senior most Dean/Director/Principal as the case may be, shall read the citation and perform such functions which the Vice Chancellor would have performed.

- iii. The recipient of the Honorary Degree will then present his/her address.
- iv. The National Anthem of the country, if the Dignitary on whom the Degree is conferred is from another country, will be played.
- v. The National Anthem of India will be played.
- vi. The Vice Chancellor/Registrar shall then declare the Special Convocation closed.
- vii. Academic procession will leave in the same order as it entered.



ORDINANCE No. 16

MEDIUM OF INSTRUCTION & EXAMINATION

- 16.1.** The medium of instruction and examination shall normally be English, except in diploma, certificate and language courses where the medium may be Hindi or other Indian, Regional and Foreign Languages.

Provided that with the approval of the Academic Council and on the recommendation of the concerned Board of Studies, the medium of instruction may be specified for any course of study.




Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE NO – 17

AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES

- 17.1 The Fellowships, Scholarships, Medals and Prizes shall be instituted with the approval of Executive Council under relevant Rules and Regulations.
- 17.2 The Executive Council may appoint committee (s) to frame guidelines for the award of fellowships, scholarships, medals and prizes.
- 17.3 The eligibility criteria, values tenure, methodology and procedure for selection of awardees shall be as approved by the Executive Council.



ORDINANCE No - 18

**ORDINANCES PERTAINING TO THE APPOINTMENT AND EMOLUMENTS OF
EMPLOYEES, OTHER THAN THOSE FOR WHOM A PROVISION HAS BEEN
MADE IN THE STATUTES;**

Notwithstanding anything contained in Statutes, the Management may invite a person of high academic distinction and professional attainments to accept a post of Professor or Associate Professor or any other equivalent academic post in the University on such terms and conditions as it deems fit and, on the person, agreeing to do so appoint him to the post:

18.1 Requirement Of Policy

The university takes utmost pride in our faculty and its quality. The university believes in having teaching team members on roll and hence we would use visiting or part time faculty only in the case of the need for the same.

For shortage of faculty in a given area (where we do not have regular faculty), Schools may need the services of professionals/academicians to teach a specific course or part of a course to the UG or PG students of the University.

Such appointments are made subject to the approval of the Vice-Chancellor for a specified period for carrying out a specific teaching assignment. Part-time Visiting faculty are paid an honorarium for the assignment in accordance with rules framed by the UGC and are not deemed as regular employees of the University.

18.2 Process

Request for appointment of Visiting Faculty shall be submitted by the DEAN/HOD on the standard application form with the approval of Vice-Chancellor. The format would clearly capture the number of hours (maximum) needs to be engaged & remuneration per hour. This approval must reach HR before the start of semester. HR would issue an appointment on terms and conditions for the semester.

Profiles of the visiting faculties can be shared by respective faculty's in case of non- availability of the same, HR Department will search the profiles for further processing.

Format must have their detailed CV and other mandatory documents attached for statutory and payment purposes. VC may also need the load chart of the current faculty members and the need for such faculty in detail.



18.3 Qualification

The qualification and selection procedure for appointment of Visiting Faculty shall be the same as those prescribed for the regular Assistant Professors of Universities/Colleges in UGC regulations.

However, the composition of the selection committee shall be as follows:

- 1) Dean/HOD
- 2) One expert in the concerned subject nominated by the Vice-chancellor
- 3) One internal senior professor of the department
- 4) HR Head or his/her nominee

18.4 Rights

Visiting faculty will not be treated like regular teachers for voting rights or for becoming the members of the statutory bodies of the university. We would prefer a visiting professor not teaching visiting anywhere else.

18.5 Renumeration

Honorarium of Visiting Faculty shall be as follows:

Level	Essential Experience	Honorarium Bench
Visiting Faculty	Below 5 years	As specified time to time
Visiting Faculty	Between 5 to 10 years	As specified time to time
Visiting Faculty	Above 15 years	As specified time to time

Travel and other logistic arrangement to be made by the concerned department.

18.6 Attendance And Final Payment

Coordinators or representative of dean must give their attendance on monthly basis like a normal team member for payment purpose. HR would process monthly payments as per rules and regulation of Future University.



ORDINANCE No - 19
CREATION, COMPOSITION AND FUNCTIONS OF ANY OTHER BODY
WHICH IS CONSIDERED NECESSARY FOR IMPROVAL THE
ACADEMIC STATURE OF THE UNIVERSITY

Whenever a need is felt for the formation of a body for improving the academic stature of the university, the same will be recommend by the Academic Council a proved by the Executive Council.

(a) The University shall have such Schools of Studies, Special Centers and Special Laboratories as may be specified in the Ordinances.

(b) The University shall have the following Faculty Academics, namely:

(1) Faculty of Science

(2) Faculty of Arts

(3) Faculty of Commerce and Management Studies

(4) Faculty of Geography and Environment

(5) Faculty of Education and Teacher Training

(6) Faculty of Engineering and Technology

(7) Faculty of Nursing and Allied Health Sciences

(8) Faculty of Health and Social Sciences

(9) Faculty of Veterinary and Fisheries

(10) Faculty of Forestry

(11) Faculty of Agriculture, Horticulture and Allied Industries

(c) The University shall have a system of internal promotion and transfer of staff and shall have a system of development of staff of the University.

(d) The University shall have a system of staff and Departments which shall be managed by the University. The University shall have a system of staff and Departments which shall be managed by the University. The University shall have a system of staff and Departments which shall be managed by the University.

The University shall have a system of staff and Departments which shall be managed by the University. The University shall have a system of staff and Departments which shall be managed by the University.



ORDINANCE-20

ORDINANCES PERTAINING TO ESTABLISHMENT OF CENTRE OF STUDIES, BOARDS OF STUDIES, INTERDISCIPLINARY STUDIES, SPECIAL CENTRES, SPECIALIZED LABORATORIES AND OTHER COMMITTEES;

20.1 Establishment Of Schools/Centers Of Studies/Departments:

- (a) The University shall have such Schools of Studies, Special Centers and Specialized Laboratories as may be specified in the Ordinances.
- (b) The University shall have the following Faculty /Centers, namely:
 - (i) Faculty of Science
 - (ii) Faculty of Ayush
 - (iii) Faculty of Commerce and Management Studies
 - (iv) Faculty of Computer Applications
 - (v) Faculty of Education and Teacher Training
 - (vi) Faculty of Engineering and Technology
 - (vii) Faculty of Nursing and Para-Medical Sciences
 - (viii) Faculty of Humanities and Social Sciences
 - (ix) Faculty of Pharmaceutical Sciences
 - (x) Faculty of Law and IPR
 - (xi) Faculty of Agricultural Sciences and Allied Industries
- (c) University may add Faculty/centers/department at any time with the approval of Executive Council under the relevant provisions of the Act.
- (d) Every Faculty of Studies shall consist of such Departments as may be assigned to it by the approval of the Executive Council. Each department shall consist of teachers, persons appointed to conduct research, honorary professor id needs and other persons as needed for smooth running of the Department.
- (f) Deans, Directors sand Heads of Departments shall be appointed and perform functions as per The provisions in Section 10,12 and 16 of the Statutes Respectably of Future University Bareilly.



- (g) Each Faculty have Faculty Board and each department shall have a Board of Studies in accordance with Section 27 and 28 of the university statutes.

20.2 Establishment of Special University Centers and Laboratories:

Upon the recommendations of the Academic Council, the Executive Council may establish Centers of Excellence, Special Centers and Specialized laboratories for undertaking interdisciplinary studies and specialized studies/programmes. The Executive Council may also constitute Special Board(s) of Studies and academic committee(s) for the guidance of these Units.

20.3 Creation of Other Bodies of The University:

To ensure the smooth and efficient functioning of the University, the Executive Council may constitute standing, advisory and/ or other bodies/ committees as it may deem fit. The composition, powers, functions and the tenure of such bodies/ committees shall be as decided by the Executive Council.

ORDINANCE No -21

FACULTY/STAFF EVALUATION AND APPRAISAL

21.1 Faculty Evaluation and Appraisal:

Faculty evaluation and appraisal in Future University follows a circular model of evaluation consisting of:

- (a) Faculty evaluation by students.
- (b) Peer evaluation by other faculty members of the department
- (c) Faculty Self-Appraisal.
- (d) Faculty Appraisal by HOD, (Dean in the case of HOD).
- (e) Appraisal review by the Faculty, HOD and the Dean (where the faculty is HOD joint appraisal (review) will be with Dean and the Vice Chancellor).
- (f) Performance Appraisal score card (based on the appraisal review).

21.2 Faculty Evaluation by Students:

- (a) The evaluation is to be conducted once every semester.
- (b) Online evaluation will be administered by the IT department.
- (c) The Personnel Officer will monitor the evaluation process at all stages
- (d) Confidentiality is to be maintained at all points by all the personnel involved.
- (e) The evaluation graphs are accessible to the faculty concerned but do not give any comparative results with that of the others
- (f) The evaluation result is to be used only to facilitate self-evaluation
- (g) The evaluation reports will be discussed with the faculty member individually by the HOD/Coordinator and will be reviewed by the Dean.
- (h) However, if the overall score falls below 2.5 (out of 5), it could be an issue needing attention on the part of the Dean.
- (i) The questionnaire is developed to test the effectiveness of teaching techniques and interaction of the teacher with the students.
- (j) Evaluation by students will be done for odd semesters, in the month of September and for even semesters in the month of February.
- (k) The evaluation score will appear in the performance appraisal score card and will have a weight age of 15%.

21.3 Peer Evaluation:

- (a) Peer evaluation must be done confidentially for all faculty members of the department by all other faculty members of the department including those from other academic departments who teach the students of the department (Languages/non-core or allied subjects).
- (b) The assessment is based solely on official relationship.
- (c) Peer evaluation is administered online, based on the questionnaire developed to identify interaction of the faculty with other members of the department.

- (d) The evaluation score will appear in the performance appraisal score card and will have a weightage of 5%

21.4 Procedure for Joint Appraisal (Appraisal Review) Of Faculty:

The Joint appraisal is aimed to reach a general consensus about the faculty's performance, duly involving the faculty and hence participation in this must be with a positive perspective. Joint appraisal must follow a systematic procedure as specified herein.

- (a) On receipt of the even semester faculty evaluation by students, the Dean shall make a date/time schedule for meeting each faculty along with the HOD.
- (b) Faculty must have done his/her self-appraisal and the HOD must have done the faculty appraisal online while attending the meeting.
- (c) The performance appraisal of the faculty in areas related to teaching is based on teaching techniques, teaching compliance, functional responsibility and interpersonal relations. The appraisal of extension activities is based on involvement in community service, departmental activities, institutional activities, Professional development and student mentoring. Research and development related activities are assessed based on participation in publications, research projects and research guidance.
- (d) Common areas of assessment in Student Evaluation and the Faculty Self-Appraisal must be discussed with the faculty and a realistic mutually acceptable assessment must be reached.
- (e) Common areas of assessment in Faculty appraisal and Faculty Self-Appraisal must be discussed with the faculty and a realistic mutually acceptable assessment must be reached.
- (f) Other areas of performance appraisal including research contribution must be clarified to the faculty and any difference in views must be discussed and resolved.
- (g) The Dean must record any unresolved difference in views. Dean must also brief the faculty about his/her weaknesses/deficiencies as assessed and suggest areas required to be strengthened/improved.
- (h) Dean or Vice Chancellor shall be the arbitrating authority to resolve any difference in view-points between faculty member and HOD or HOD and the Dean respectively in respect of Faculty Appraisals.
- (i) Faculty Appraisal Review Report made by the HOD/Dean/Vice Chancellor must be based on the findings from procedures „e to e" mentioned above.
- (j) Faculty Appraisals must be completed by third week of March every year.
After the Joint Appraisal the HOD and the Dean (Dean and the Vice Chancellor in the case of HOD), shall submit the online Faculty Appraisal Review. Appraisal of Deans will be a Self-Appraisal, and a Joint appraisal by the Dean and the Vice Chancellor. The formats specified will be common for all academic positions for the respective appraisals.



21.5 Performance Appraisal Score Card:

- (a) Several output measures with reference to supporting documents such as Students Evaluation, Peer Evaluation, Faculty Self-Assessment, faculty appraisal measures, work diary, course plan, library work, projects undertaken, research papers, and publications and other documentary evidences will be considered as vital evidences to measure the attributes of the dimensions being measured on the performance appraisal.
- (b) The review will be carried out by the Dean or an exclusive independent appraisal committee set up by the Vice Chancellor.
- (c) Performance Appraisal Score Card is created on the basis of the independent/joint performance appraisal/review by the Dean.
- (d) A signed copy of the Appraisal Score Card shall be submitted by the Dean to the Office of Personnel Relations.
- (e) The Performance Appraisal Score will be the basis for an independent measure on which important decisions, with regard to awards, promotions and other aspects of faculty development will be determined.
- (f) The appraisal score will be available to the faculty after completion of the appraisal review by the Dean.

21.6 Weight Age For Various Components In Appraisal Score Card:

Student Evaluation	15 (0-15 for Evaluation score 2.5-4.5 or above)
Peer Evaluation	5 (0-5 for Evaluation score 2.5-4.5 or above)
Teaching	(15 points for appraisal and 15 points for time spent for academic related activities as per work diary)
Teaching Techniques	5 (1-5 for cumulative score 10-18 or above)
Curriculum Planning	5 (1-5 for cumulative score 5-9 or above)
Teaching Compliance	5 (1-5 for cumulative score 10-18 or above)
Functional Responsibility	5 (1-5 for cumulative score 10-18 or above)
Interpersonal Relations	5 (1-5 for cumulative score 10-18 or above)
Extension	(10 points for appraisal and 10 points for time spent for extension and professional development activities as per work diary)
Community Service	5 (1-5 for cumulative score 5-9 or above).
Departmental Activities	5 (1-5 for cumulative score 10-18 or above)
Institutional Activities	5 (1-5 for cumulative score 10-18 or above)
Professional Development/	5 (1-5 for cumulative score 10-18 or above)
Student Mentoring	
Research	(30 points under research and publications during the academic year)
Seminars, Presentations	5 (1-5 for cumulative score 2-10 or above)
Paper Publications	10 (2-10 for cumulative score 4-20 or above)
Book Publications	5 (1-5 for cumulative score 1-8 or above)
Research Projects	5 (1-5 for cumulative score 1-8 or above)
Guidance, Adjudication	5 (1-5 for cumulative score 1-8 or above)



21.7 Staff Appraisal:

- (a) All appraisals will be annual.
 - (b) Appraisals will consist of online Self Appraisal, Staff Appraisal by the HOD and the Appraisal Review by the Dean in the case of Academic Departments and by the HOD in the case of Non-Academic Departments.
 - (c) Non-teaching Staff attached to non-teaching Centers and Departments shall be appraised by the respective HOD and the Director/Dean/CFO/Registrar.
 - (d) For General Staff like attenders, sweepers, gardeners etc there will be only Staff Appraisal and Appraisal Review by the HOD/Director.
 - (e) For Academic Directors, appraisal will be Self Appraisal and Appraisal Review jointly by the Dean and the Vice Chancellor/Registrar
 - (f) For Non-Academic Directors, including Controller of Examination and the Personnel Officer appraisal will be Self Appraisal and Appraisal Review by the Vice Chancellor/Registrar.
 - (g) For Deans, appraisal will be Self Appraisal and Appraisal Review by the Vice Chancellor.
 - (h) For Registrar, appraisal will be Self Appraisal and Appraisal Review by the Vice Chancellor.
 - (i) For Pro-Vice Chancellor and Vice Chancellor appraisal will be only Self Appraisal.
 - (j) Appraisals will be done in the specified format as applicable to the position.
- Duly signed appraisal score cards after review shall be sent to the Personnel Officer for maintaining confidential records. These records will form the reference for determining annual increments and promotion to higher level.

g7

Registrar

ORDINANCE No -22

STUDENT GRIEVANCE REDRESSAL

22.1 About Grievance Redressal Cell:

In order to promote a responsive and conducive academic environment on the campus, each Faculty/Independent Teaching Department shall establish a '**Students' Grievance Redressal Cell**'. The 'Cell' shall provide a friendly mechanism to the students to report their grievances and the faster disposal of the same. It shall also provide a platform to the students to come forward with constructive suggestions for more efficient and effective teaching-learning atmosphere

Further, the University has established a **Students' Help Desk** at the Administrative Block with an objective of guiding the university students to the appropriate Office/Officer for addressing their queries or resolving a difficulty. The 'Help Desk' shall also advise the students about the procedure involved in the matter. It may also facilitate in resolving any grievance of a student remaining unattended at the Faculty/Department level.

[NOTE: The term "Grievance" refers to a difficulty, problem, or a feeling of discontent at individual student level due to an act/omission of the staff of University/Faculty/Department]

Objective

1. Students' Help Desk

- To guide a student about the procedure and officers/offices to be approached to address any query/grievance related to an academic or administrative matter.
- To co-ordinate with Faculty/Department/Section/Division of the University in resolving the students grievances.

2. Students' Grievance Redressal Cell

- Providing a free and fair environment to students so that they can express their difficulties/problems without any apprehension.
- To ensure early and effective solution to a student's problem and provide/suggest ways and means so that such an issue does not arise in future.
- Counseling the students to maintain dignity and decorum, and to exercise restraint and patience as per demand of the situation.
- Ensuring friendly environment in the Faculty/Department by promoting cordial Student-Student and Student-Staff relations.



- Training the staff to be more responsive, courteous, and service oriented.

22.2 Constitution and Scope of the Students' Grievance Redressal Cell:

SGRC will be constituted as per U.G.C. guidelines.

SCOPE

The Students' Grievance Redressal Cell shall strive to resolve all types of grievances of routine nature raised by the students of the respective Faculty/Department, except those mentioned in the 'Exclusion' clause or the ones that infringe upon the working of any other Authority.

As such, the 'Cell' shall deal with the following types of grievances/suggestions (*the list is only indicative in nature*):

1. **Academic:** Identity Card, Marks Sheet, Duplicate Marks Sheet, Migration Certificate, Enrollment number, Degree Certificate, Character certificate, Internal assessment, Attendance, Laboratory, Workshop
2. **Financial:** Fee/Dues, Fine
3. **Administrative:** Discipline, Transport, Security, and Information/Query
4. **Hostel:** Accommodation, Services, Hygiene, Cleanliness, Food.

22.3 Procedure to File a Grievance/Suggestion:

- A student may approach the Students' Grievance Redressal Cell in person and file her/his grievance/suggestion.
- The matter may also be reported through e-mail to the Chairperson of the 'Cell'.
- A student may also drop the completed proforma in the Suggestion/ Grievance Box placed outside the Office to the respective Principal/HOD.
- A student can approach the Students' Help Desk for any grievance/suggestion related to other sections of the University, or regarding a grievance not settled by her/his College/Department.
- A student can also make use of the Suggestion/Complaint Box maintained at the Students' Help Desk for giving a suggestion or reporting a grievance.
- No student is allowed to file a grievance/suggestion on behalf of any other student.
- Incomplete proforma or anonymous proforma shall be summarily rejected.



Complaint Processing:

1. Suggestion/Grievance Box maintained at the Faculty/Department will be opened every Monday & Thursday by the Member Secretary of the Cell.
2. In case of the University the Suggestion/Grievance Box shall be opened by an authorized representative of the Registrar.
3. The Suggestions/Grievances so received shall be entered in serial order with a suffix S or G, as the case may, in the register maintained for the purpose. All grievances/ suggestions received by hand or email shall also be recorded in the same register in the order of their receipt at the concerned Cell/Desk.
4. The Students Grievance Redressal Cell shall ensure urgent meeting(s) as are necessary to ensure early resolution of grievance(s), such that the students can find early solution to the difficulties faced by them, thus generating higher confidence into the system.
5. It is desirable that the 'Cell' resolves all the issues within seven working days from date of its registering.
6. The action taken with date against each grievance/suggestion shall be recorded in the above register.
7. Minutes of meeting of the 'Cell' shall be maintained by the respective Faculty/ Department.
8. A monthly report of the above shall be sent to the office of the Registrar along with other monthly reports.

22.4 Exclusion:

The Students' Grievance Redressal Cell or Students' Help Desk shall not entertain the grievance arising out of any of the following:

1. Decisions of the Executive Council, Academic Council, University Court, Planning Board, Finance Committee.
2. Decisions of the Board of Studies, Board of Faculty, any other Administrative or Academic Committees constituted by the University.
3. Decisions taken by the University Authorities with regard to disciplinary matter and conduct of student.
4. Decisions of the competent authority on assessment and examination results.

22.5 Appellate Authority & Power To Remove Difficulties:

- The Vice Chancellor of the University shall be the Appellate Authority, whose decision shall be final and binding on all.
- The Vice Chancellor shall also be the competent authority to remove any difficulty or ambiguity in interpretation and effecting these 'Rules.



ORDINANCE No -23

Implementation of NEP-2020 Guidelines for Curriculum Design

In accordance with the National Education Policy (NEP) 2020, the University Grants Commission (UGC) guidelines on Multiple Entry and Exit System and Academic Bank of Credits (ABC), and the resolutions of the Academic Council, the University hereby issues the following Guidelines for Curriculum Design, Syllabus Development and Board of Studies (BoS) operations for all Undergraduate Programmes offered by the University.

These guidelines shall be followed by all Deans, Heads of Departments, Programme Coordinators and Boards of Studies (BoS) while designing or revising the curriculum and syllabus.

1. Purpose of the Guidelines

The purpose of these guidelines is to:

1. Implement NEP-2020 compliant flexible and multidisciplinary curriculum.
2. Introduce credit-based academic structure with multiple entry and exit options.
3. Promote holistic education integrating academic, vocational and value-based learning.
4. Facilitate credit mobility through the Academic Bank of Credits (ABC).
5. Standardize the process of curriculum development and syllabus approval across departments.

All departments shall ensure that the programme structure and syllabus align with NEP-2020 and UGC regulations.

2. Undergraduate Programme Structure

Under NEP-2020, undergraduate programmes shall follow the following structure:

Programme	Duration	Credit Requirement
UG Certificate	1 Year	40 Credits
UG Diploma	2 Years	80 Credits
Bachelor Degree	3 Years	120 Credits
Bachelor Degree (Honours / Research)	4 Years	160 Credits

Students may exit the programme at different stages with appropriate certification.

3. Credit Distribution Model

All Boards of Studies shall design programmes approximately according to the following credit distribution.



Component	Approx. Share
Major/Core Discipline	~50%
Minor Discipline	~10-12%
Multidisciplinary Courses	~6-8%
Skill / Vocational Courses (VSEC)	~8-10%
Ability Enhancement Courses (AEC)	~6-8%
Value Education / Indian Knowledge System	~6-8%
Internship / Project / Research	Remaining credits

4. Semester Credit Load

Each semester shall normally have 18-22 credits.

Course Category	Typical Credits
Core / Major Course	4 Credits
Minor / Elective Course	3-4 Credits
Skill / Value Added Course	2 Credits
Internship / Project	2-6 Credits

5. Curriculum Components

5.1 Major Discipline (Core)

The major discipline shall include:

- Foundational courses
- Advanced core courses
- Discipline electives
- Research project (in 4th year where applicable)

Examples:

BA History, BSc Physics, BCom Finance etc.

5.2 Minor Discipline

Students shall select a minor discipline outside their major subject to promote interdisciplinary learning.

Examples:

Major	Minor
Physics	Mathematics
Economics	Data Science
Commerce	Entrepreneurship
English	Psychology



5.3 Multidisciplinary Courses

These courses shall broaden intellectual exposure.

Examples include:

- Environmental Studies
- Digital Literacy
- Artificial Intelligence Basics
- Philosophy of Science
- Indian Civilization

5.4 Skill Enhancement Courses (VSEC)

Skill courses shall focus on employability and practical competence.

Examples include:

- Data Analytics
- Digital Marketing
- Entrepreneurship
- GIS Mapping
- Communication Skills

5.5 Ability Enhancement Courses (AEC)

These compulsory courses may include:

- Communication Skills (English/Hindi)
- Environmental Education
- Computer Applications

5.6 Value Education / Indian Knowledge System (IKS)

Examples include:

- Indian Knowledge Systems
- Yoga and Wellness
- Ethics and Human Values
- Constitutional Values

5.7 Experiential Learning

Departments must incorporate experiential learning such as:



- Internship
- Field work
- Community service
- Laboratory work
- Industry training

Internships may carry **1 credit per week up to a maximum of 6 credits.**

6. Multiple Entry and Exit System

Students may exit after completing the following credit requirements:

Exit Stage	Credits	Award
After 1 Year	40	Certificate
After 2 Years	80	Diploma
After 3 Years	120	Bachelor Degree
After 4 Years	160	Bachelor Degree (Honours / Research)

All credits shall be recorded in the **Academic Bank of Credits (ABC).**

7. Syllabus Design Guidelines

Each course syllabus prepared by departments must include:

1. Course Title
2. Course Code
3. Course Type (Core / Minor / Elective / Skill)
4. Credit Structure
5. Course Objectives
6. Learning Outcomes (OBE format)
7. Detailed Units (Unit-wise syllabus)
8. Teaching Methodology
9. Assessment Scheme
10. Recommended Books and References

Assessment Pattern

Component	Weightage
Internal Assessment	30–40%
End Semester Examination	60–70%

Internal assessment may include assignments, quizzes, presentations, and projects.



8. Research Component (Fourth Year)

Students securing **minimum CGPA 7.5** may opt for **Research Track** in the fourth year.

This shall include:

- Research Methodology Course
- Dissertation / Thesis (approximately 12 credits)
- Faculty supervision
- Seminar presentation and evaluation

9. Board of Studies (BoS)

Composition

The Board of Studies shall include:

- Head of Department (Chairperson)
- 2–3 internal faculty members
- 2 external subject experts
- One industry representative
- One nominee of the Academic Council

Functions

The BoS shall:

- Design programme curriculum
- Approve course syllabi
- Introduce new courses
- Revise syllabus periodically (normally every 3 years)
- Ensure alignment with NEP-2020 requirements
- Incorporate industry and societal needs

10. Role of the Dean

The Dean of the Faculty shall:

- Coordinate curriculum development across departments
- Ensure multidisciplinary course availability
- Monitor credit distribution and programme structure
- Present proposals to Academic Council
- Promote internship and industry collaboration

11. Approval Process

The following procedure shall be followed for curriculum approval:

1. Draft prepared by the Department

Members of Draft Committee



Approved by AC & EC of Future University

89 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

2. Approval by Board of Studies
3. Review by Faculty Board / Dean
4. Approval by Academic Council
5. Implementation by Controller of Examination

12. Integration with Online Courses

Students may earn credits through recognized online platforms such as:

- SWAYAM
- NPTEL
- Other approved MOOCs

Universities may allow up to 40% of programme credits through online courses, subject to regulatory guidelines.

13. Academic Bank of Credits (ABC)

All students shall register on the Academic Bank of Credits (ABC) portal.

ABC facilitates:

- Credit transfer across institutions
- Flexible learning pathways
- Credit accumulation and redemption

Credits shall normally remain valid for up to seven years.

14. Quality Assurance

Departments shall ensure:

- Outcome Based Education (OBE) implementation
- Regular curriculum review
- Feedback from students, alumni and industry
- Compliance with accreditation requirements (NAAC/NBA)

15. Implementation Timeline

Stage	Responsibility
Draft Curriculum	Department
BoS Approval	Board of Studies
Faculty Review	Dean
Academic Approval	Academic Council
Implementation	Controller of Examination



16. Annual Review

Each department shall submit an annual report including:

- Curriculum review
- Student feedback
- Industry feedback
- Placement relevance

17. Documentation to be Submitted by Departments

Departments shall submit the following documents:

- Programme structure
- Detailed syllabus
- Course outcomes
- Credit distribution
- Assessment scheme
- Reading list and references

ORDINANCE No - 24

Ordinance related to University Library

1. Establishment of the Central Library

- 1.1 The University establish a **Central Library** as the primary knowledge and information resource centre of the University.
- 1.2 The Central Library support teaching, learning, research, consultancy, and extension activities of the University.
- 1.3 The Library function in accordance with the regulations, standards, and guidelines issued by the University Grants Commission and quality parameters prescribed by the National Assessment and Accreditation Council from time to time.
- 1.4 The Central Library provide both **print and digital access to academic resources** to all members of the University.

2. Objectives

The objectives of the Central Library shall be:

- a) To support academic programmes and research activities of the University.
- b) To develop a comprehensive and balanced collection of knowledge resources.
- c) To facilitate access to global scholarly information through digital platforms.
- d) To promote reading habits, research culture, and academic integrity.
- e) To support innovation, interdisciplinary learning, and lifelong learning.

3. Library Infrastructure

3.1 The University provide adequate infrastructure for the Central Library including:

- Reading halls
- Digital library section
- Reference section
- Periodicals section
- Research and thesis section
- Reprography services
- Discussion rooms
- Faculty reading rooms

3.2 The Library provide Wi-Fi enabled facilities, computer terminals, and online access to digital resources.



3.3 The Library building comply with barrier-free access and accessibility provisions.

4. Library Governance – Library Advisory Committee

4.1 The University constitute a **Library Advisory Committee** to advise on policy matters and development of the Library.

4.2 Composition

The Committee consist of:

- Vice-Chancellor – Chairperson
- Registrar – Member
- Dean Academic Affairs – Member
- Finance Officer – Member
- Two Deans nominated by the Vice-Chancellor – Members
- Two senior faculty members – Members
- One research scholar representative – Member
- University Librarian – Member Secretary

4.3 The Committee meet at least twice in an academic year.

4.4 Functions of the Committee:

- a) To recommend library policies and development plans
- b) To review the adequacy of library resources
- c) To recommend subscriptions to journals and databases
- d) To ensure quality improvement in library services

5. University Librarian

5.1 The Central Library be headed by a **University Librarian** appointed in accordance with the qualifications and eligibility criteria prescribed by the University Grants Commission.

5.2 Duties of the Librarian:

- Administration and management of the Library
- Acquisition and development of resources
- Library automation and digital services
- Budget management
- Implementation of modern information services
- Training and orientation of users

5.3 The Librarian report to the Vice-Chancellor through the Registrar.

6. Library Staff

6.1 The University appoint qualified library staff including:

Members of Draft Committee

Approved by AC & EC of Future University

93 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

- Deputy/Assistant Librarians
- Library Assistants
- Technical Assistants
- Digital library staff
- Support staff

6.2 Recruitment be as per norms prescribed by the University Grants Commission.

7. Library Resources

The Central Library maintain adequate academic resources including:

- Textbooks and reference books
- National and international journals
- Magazines and periodicals
- E-books and e-journals
- Online research databases
- Audio-visual materials
- Theses and dissertations
- Institutional publications

The Library maintain linkages with national knowledge networks such as:

- INFLIBNET Centre
- National Digital Library of India
- DELNET

8. Digital Library and Automation

8.1 The Central Library implement Library Management Software (LMS) for automation of all library functions.

8.2 The Libraryl provide access to:

- E-journals
- E-books
- Online databases
- Institutional repository
- Remote access services

8.3 The Library adopt RFID / Barcode technology for circulation management.

9. Research Support Services

To promote research excellence, the Library provide:

- Plagiarism detection services through systems such as ShodhShuddhi
- Access to research repositories including Shodhganga
- Citation and reference management tools
- Research data support

10. Institutional Repository

10.1 The Library maintain a digital repository containing:

- Ph.D. theses
- Postgraduate dissertations
- Faculty publications
- Conference proceedings
- University publications

10.2 All Ph.D. theses be submitted to the national repository through the INFLIBNET Centre as per applicable regulations.

11. Library Membership

The following be eligible for library membership:

- Students
- Faculty members
- Research scholars
- Administrative staff
- Alumni and external members (subject to approval)

Each member receive library ID and digital access credentials.

12. Library Services

The Central Library provide:

- Book circulation services
- Reference and research assistance
- Digital library services
- Inter-library loan services
- Document delivery services
- Reprography and scanning services
- Reading room facilities



- User orientation and information literacy programmes

13. Library Working Hours

13.1 The Library remain open during all working days of the University.

13.2 Reading halls may remain open for extended hours during examinations.

13.3 Digital library services shall be available 24×7 wherever feasible.

14. Library Budget

14.1 The University allocate an adequate annual budget for the development of library resources.

14.2 The budget include:

- Books and journals
- E-resources and databases
- Library automation systems
- Digital infrastructure
- Furniture and equipment

15. Code of Conduct

15.1 Library users maintain silence and discipline.

15.2 Damage or loss of library material require replacement or compensation.

15.3 The Librarian may suspend library privileges for violation of rules.

16. Library Rules

Detailed operational rules regarding:

- Borrowing limits
- Issue and return procedures
- Overdue fines
- Reservation of books
- Digital resource usage

be framed by the University Librarian with approval of the Library Advisory Committee.



ORDINANCE No - 25

Multiple Entry Admission and Credit Transfer

(As per National Education Policy – 2020 and UGC Regulations)

In alignment with the provisions of the National Education Policy (NEP) – 2020, the Academic Bank of Credits (ABC) Framework, and the UGC Guidelines for Multiple Entry and Multiple Exit (MEME), the following regulations shall govern admissions under Multiple Entry and Credit Transfer at Future University.

25.1 Academic Eligibility and Verification

The Admission Committee shall verify the academic credentials of the student and ensure that:

1. The applicant has studied at least 60% of the core/major subjects of the programme into which re-entry/lateral entry is sought.
2. The equivalence of credits, curriculum, course structure, and academic level is established in accordance with UGC norms and the University's Credit Equivalence Framework.
3. Credits earned are validated through the Academic Bank of Credits (ABC) wherever applicable.

25.2 Verification by the Concerned Dean

The Concerned Dean of the School/Faculty shall:

1. Verify all academic documents, marksheets, credit records, and course equivalence.
2. Confirm that the applicant meets the curricular and credit-based requirements prescribed under NEP 2020 and MEME for re-entry.
3. Recommend the case to the Dean, Academic Affairs with detailed remarks on eligibility and curriculum compatibility.

25.3 Scrutiny and Approval by Dean, Academic Affairs

The Dean, Academic Affairs shall:

1. Examine eligibility, credit transfer, academic equivalence, and compliance with university and UGC norms.
2. Approve admission under Multiple Entry after ensuring full adherence to NEP 2020 and UGC Regulations.
3. Issue academic recommendations including bridge courses, additional credits (if required), and the semester/year of admission.



25.4 Requirement for Clearing Remaining Subjects

If the student has not previously studied certain major/core subjects required for the programme:

1. The student shall be required to complete all pending credits/ subjects within the prescribed time frame.
2. The Admission Committee shall prepare a Subject Deficiency Report, specifying:
 - List of such core/major subjects
 - Credit load
 - Maximum permissible duration for completion
3. The University may offer bridge courses, additional classes, or remedial modules to facilitate academic alignment.

25.5 Submission of Original Documents for Verification

The applicant must submit the following original documents at the time of admission:

- Mark sheets and certificates of all previous examinations
- Transfer Certificate (TC)
- Migration Certificate

Original documents will be returned as per University policy after due verification and authentication.

25.6 Submission of Character Certificate

A valid Character Certificate issued by the previous institution/competent authority shall be submitted mandatorily at the time of admission.

25.7 Mandatory Affidavit by the Student

The applicant shall submit an affidavit affirming that:

1. All information and documents submitted are genuine and authentic.
2. He/She has not been involved in any disciplinary misconduct, ragging, or unlawful activity in the past.
3. He/She shall abide by all rules, regulations, ordinances, and the Code of Conduct of Future University.



25.8 Compliance with UGC, NEP 2020, and ABC Guidelines

All admissions under Multiple Entry shall strictly comply with:

- UGC Guidelines for Multiple Entry and Multiple Exit (MEME)
- Academic Bank of Credits(ABC) Regulations
- NEP 2020 provisions on learner mobility, credit transfer, and academic flexibility
- Statutes, ordinances, and regulations of Future University.

25.9 Mandatory Verification from Previous Institution

1. All academic documents shall be verified directly from the previous institution/university through official email and correspondence.
2. An Equivalence Report, duly approved by the Dean, Academic Affairs, shall be prepared and submitted along with the admission application.
3. The complete file—comprising the application, equivalence report, and verification records—shall be forwarded to the Vice Chancellor's Office through the Admission Cell.

25.10 Approval Authority

The Vice Chancellor shall be the competent authority to approve or reject any admission application under Multiple Entry and Credit Transfer.

The decision of the Vice Chancellor shall be final and binding.

In accordance with the provisions of NEP 2020, Academic Bank of Credits (ABC) framework, and UGC guidelines for Multiple Entry and Multiple Exit (MEME) the following guidelines shall be applicable for granting admission through Multiple Entry at Future University:



ORDINANCE No - 26

Purchase Policy and Purchase Ordinance for Future University

26.1. Introduction

The purpose of the **Purchase Policy and Ordinance** is to establish clear guidelines and standardized procedures for the **procurement of goods, services, and materials** required by the Future university. This policy is intended to ensure **financial discipline, accountability, and transparency** in all purchases.

26.2. Objective

- **Ensure Transparent Processes:** To implement a transparent, standardized process for procurement, ensuring fairness and objectivity.
- **Optimize Cost-Efficiency:** To ensure that resources are utilized effectively, minimizing waste and maximizing value for money.
- **Promote Accountability:** To outline clear responsibilities for all individuals involved in the procurement process.

26.3. Scope of the Policy

This policy applies to all procurement activities within the university, including:

- **Goods** (e.g., academic materials, office supplies, computers, equipment)
- **Services** (e.g., consultancy, janitorial, transportation)
- **Construction and Infrastructure** (e.g., building materials, furniture)
- **Technology and Software** (e.g., software licenses, e-learning tools)

26.4. Procurement Process Flowchart

The procurement process follows a structured and standardized approach, ensuring transparency, fairness, and accountability. Below is a **flowchart** of the procurement process:

Procurement Process Flowchart:

Step No.	Activities
1	Departmental Purchase Requisition
2	Requisition Approval by Dean / HoD
3	Vendor Selection & Request for Quotations (RFQ) / Tendering
4	Evaluation of Quotations / Tenders
5	Approval by Purchase Committee
6	Purchase Order Issued
7	Goods / Services Delivered
8	Inspection and Verification by Department
9	Invoice and Payment Processing
10	Final Record Keeping & Audit



26.5. Key Stakeholders and Their Responsibilities

26.5.1. Powers and Responsibilities of the Dean

The **Dean** is responsible for ensuring that purchases align with academic and operational needs. Their specific duties include:

- **Reviewing Purchase Requisitions:** The Dean approves the requisitions submitted by the respective department.
- **Approving Minor Purchases:** For low-value items (below a specified threshold, e.g., ₹50,000), the Dean has the authority to approve purchases directly.
- **Oversight:** Ensuring that all purchases are in line with the university's objectives and budget allocations.

26.5.2. Powers and Responsibilities of the Head of Department (HoD)

The **HoD** is responsible for managing the procurement needs within their respective department. Their specific duties include:

- **Initiating Purchase Requests:** Submitting purchase requisitions to the Dean for approval.
- **Vendor Interaction:** Coordinating with suppliers and ensuring the timely delivery of goods and services.
- **Inspecting Goods:** Verifying that the purchased goods meet the university's quality standards.

26.5.3. Powers and Responsibilities of the Vice Chancellor (VC)

The **Vice Chancellor (VC)** holds overall authority in the procurement process, particularly for high-value purchases and strategic decisions. The VC's responsibilities include:

- **Final Approval of Major Purchases:** The VC has the final say on purchases that exceed certain thresholds (e.g., ₹10 lakh).
- **Overseeing the Procurement Process:** Ensuring that the procurement processes align with the university's financial policies, legal compliance, and academic goals.
- **Approval of Tender Documents:** The VC may review and approve the documents for public tenders, including the terms of reference, and evaluation criteria.
- **Audit Oversight:** Ensuring that audits of the procurement process are conducted regularly and any discrepancies are addressed promptly.

26.5.4. Purchase Committee

The **Purchase Committee** is a cross-functional body responsible for reviewing and approving purchases above certain thresholds. This committee includes:

- **Chairperson:** The VC or Pro-Vice Chancellor.
- **Members:** Deans/Directors/Heads
- **Member Secretary:** Finance Officer.



The committee's role is to:

- **Evaluate Vendor Proposals:** Review bids/tenders and assess compliance with specifications.
- **Approval:** Ensure that the best value for money is obtained and that the purchase is legally compliant.

26.6. Procurement Methods

The university follows the following methods depending on the **value** and **nature** of the procurement:

26.6.1. Tendering

For high-value procurements, the university shall adopt a **competitive bidding process** where vendors submit detailed proposals. This process includes:

- **Public Tendering** for large projects (e.g., construction or high-tech equipment).
- **Tender Opening and Evaluation** in a transparent and structured manner.

26.6.2. Quotations

For low-value items (under ₹50,000), the university can request **quotations** from at least three suppliers to ensure competitive pricing.

26.6.3. Direct Purchase

In case of **urgent needs** or **specialized items**, the university may approve direct purchases, provided proper justification is given.

26.7. Payment Terms and Conditions

The university follows strict payment terms, including:

- **Advance Payments:** Usually only for high-value items requiring upfront costs (e.g., capital assets).
- **Post-Delivery Payment:** Typically for goods that are delivered on-site and inspected for quality.
- **Payment Approval:** Payments are processed by the **Finance Committee** and approved by the VC.

26.8. Vendor Selection Criteria

Vendors must meet the following criteria:

- **Eligibility:** Vendors must be legally registered and compliant with taxation and other regulatory requirements.

Members of Draft Committee



Approved by AC & EC of Future University

102 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- **Financial Stability:** Vendors should demonstrate financial health to ensure they can complete orders on time.
- **Experience:** Preference is given to vendors with a proven track record in their respective industries.
- **Compliance:** Vendors must comply with labor laws, environmental norms, and quality standards.

26.9. Record Keeping and Audits

“The university ensures that proper documentation of all purchases is maintained, and all records are kept in the Accounts Department under the direction of the Finance Officer.”

- **Records:** Maintain all purchase requisitions, purchase orders, and invoices for audit purposes.
- **Internal Audits:** Conduct periodic internal audits of the procurement process.
- **External Audits:** Independent audits are conducted to review financial statements, procurement practices, and adherence to legal guidelines.

26.10. Conflict of Interest

Any member involved in the procurement process (including Deans, HoDs, and VC) must declare any conflict of interest and recuse themselves from decisions where such a conflict arises.

ORDINANCE No - 27

Moderation Policy for Evaluation of Answer Booklets

27.1 Short Title and Commencement

This Ordinance shall be called “The Moderation Policy for Evaluation of Answer Booklets” and shall come into force from the date of approval by the Academic Council and ratification by the Executive Council / Board of Management.

27.2 Purpose and Objectives

The policy aims to ensure fairness, uniformity, transparency, and credibility in evaluation and compliance with UGC regulations.

27.3 Applicability

Applicable to UG, PG and PhD coursework examinations, internal and external theory examinations across all Schools, Faculties, Departments and affiliated institutions.

27.4 Authority and Governance

The University reserves the right to moderate marks to maintain uniform academic standards under the supervision of the Controller of Examinations.

27.5 Types of Moderation

Pre-Evaluation: Approval of question papers, model answers and marking schemes.
During Evaluation: Random scrutiny of 10–20% evaluated answer scripts.
Post-Evaluation: Statistical analysis and application of moderation where required.

27.6 Moderation Committee

Dean (Academics)/Nominee – Chairperson
Two or more subject experts – Members
Controller of Examinations/Nominee – Member Secretary

27.7 Methods of Moderation

Scaling, normalization, grace marks within limits, selective re-evaluation.
Downward moderation of individual marks is not permitted.

Members of Draft Committee

Approved by AC & EC of Future University

104 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

27.8 Limits of Moderation

Moderation shall not exceed 10% of maximum marks without Academic Council approval.

27.9 Transparency and Confidentiality

Moderation records shall be documented and auditable. Individual details shall not be disclosed.

27.10 Revaluation and Grievance

Moderation is independent of revaluation or rechecking provisions.

27.11 Exceptional Circumstances

In exceptional cases, moderation may be applied with Vice-Chancellor's approval subject to ratification.

27.12 Power to Amend

The University may amend this Ordinance with approval of statutory bodies.

Members of Draft Committee

Approved by AC & EC of Future University

105 | Page

127

Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE No - 28

PERIOD FOR RETENTION OF OLD RECORDS RELATED TO EXAMINATIONS

SL. NO.	PARTICULARS	REMARK
1	Stock Register	Permanent
2	Register of Furniture & Assets	Permanent
3	Budget Files	10 years
4	Contingent Bills for payments to Examiners, Evaluators & Paper Setters.	3 years
5	Legal cases regarding examinations	Permanent
6	Purchase of answer books/OMR sheets etc	5 years
7	Files related to policy matters related to examinations	Permanent
8	Reply to Parliament /Assembly questions	2 years
9	Important orders & circulars related to examination	Permanent
10	Ordinance & Rules status regarding evaluation of students performance	Permanent
11	Diary and Dispatch Register & Peon Books	3 years
12	Leave application files & leave register of staff & attendance register of staff	3 years
13	Original Question papers and proof thereof (End Term)	6 months after declaration of result
14	Award List of Examination For major examination (including awards for practical/Dissertation/Project/Industrial Training etc.) and Internal Award List & Attendance sheet	2 years
15	Appointment of Examiners 1. Files—correspondence 2.Acceptance-forms	1 year
16	Appointment of Moderators for Questions Papers	1 year
17	Conduct of Examinations: 1. Answer sheets, Challans, Dispatch memos, seating plans and other papers related to conduct of Term End Examinations. 2. Part-III and Part-IV of Answer-sheets.	6 months from date of declaration of result 1 year from date of declaration of result
18	Re-checking of results, correspondence, applications and corrected scripts	1 year
19	Answer books for revised results (Scrutiny)	1 year
20	Result sheet / Tabulation register	Permanent
21	Student's grievance regarding examination of results correspondence etc. / decisions.	2 years
22	Supply of Marks: 1. Files of correspondence 2.Applications 3. Counter foils	2 years
23	Convocation 1. Annual files regarding correspondence etc. 2. Special Convocation—files regarding correspondence etc.	2 years

Members of Draft Committee

Approved by AC & EC of Future University

106 | Page

[Signature]

**Registrar
FUTURE UNIVERSITY
Bareilly**

Ordinances of Future University, Bareilly.

24	1. Bill files relating to Award of Scholarships, Medals and Prizes. 2. Bill files relating to Award of Scholarships, Medals and Prizes files, from foreign bodies / countries 3. Files relating to institution of Scholarships/Medals/Prizes and Rules and regulation etc.	Permanent
25	Examination conducted on behalf of other authorities	1 year
26	Files relating to unfair means cases	1 year after the period of Punishment
27	Miscellaneous correspondence files	2 years
28	Official copies of syllabus for the courses	Permanent (In CD)
29	Files regarding supply of statistics to UGC,NCTE,AICTE,DCI/MCI etc, regarding number of students appeared, passed at university examinations	Permanent
30	Correspondence with Principals/Directors to the examinations	1 year
31	Records of examination fee received	3 years
32	Applications for Reappear/Repeat Exams	6 months after the declaration of the results
33	Fixation of Examination Centers	1 year
34	Appointment of Superintendents, Dy. Superintendents, Invigilators for university examinations & Appointment of amanuensis (writers)	1 year
35	Issue of Provisional Certificates-counter foils	Permanent
36	Issue of examination admit cards to students	1 year
37	Special permission to take examination	1 year
38	Files relating to attendance of students detained/debarred	1 year
39	Relaxation by the Vice Chancellor regarding examination or the case not covered under any provision of the ordinances	Permanent
40	Grant of exemptions for qualifying the subject	Permanent
41	Record of purchase of degree papers	2 years
42	Fixation of rates of remuneration of paper setters, evaluators and board of examiners	2 years after revision
43	Printing of question papers correspondence and settlement of bills (End Term)	1 year
44	Stock Register of degree certificates, other certificates and mark- sheets (Examinations)	Permanent
45	Question papers/test booklets (used & unused) of entrance test, reports of the University representative/Observers and other persons Authorized to supervise examination centre and other papers etc, related to conduct of CET	1 Year after declaration of CET result
46	Grant of honorarium to officers/staff and outsiders for examination	2 Years
47	Preparation of Gold Medals & Prizes to meritorious students	2 Years
48	Result of Common Entrance Tests	1 Year
49	OMR answer sheet & attendance sheet (related to CET)	1 Year
50	Material in respect of Minor / Practical Examinations / Project Reports / Dissertation to be retained after declaration of results: 1. Answerscripts of minor/practical examinations and project reports/practical files 2. Dissertation 3. Internal/External examiners' details 4. Weeding out of used Answer sheets	1 Year 1 Year & may sent to central library 1 Year 1 Year

Members of Draft Committee

Approved by AC & EC of Future University

107 | Page



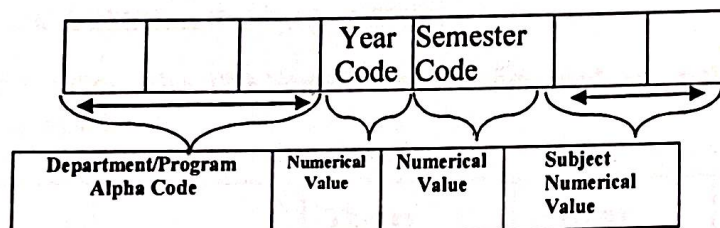

Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE No - 29

Format of Subject Codes Modifications in Subject Code

1. Format of Subject Codes

- Each subject code shall consist of three alphabets followed by four numerals.
- The three alphabets will represent the department offering the course (e.g., BBA, BCA, etc.).



2. Departmental Code

Some Departmental codes are as follows for your kind reference:

S.No.	Name of Department/Program	Code
1.	Computer Science Engineering	ECS
2.	Artificial Intelligence	EAI
3.	Mechanical Engineering	EME
4.	Electrical Engineering	EEE
5.	Humanities & Social Sciences	HSS
6.	Diploma in Eng. ME	DME
7.	Diploma in Eng. CSE	DCS
8.	Diploma in Eng. EE	DEE
9.	Diploma in Eng. CE	DCE
10.	Bachelor of Computer Application	BCA
11.	Bachelor of Business Administration	BBA
12.	Bachelor of Commerce	COM
13.	Master in Computer Application	MCA
14.	Master in Business Administration	MBA
15.	M.Tech. in CS	MCS
16.	B.Sc. Level Courses in Physics	BPH
17.	B.Sc. Level Courses in Chemistry	BCH
18.	B.Sc. Level Courses in Maths	BMT
19.	B.Sc. Level Courses in Zoology	BZO
20.	B.Sc. Level Courses in Botany	BBT
21.	M.Sc. Level Courses in Physics	MPH
22.	M.Sc. Level Courses in Chemistry	MCH
23.	M.Sc. Level Courses in Maths	MMT

[Signature]

24.	M.Sc. Level Courses in Zoology	MZO
25.	M.Sc. Level Courses in Botany	MBT
26.	Education	EDU
27.	B.Sc.(Forensic Science)	BSF

3. Semester Identification in Subject Codes

1. First digit: Year code as per NEP.
2. Second digit: Semester identification.
3. Third and fourth digits: Unique subject code.

4. Adherence to UGC Guidelines for Subject Codes

Subject codes shall follow the UGC-prescribed structure and be assigned according to the academic level:

Programme	Semester	Theory Papers	Open Electives	Practical
Bridge Courses	—	0001– 0099	—	—
UG	Semester 1	1101– 1159	1160– 1169	1170– 1199
	Semester 2	1201– 1259	1260– 1269	1270– 1299
	Semester 3	2301– 2359	2360– 2369	2370– 2399
	Semester 4	2401– 2459	2460– 2469	2470– 2499
	Semester 5	3501– 3559	3560– 3569	3570– 3599
	Semester 6	3601– 3659	3660– 3669	3670– 3699
	Semester 7	4701– 4759	4760– 4769	4770– 4799
	Semester 8	4801– 4859	4860– 4869	4870– 4899
PG	Semester 1	5101– 5159	5160– 5169	5170– 5199
	Semester 2	5201– 5259	5260– 5269	5270– 5299
	Semester 3	6301– 6359	6360– 6369	6370– 6399
	Semester 4	6401– 6459	6460– 6469	6470– 6499
Ph.D.	—	7100– 7199	—	—

5. Practical Subjects

- Theory subjects: Last two digits 01–59
- Open Electives: Last two digits 60–69
- Practical subjects: Last two digits 70–99

6. Inter-Departmental/Inter disciplinary Subjects

- For inter disciplinary subjects, the department offering the course shall generate the subject code.

7. As per Curriculum and Credit Framework for Undergraduate Program (Point- 5.0/Page No. 19):

Minimum Credit Requirement Award Degree under each category are as follows:

S.No.	Broad Category of Course	Minimum Credit Requirement	
		3-year UG	4-Year UG
1.	Major (Core)	60	80
2.	Minor Stream	24	32
3.	Multi disciplinary	09	09
4.	Ability Enhancement Courses(AEC)	08	08
5.	Skill Enhancement Courses(SEC)	09	09
6.	Value Added Course Common for all UG	06-08	06-08
7.	Summer Internship	02-04	02-04
8.	Research Project/Dissertation	-	12
	Total	120	160

For Example, Various Categories of Courses and Their Example (For Reference of B. Tech. (CSE) Programs) as follows:

Category	Prefix / Description	Examples of Codes
Science Core	SC	Engineering Maths, Engineering Physics etc.
Engineering Science & Arts	ESA	Basic Electrical Engineering, Engineering Drawing, Basic Mechanical Engineering, Mechanical Workshop etc.
Departmental Specific Course	Department-designated	Specified by Department
Departmental Specific Elective Course	Department-designated	Specified by Department

[Signature]

Ordinances of Future University, Bareilly.

Ability Enhancement Courses	AEC	Communication Skill, Foreign Languages etc.
Skill Enhancement Courses	SEC	Entrepreneur Development, Engineering Economics, Design thinking and Innovation etc.
Value-Added Courses	VAC	Yoga and Stress Management etc.
Mandatory Courses (Non-credit, compulsory)	MC	Environmental Science, Indian Constitution, Universal Human Value, Indian Knowledge System etc.

Note:

- SyllabiforAEC,SEC,VAC,andMCwillbedeveloped/generatedbythedeptment offering the course.
- Centralized coding will be maintained by the Office of the Dean Academics.

8. General Guidelines

- All subject codes must strictly follow the above prefix, numeric, and semester identification rules.
- Inter disciplinary and open elective courses require department-level coordination for code assignment.
- Non-credit but mandatory courses must be coded centrally to ensure uniformity across programmes.

Modifications in Subject Code (other than Courses run by council)

1. Format of Subject Codes:

Each subject code will consist of three alphabets followed by four numerals.

- The three alphabets will represent the department offering the course (e.g., BBA, BCA, etc.).

1. Adherence to UGC Guidelines:

The subject codes shall follow the UGC structure and be assigned as per the academic level:

Programme	Programme Category	Code Range Theory Papers	Code Range Open Electives	Code Range Practical
Bridge Courses		0001 -0099		
UG	Semester 1	1100-1159	1160-1169	1170-1199
	Semester 2	1201-1259	1260-1269	1270-1299
	Semester 3	2301- 2359	2360-2369	2370-2399
	Semester 4	2401- 2459	2460-2469	2470-2499
	Semester 5	3501- 3559	3560-3569	3570-3599
	Semester 6	3601- 3659	3660-3669	3670-3699
	Semester 7	4701- 4759	4760-4769	4770-4799

Members of Draft Committee

Approved by AC & EC of Future University

111 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

	Semester 8	4801-4859	4860-4869	4870-4899
PG	Semester 1	5101- 5159	5160-5169	5170-5199
	Semester 2	5201- 5259	5260-5269	5270-5299
	Semester 3	6301- 6359	6360-6369	6370-6399
	Semester 4	6401-6459	6460-6469	6470-6499
Ph.D		7100 -7199		

Semester Identification in Codes:

1. First digit is the year code as per NEP.
2. Second digit is for semester identification.
3. Third & forth digit are the subject code.

Practical Subjects:

- Code for theory subject will have last two digits from 01 to 59
- Open Elective–Open Elective will have last two digits from 60-69.
- Practical code will have last two digits as 70 to 99.

Inter-Departmental Subjects:

1. In case of interdisciplinary subjects, the department offering the course will generate the subject code.

Following is the various category of the courses

1. **Science Core**
These courses will carry an SC prefix in the subject code
2. **Engineering Science & Arts**
These courses will carry an ESA prefix in the subject code
3. **Departmental Specific Course**
Designated by Department offering courses
4. **Departmental Specific Elective Course**
Designated by Department offering courses
5. **Ability Enhancement Courses(AEC)**
These courses will carry an AEC prefix in the subject code.
6. **Skill Enhancement Courses (SEC):**
These courses will be identified with an SEC prefix.
7. **Value-Added courses (VAP)**
Such courses will be coded with a VAP prefix.
8. **Mandatory Courses(MC) –Noncredit but compulsory**

Syllabus will be developed / generated from the department offering and centralized coding will be maintained by the office of the Dean Academics in case of AEC,SEC,VAP, MC.

ORDINANCE No - 30

30.1 Admission

30.1.1 Admission to Diploma in Engineering first semester / third semester (Three Years Course) will be made as per the rules prescribed by the Academic Council of the Future University Bareilly, from time to time.

30.2 Eligibility

30.2.1

- a) The admission in Diploma in Engineering course will be granted on the basis of the merit of entrance test conducted by Future University (FUCET)
- b) For the admission in Diploma in Engineering, a student must have Science and Elementary Mathematics in High School and other eligibilities as approved by academic council of Future University.
- c) Lateral entry in the second year of Diploma in Engineering is allowed for students who have qualified Intermediate (PCM) or 2 years ITI after with High School.
- d) Student Admitted through the Lateral Entry in the second year of Diploma in Engineering will have to clear the following extra two papers in any odd semester:
 - Applied Mathematics-I(A)
 - Professional Communication

In addition, students of lateral entry will have to clear the following extra two papers in any even semester:

- Applied Physics (B)
- Applied Chemistry (B)

e) Marks obtained in the papers mentioned in the point 30.2.1 (d) will not affect the overall total. To clear these papers, extra maximum two years (besides the two-year duration of the course) will be given, if required. Diploma will only be awarded when all these four papers will be cleared.

30.2.2 Direct admission in case of seats remaining case of vacant seats to be made by the University:

Direct admission will be made by the University, if required according to the eligibility criteria as per notification made by the University from time to time.

30.2.3 Direct admission will be made by the University, if required according to the eligibility criteria as per notification made by the University from time to time.

The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 30.2.1 & 30.2.2, if required

30.3 Attendance

30.3.1 The attendance of the students shall be reckoned from the date of his/ her registration in the class.



- 30.3.2 Each student is normally required to attend all the lectures, tutorials laboratory and studio classes, and also the curricular and co-curricular activities. However, a minimum attendance of 75% will be necessary. The Dean with approval of Vice Chancellor may condone the absence, on medical reasons, further up to a maximum 15%.
- 30.3.3 The Academic Section will consolidate the attendance record for the lectures and the practical etc. Attendance on account of participation in the prescribed functions of the NCC, NSS, Inter University Sports and functions, Educational Tours, Field Works, training and such other activities sponsored by the University shall be credited to aggregate, provided that it is duly countersigned by the concerned teacher In-charge. The attendance record will have to be sent to the Academic Section within two weeks of the function/ activity, etc.
- 30.3.4 A student, who fails to achieve the prescribed minimum attendance as per the provisions of article 30.3.2 above, shall not be allowed to appear at the End Semester/ Annual Examinations and, shall be deemed to have been detained.
- 30.3.5 In a very special circumstances, the Hon'ble Vice Chancellor, in consultation with Principal of various Polytechnics, has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

30.4 Duration

- 30.4.1 Total duration of the Diploma in Engineering Courses shall be three years, each year comprising two semesters. Each semester shall have normally 90 working days, or as prescribed by the University from time to time.
- 30.4.2 A candidate, who has failed twice, in the first year, shall not be allowed to continue the further studies, however, a candidate who has not appeared or has not been permitted to appear in the examination of first and/ or second semester of the first year may be allowed to appear for one more year on the approval of the Vice-Chancellor.
- 30.4.3 The maximum time allowed for a candidate admitted in the first/ third semester for completing the Diploma in Engineering Course shall be five years/ four years respectively. If a candidate at any stage of his/ her study is found unable to complete it within the said time, he/ she shall not be allowed to continue the studies further.

30.5 Curriculum

- 30.5.1 A three-year curriculum has been divided into six semesters and shall include lectures, tutorials, seminars, projects and industrial trainings, as defined in the scheme of instruction and examinations and executive in structions issued by the university from time to time.
- 30.5.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the university from time to time.

30.6 Changes of Branch

- 30.6.1 Change of branch may be allowed as per the rules framed in this regard against the vacant seats in the following two stages within the stipulated time , provided eligibility criteria at

[Signature]

clause 2 is satisfied:

- **In First Semester:** After the last date of admission to the Diploma in Engineering course, on the basis of the merit.
- **In Third Semesters:** On the basis of the merit of Diploma in Engineering in the first-year examination, subject to the availability of vacant seat.

30.6.2 After the change of branch, number of students in a branch shall not be more than the intake capacity prescribed by the university in that particular branch and the number of students in a branch shall not be less than 50% of intake capacity prescribed by the university in that branch.

30.6.3 Future a shift one another branch shall not be permitted.

30.7 Migration from any other Institution

30.7.1 Admission on the migration of a candidate from any other institution to Future University is ordinarily not permitted. In special case only, on the recommendation of Academic Council, the Vice Chancellor may approve the migration.

30.7.2 The migration is allowed only up to third semester.

30.7.3 The migration case will only be considered, if no objection certificate is obtained from the parent institution of the candidate, provided equivalence in the syllabus exists and seat is vacant and the student has cleared all papers in the first year in the parent intuition.

30.8 Examination

30.8.1 The performance of a student in a semester shall be evaluated through continuous assessment and the end semester examination. The continuous assessment shall be based on the mid semester tests and/ or unit tests, assignments/tutorials, quizzes, viva-voce and attendance. The marks for continuous assessment shall be awarded at the end of the semester. The end semester examination shall be conducted by means of written papers, practical and/ or viva-voce, inspection of prescribed course work in classes and laboratories, project works, design reports or by means of any combination of these methods.

30.8.2 The distribution of marks for continuous assessment, end semester theory papers, practicals, seminars, projects, trainings, general proficiency and other examination shall be as per the prescribed in the scheme of examination.

30.8.3 The maximum marks of theory/ practical subjects shall consist of the marks allotted for the end semester theory paper/ practical examination and continuous assessment work respectively in the scheme of examination.

30.8.4 If there is no provision of continuous assessment marks in any subject, the minimum passing marks in that subject shall be 35 percent as required in the end semester examination.

30.8.5 There shall be no passing marks in General Proficiency (GP). However, marks of the General Proficiency shall be added for the purpose of declaring the result.



30.9 Medium of Instruction

The medium of instruction and examination will be English/Hindi or a combination of both.

30.10 Promotion

30.10.1 A candidate satisfying all the requirements under clause 30.8, shall be promoted to the next academic year of study.

30.10.2 A candidate shall be declared pass in the Final year, when he/ she has cleared all the Theory & Practical examinations within the specified period.

30.10.3 All other candidates who fail to satisfy the requirement of clause- 30.10.1 & 30.6 shall be declared fail and shall be required to repeat the whole academic year after taking re-admission. This facility is however, subject to time stipulated in clause-4.

30.11 Re-admission in the University

A candidate who has failed and has not been promoted to the higher class will have to repeat the whole year as a regular student. He will be allowed for re-admission on payment of prescribed fees, provided one of the following conditions must be satisfied:

30.11.1 If a candidate is declared failed.

30.11.2 If a candidate did not appear in a semester examination and/ or he/she was granted permission for not to appear in the examination on his own request.

30.11.3 If a candidate has been detailed by the university and has also been permitted to take re-admission.

30.12 Results

30.12.1 The result of a candidate shall be declared on the basis of combined result of both semesters of the same academic year.

30.12.2 The result of the final year shall be declared on the basis of working out Grand Total by adding marks of all the years of study in the following ways of Diploma in Engineering course:

I st Year	30 percent of aggregate marks
II nd Year	70 percent of aggregate marks
III rd Year	100 percent of aggregate marks

30.13 Award of Division

30.13.1 The division shall be awarded on the basis of final result.

30.13.2 If a candidate qualifies all the examinations and secures 50 percent or more marks but less than 60 percent marks of the grand total, he/she shall be placed in SECOND DIVISION.

30.13.3 If a candidate qualifies all examination and secures 60 percent or more marks of grand total, he/she shall be placed in FIRST DIVISION WITH.

30.13.4 If a candidate qualifies all examination in a single attempt and secures 75 percent or more marks of grand total, he/she shall be placed in FIRST DIVISION WITH HONORS'.



30.14 Award of Rank

As per Policy of Future University.

30.15 Grace Marks

30.15.1A candidate may be awarded grace marks as per grace policy of Future University.

30.16 Scrutiny

30.16.1 Scrutiny and Re-evaluation shall be allowed as per Policy of Future University

30.17 Unfair Means

Cases of unfair means shall be dealt as per the rules of University.

30.18 Evaluation/Assessment and Grading

30.18.1 Evaluation /Assessment Criteria

Each subject will be evaluated / Assessed out as per approved studies scheme .

Continues Assessment and End semester examination shall be two heads for passing subject.

Subjects			
	Continuous Assessment (CA)		End Semester Examination
	CT-1, CT-2, Make up & Pre-University Exams.	Teacher's Assessment (TA)	ESE
Theory	Two CT (Class test/Unit Test) and one Make up CT will be conducted which will be assessed in 10 marks. & Pre-University exam before End Semester Exam will be conducted which will be assessed in 10 marks.	i. Assignments ii. Quiz iii. Attendance The above assuagement will be done in 10 marks.	Theory Examination (Max. Marks 70)
Lab Project/Seminar	Two viva-voce/tests (Max. Marks: 30)	i. Lab Report:(10 marks) ii. Quiz:(5 Marks) iii. Attendance:(5 Marks) Assessment will be done in 20 Marks	i. Practical Exam ii. Viva voce (Max. Marks 50)

A student will be declared PASS if,

- He/she secures at least 40% marks in CA& 30% marks in ESE.

OR

- If He/she fails in Continuous Assessment but secures 50% or more in the total (Continuous Assessment + End Semester Examination) in that subject he/she will be declared as PASS.

30.18.3 Re-examination of End Semester Examination will be conducted as per schedule plan by the University.



30.18.4 Promotional Criteria

- i. Student shall be allowed to keep turn for semester II irrespective of marks obtained in each course of semester I.
- ii. Student shall be allowed to keep turn for Semester III if he/she secures 55% credit from the total credit of the First year.
- iii. Student shall be allowed to keep turn for semester IV irrespective of marks obtained in each course of semester III.
- iv. Student shall be allowed to keep turn for Semester V if he/she secures 55% credit from the total credit of the Second year.
- v. Student is declared pass to award Diploma after Six Semester if he/she cleared all theory/practical subjects otherwise he/she has to clear all his/her carryover subjects with in two years to award Diploma in Engineering.

30.19 Innovation in Learning Assessment

30.19.1 For effective teaching & learning assessment during online/offline mode following is adopted.

- i. For effective teaching & learning assessment during online/offline mode following is adopted.
- ii. Unit wise exam or CA after two units shall be conducted immediately after the completion of its teaching as per the prescribed scheme of examination and the norms of the University.
- iii. Two assignments per subject shall be conducted. Average of two shall be taken for addition in respective component in CA marks.
- iv. Two Quizzes per subject shall be conducted. Average of two shall be taken for addition in respective component in CA marks.

30.19.2 Examination Paper Guidelines

To facilitate assessment activities, course outcome (CO) statements should be mapped to units/ sections for course outcome attainment computation. For the purpose, one or more course outcome (CO) statement should be written for each unit/ section.

- i. Exam/Test/ Assignment question should be mapped to Bloom's Taxonomy (BT) level and CO of the course of a program.

BT	level 1 Remember
BT	level 2 Understand
BT	level 3 Apply
BT	level 4 Analyse
BT	level 5 Evaluate
BT	level 6 Create
- ii. Each question of assessment activity should have mapping description displayed like mark of question.
- iii. Question of assessment activities should broadly match to following structure (mix of BT levels) in individual activity or in complete activity set.

BT Level 1 and 2 questions-	25%
-----------------------------	-----



- | | |
|-------------------------------|-----|
| BT Level 3 and 4 questions- | 25% |
| BT Level 4,5 and 6 questions- | 50% |
- iv. Questions of assessment activities should appropriately cover each CO and PO as per CO-PO mapping.

30.20 Cancellation of Admission

- i. The admission of a student at any stage of study shall be cancelled if:
 - ii. He/ she is not found qualified as per Future University/ State Government norms and guidelines or the eligibility criteria prescribed by the University
- Or
- iii. He/she is found unable to complete the course within the stipulated time as prescribed in clause- 4
- Or
- iv. He/she is found involved in creating discipline in the university.
- Or
- v. He/she is found involved in any criminal case/ has given any false statement.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.



ORDINANCE No - 31

31.1 ACADEMIC PROGRAMME.

B. Tech.

The NEP2020 provides choice for students to select from the prescribed courses, Sequencing Plan for the B.Tech. Degree Curriculum

Year	Semesters	Course Coverage
I	I-II	Applied Science Courses and Common Engineering Courses for all Branches; Mandatory Courses
II	III-IV	Applied Sciences Courses (Common for all Branches) and Engineering Core Courses: Core/Elective
III	V-VI	Humanities and Mandatory Courses, Engineering Core & Electives Courses; Other Electives; Branch-wise Orientation
IV	VII-VIII	Engineering Core & Electives Courses; Open Electives; Branch-wise Orientation Electives Elective; Other Electives, Internship, Project work

Credit Structure for Course Work

As per Board of Studies/ Academic Council aligned with NEP 2020

Lectures (hrs/wk/Sem)	Tutorial (hrs/wk/ Sem)	Lab.Work (hrs/wk/Sem)	Credits
3	1	0	4
2	1	0	3
0	1	0	1
0	0	2	1
0	0	3	2
0	1	3	3
0	1	2	2

Members of Draft Committee



Approved by AC & EC of Future University

120 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

31.2 ADMISSION

- 31.2.1 Admission to B.Tech. First year in 1st semester and lateral admission in B.Tech. Second year in 3rd semester (for diploma holder/B.Sc. candidates only) will be made as per the eligibility norms and rules prescribed by the Academic Council of the Future University, Bareilly.
- 31.2.2 Admission on migration of a candidate from any other University to the Future University is permitted. As per decision of equivalency committee / Academic council, as per NEP 2020 guidelines.

31.3 ELIGIBILITY FOR ADMISSIONS

31.3.1 Admission to B. Tech. First Year through Entrance Examination (FUCET) conducted by Future University.

- (a) Candidate must have passed Intermediate (10+2) Examination (or its equivalent) with compulsory subjects (Physics and Mathematics) and one of the optional subjects (Chemistry/Biotechnology/ Biology/Technical Vocational subject) and obtained at least 45% marks (40% marks for SC/ST category).

31.3.2 Admission to B.Tech. Second Year through Lateral Entry Scheme via Entrance Examination (FUCET) conducted by Future University.

Candidates who have passed a Diploma in Engineering of minimum three years' duration in Engineering/Technology from an AICTE-approved institution or Board, with at least 45% marks (40% in reserved categories), shall be eligible for admission to the Second Year (Third Semester) of the B.Tech programme through lateral entry, in the same or allied branch of Engineering/Technology, except Agricultural Engineering, subject to AICTE and University norms or Passed a B.Sc. degree (with maths as regular subject) from a recognized university (as defined by UGC) with at least 45% marks (40% in reserved categories).

31.3.3 Direct admission on vacant seats will be done by university and the eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination counselling shall be such as may be notified from time to time.

31.3.4 The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 31.1. & 31.2, as per the guidelines of UGC.

31.4 ATTENDANCE

31.4.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 75% Attendance or specify as by concerned regulatory body.

31.4.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by Head of Institution/college provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.



- 31.4.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 31.4.1, and 31.4.2 and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 31.5.2.
- 31.4.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.
- 31.4.5 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Deans of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

31.5 DURATION OF PROGRAMME

- 31.5.1 Total duration of the B.Tech. Programme shall be 4 years, each year comprising of two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by academic council of Future University.
- 31.5.2 The student admitted to 1st year B.Tech shall complete the programme within a period of seven academic years from the date of first admission, failing which he/she has to discontinue the programme. The students admitted under lateral entry scheme (2nd Year B.Tech) shall complete the programme within a period of six academic years from the date of first admission, failing which he/she has to discontinue the programme.

31.6 CURRICULUM

- 31.6.1 The 4 year curriculum has been divided into 8 semesters and shall include lectures, tutorials, practicals, seminars and projects etc. in addition to industrial training and educational tour etc. and with the value addition of Indian knowledge System and Life Science Monitoring as defined in the scheme and executive instructions issued by the University from time to time.
- 31.6.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.
- 31.6.3 *Students may earn credits through SWAYAM / NPTEL / other UGC-approved MOOCs, subject to Academic Council approval.*

31.7 CHANGE OF BRANCH

- 31.7.1 Change of branch may be allowed as per the rules framed in this regard against the vacant seats in the following two stages within the stipulated time, provided eligibility criteria at clause 3 is satisfied:
- (a) In first year, after the last date of admission to the B.Tech. I semester, on the basis of merit of entrance examination (FUCET) or on the basis of 10+2 exam merit at the time of examination.
- (b) In the second year, on the basis of merit at the B.Tech. first year examination for those who are pass without any carry over paper.

31.7.2 After change of branch, number of students in branch(s) shall neither increase over the intake approved by University nor will it decrease below 75% of intake approved by University.

31.7.3 The change of branch if allowed will become effective from B.Tech. IIIrd semester.

31.7.4 Further change of branch shall not be permitted.

31.8 EXAMINATION

31.8.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on class tests, assignments/tutorials, quizzes/viva-voce and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of written papers, practicals and viva-voce.

31.8.2 The distribution of marks for sessional, end semester theory papers, practicals and other examinations, seminar, project and industrial training shall be as prescribed in BoS. The practice als, viva-voce, projects and reports shall be examined/evaluated through internal and external examiners as and when required.

31.8.3 The marks obtained in a course shall consist of marks allotted in end semester theory paper and Sessional marks

31.9 ELIGIBILITY OF PASSING

31.9.1 The Credit and Grading system will be effective from the academic year 2024-2025 for Faculty of Engineering. In every course, based on the combined performance in all assessments in a particular semester as per the curriculum/syllabus, the student is awarded a letter grade. These letter grades not only indicate a qualitative assessment of the students's performance but also carry a quantitative (numeric) equivalent called the Grade Point.

31.9.2 A student who obtained Grades O to P shall be considered as passed. If a student secured "F" grade, he /she have to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each semester.

(a) For a pass in a Theory Course, a student shall secure minimum of 30% of the maximum marks prescribed by the University in the end semester examination and 40% of aggregate marks in the Course including sessional marks. i.e. Minimum Passing Grade is "P".

(b) For a pass in a Practical/Internship/Project/Viva-voce examination, a student shall secure a minimum of 50% of the maximum marks prescribed by the University in the relevant Practical/Internship/Project/Viva-voce examination and 40% of marks in the aggregate inthe Practical/Internship/Project/Viva-voce including sessional marks. i.e. Minimum Passing Grade in a course is "P".

(c) For a pass in the Course which has only sessional component and No End semester exam component, such as Seminar, a student shall secure a minimum of 40% of the maximum marks prescribed. i.e. Minimum Passing Grade is "P".



31.9.3 The students who do not satisfy the condition 31.9.2 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the student/s at previous attempt in the concerned subject will be carried forward.

31.9.4 A student shall be declared to have completed the program of B.Tech. degree, provided the student has undergone the stipulated course work as per the regulations and has earned total credits prescribed in the curriculum.

31.10 ELIGIBILITY FOR PROMOTION

31.10.1 There shall not be any restriction for promotion from an odd semester to the next even semester.

31.10.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has secure minimum 24 credits of the academic year

Minimum Credit Threshold for Promotion

Check Point	Credit Threshold
First Year to Second Year	24 Credits in First Year ✓
Second Year to Third Year	24 Credits in Second year ✓
Third Year to Fourth Year	24 Credits in Third year ✓

31.10.3 In yearly result, a student shall be declared PASS only if he/ she secures "P" or above grades in all the subjects and minimum Semester Grade Point Average (SGPA) of 5.0, in each semester of an academic year.

31.11 CARRY OVER SYSTEM

31.11.1 Following rules shall be followed for carry over papers:

- (a) A candidate who satisfies the requirements of clause 31.9.2 (a) and 31.9.2 (b) will be required to appear in those theory papers/practical during respective end semester exams in which he/she failed.
- (b) A candidate satisfying clause 31.9.3 (a) shall be required to appear in theory papers/practical examination to fulfill the requirements of clause 31.9.1(a) and 31.9.1 (b).
- (c) A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement of SGPA to fulfil the requirements of clause 31.10.3.
- (d) Candidate appearing for carry over paper in any semester shall be examined with the examination paper of that subject running in that semester.

31.11.2 All carryover examinations shall be held only with end semester examination.

fgt

31.11.3 *Special carry-over examinations may be conducted only with the prior approval of the Vice-Chancellor, under exceptional circumstances, as per University norms.*

31.12 RE-ADMISSION IN THE UNIVERSITY

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

- (a) A candidate is declared fail.
- (b) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- (c) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.

31.13 COURSES

31.13.1 There will be four types of courses.

- (i) **Foundation Courses:** The Foundation Courses are of two kinds: *Compulsory Foundation* and *Elective foundation*.

“Compulsory Foundation”: These courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines.

“Foundation Electives”: These are value based courses aimed at man making education.

- (ii) **Core Courses:** This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirements of a program in a said discipline of study.
- (iii) **Elective Courses:** This is course, which can be chosen from the pool of papers. It may be supportive to the discipline for nurturing student proficiency skills.
- (iv) **Mandatory Courses:** These courses are mandatory for students joining B.Tech. Program and students have to successfully complete these courses before the completion of degree.

31.13.2 A student shall exercise his option in respect of the electives and register for the same at the beginning of the concerned semester. The student may be permitted to opt for change of elective subject within 15 days from the date of commencement of the semester as per the calendar of the University.

31.14 COMPUTATION OF SGPA, YGPA AND CGPA

As per Appendix I.

[Handwritten signature]

31.15 CONVERSION OF CGPA INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is $(CGPA) \times 10 =$ of marks scored.

31.16 AWARD OF DIVISION, RANK AND MEDALS

31.16.1 Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters (six semesters for lateral entry) as per following details.

- (a) After successful completion of credits as decided in BoS/Academic Council, a student shall be eligible to get under graduate degree in engineering/technology.
- (b) The student shall be awarded **First division with Distinction Degree** only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without any grace marks and without any gap.
- (c) A candidate who qualifies for the award of the degree by securing P or above grades in all subjects of all the semesters (eight semesters/six semesters) as applicable, and secures CGPA less than 7.5 and greater than or equal to 6.5 shall be declared to have passed the examination in **FIRST DIVISION**.
- (d) All other candidates who qualify for the award of degree by securing P or above grades in all subjects of all semesters (eight semesters/six semesters as applicable) and secures CGPA below 6.5 and greater than or equal to 5.0 shall be declared to have passed the examination in **SECOND DIVISION**.

If two students get the same *CGPA*, the tie should be resolved by considering the number of times a student has obtained higher *SGPA*; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A⁺, A, B⁺, B, C etc shall be taken into account in rank ordering of the students in a program.

31.16.2 The Gold, Silver and any other Medals as decided by the university shall be awarded to students falls in the top ranks of various courses as per university rules.

31.17. SCRUTINY AND RE-EVALUATION

31.17.1 Scrutiny and re-evaluation shall be allowed maximum in only two theory papers.

31.17.2 Revaluation of theory papers is permitted only with certain conditions as laid down by university.

31.17.3 The result of revaluation shall be declared within a period of 15 working days from the last date of receipt of applications for revaluation. The revised result, if any, shall be final and binding and shall be considered for all academic purposes."

31.18. AWARD OF SESSIONAL MARKS

As prescribed in studies scheme recommended and approved by Board of Studies/BoF/ academics council of Future University.



31.19 AWARD OF SEMINAR INDUSTRIAL TRAINING, EDUCATIONAL TOUR MARKS AT UNIVERSITY LEVEL

As prescribed in studies scheme recommended and approved by Board of Studies/BoF/ academics council of Future University.

31.20 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if :

- (a) He / She is not found qualified as per AICTE /UGC/ State Government norms and guidelines or the eligibility criteria prescribed by the University. or
- (b) He / She is found unable to complete the course within the stipulated time as prescribed in clause 31.5.2 or
- (c) He / She is found involved in creating indiscipline in the Institution / College or in the University.

The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.



ORDINANCE No - 32

32.1 PROGRAM OVERVIEW

The Bachelor of Business Administration (BBA) is a Four-year undergraduate program designed to develop foundational business skills and an understanding of core areas in business and management. The program adheres to the New Education Policy (NEP) guidelines, promoting an interdisciplinary, flexible, and skill-oriented curriculum with multiple exit and re-entry options.

32.2 Course Duration

The BBA programs spans Four years divided into Eight semesters.

32.3 Eligibility Criteria

- Candidates must have completed their 10+2 (Senior Secondary) or an equivalent qualification from a recognized board or institution with at least 45% marks in aggregate or an equivalent grade if grading system applicable in case of candidates belonging to General and OBC Category (40% for SC/ST category).
- Admission criteria may include a merit-based selection or a qualifying entrance examination (FUCET) as per university regulations.

32.4 Program Objectives

After the program the students will be able to:

PO1	Acquire knowledge of core business disciplines such as marketing, finance, operations, economics, accounting, human resource management and Legal aspects of business.
PO2	Develop communication and professional presentation skills
PO3	Demonstrate critical thinking and Analytical skills for business decision making
PO4	Illustrate leadership abilities to make effective and productive teams
PO5	Explore the implications and understanding the process of starting a new venture
PO6	Imbibe responsible citizenship to wards sustain able society and ecological environment
PO7	Utilize analytical and quantitative tools to assess business performance, market trends, and financial data for informed decision-making.
PO8	Foster Creative thinking to find innovative solutions for diverse business situations

32.5 Program Structure

The curriculum is structured under a credit-based system and divided into eight Semesters (including core, skill-based courses and Co-Curricular Courses) to align with NEP's emphasis on flexible learning and interdisciplinary education. The study and evaluation scheme as approved by BoS/ Academic Council of Future University.

[Handwritten signature]

32.6 Curriculum Pedagogy

- The BBA curriculum employs experiential learning methods, encouraging students to engage in practical applications of theoretical knowledge.
- Interactive Classrooms: Teaching will involve discussions, case study analyses, group activities, and project-based learning.
- Project-Based Learning: Emphasis on real-world business problems to build analytical skills.
- Guest Lectures and Industry Visits: Exposure to industry experts and real-world business environments through scheduled visits and guest speaker sessions.

32.7 Exit and Re-entry Options

Aligned with NEP guidelines, the program offers flexible exit options:

After Year 1: Certificate in Business Foundations, upon completion of required credits. i.e minimum of 40 credits

After Year 2: Diploma in Business Administration, upon completion of required credits i.e. minimum of 80 credits.

After Year 3: Bachelor's Degree in Business Administration upon full completion fall required credits i.e minimum of 120 credit

Re-entry Mechanism: Students may re-enter the program within a specified period as per university policy, with previously earned credits carried forward.

32.8 Attendance and Examination Requirements

A minimum of 75% attendance is required for eligibility to appear in end-semester examinations. Practical courses, field projects, and internships require satisfactory completion and submission of reports, evaluated through viva-voce and presentations.

32.9 Degree Requirements

- (a) Students must complete minimum credits as specify as BoS and approved by academic council.
- (b) Fulfills the attendance and examination requirements by the students as prescribed.
- (c) Students are fulfilling all the other requirements as per the prescribed ordinance.

32.10 Faculty Mentoring and Student Guidance

Mentorship Program: Faculty members will provide mentoring to guide students in their academic, career, and personal development.

Student Support: Guidance on career pathways, entrepreneurship, and further study options will be available throughout the course.

32.11 Credit and Credit determination:

Members of Draft Committee



Approved by AC & EC of Future University



129 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

One paper of one credit will require one hour per week teaching. For example, one semester of 15 week will require 15 hour teaching.

Internship /Field work with one credit will require two hour per week teaching. For example, one semester of 15 week will require 30 hrs. work for Internship, field work or business survey.

All work related to credit will be carried out as per the directions of Academic Bank of Credit'. One year certificate will be awarded after successfully earning a minimum of 40 credits by the student. Two year Diploma will be awarded after successfully earning a minimum of 80 credits by the student. Three year Degree will be awarded after successfully earning 120 credits by the student. The aforesaid mentioned certificate, diploma or degree will be awarded only when the student successfully clears all the qualifying papers required for the same.

Once the credits earned by the student are utilized, it cannot be utilized again by the student. For example, if a student receives one year certificate after earning 46 credits, the credit earned by the student will be treated as utilised. If after a few years, the student wants to obtain two year Diploma, then he will have to surrender his certificate received earlier and thus he will get a re- credit of 46 credits to his/her account. Otherwise, he/she will have to earn 92 credits. If the student studies continuously for three years and earns 136 points and does not claim for certificate and diploma only then he/she will get a three years Degree.

32.12 Attendance and Credit Determination:

32.12.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 75% Attendance or specify as by concerned regulatory body.

32.12.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by Head of Institution/college provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.

32.12.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 32.12.1, and 32.12.2 and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 32.12.2.

32.12.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.

32.12.5 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Deans of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University. he next year examination, as Ex-Student. He will not be required to attend the classes again.

32.13 Mid-Semester Examination:

There shall be one mid-semester written examination of two hours duration for each paper, which shall carry 15 marks. This exam will be compulsory for the students.

32.14 Guidelines for Internal Evaluation:

The distribution of marks of internal evaluation will be as follows:

Written Examinations(Unit Tests and Mid terms)	20
Attendance/Assignments etc.	05

Members of Draft Committee

Approved by AC & EC of Future University

130 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

Faculty Assessment	05
--------------------	----

32.15 The maximum marks allotted for each paper will be as follows:

- End-Semester examination 70 marks
- Internal Evaluation 30 marks

The minimum passing marks in each individual paper will be as per BoS.

32.16 Evaluation pattern for BBA

As per Appendix I.

32.17 COMPUTATION OF SGPA, YGPA AND CGPA

As per Appendix I.

32.18 CONVERSION OF CGPA INTO PERCENTAGE

CONVERSION OF CGPA INTO PERCENTAGE
Conversion formula for the conversion of CGPA into Percentage is $(\text{CGPA}) \times 10 = \text{of marks scored}$.

32.19 If a candidate fails to appear in any report evaluation/viva voce examination then he/she may be provided a second chance with due permission of the Vice Chancellor on payment of prescribed fee for each Viva-Voce.

32.20 No regular admission will be given to failed students. Any candidate who fails in exams or is entitled to carry over papers as "Back Papers" may appear in the next subsequent exams. However the marks obtained previously by the candidate in the internal evaluation of the paper concerned, shall be retained and added with the marks obtained in the subsequent end semester exams.

32.21 There will be no re-evaluation norms will be specify by the Future University.

32.22 The syllabi will be prescribed by the Board of Studies.

32.23 The award of division to the successful candidate will be on the basis of the combined results of BBA Part I, II & III(of all six semesters) as follows:

- | | | |
|-------|--|-------------|
| (i) | Candidates securing YGPA or CGPA 6.5 and above | I Division |
| (ii) | Candidates securing YGPA or CGPA 5.5 and 6.49 | II Division |
| (iii) | Candidates securing YGPA or CGPA Less than 5.5 | Fail |

32.24 The student will have to fulfill the minimum requirement of attendance as per the University rule.

32.25 No person shall be admitted as a candidate for the examinations of any of the part after the lapse of six years after the admission to the first year of BBA course. However, under special circumstance, this period may be extended by on additional year (ie total seven years) with special permission of Dean.

Ordinances of Future University, Bareilly.

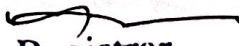
The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

ORDINANCE No - 33

Members of Draft Committee

Approved by AC & EC of Future University

132 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

33.1 ACADEMIC PROGRAMME

The BCA academic Programme comprises of the following disciplines in which the degrees are be offered:

- Bachelor of Computer Application (BCA)
- BCA (Artificial Intelligence)

33.2 ADMISSION

33.2.1 Admission to BCA & BCA-AI will be made as per the rules prescribed by the Academic Council of the Future University, Bareilly.

33.3 ELIGIBILITY FOR ADMISSIONS

33.3.1 **Admission Criteria:** Merit shall be calculated by taking percentage of marks in 12th Minimum- 45 % (any Stream) for General and OBC, and minimum 40% (Any Stream) for SC/ST students.

33.3.2 **Qualifying examination:** The eligibility condition for admission to Bachelor of Computer Applications is that the candidate should have passed the qualifying examination FUCET conducted by University.

33.3.3 Direct admission on vacant seats at institution/college level: The eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination counseling shall be such as may be notified from time to time.

33.3.4 The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 3.1. & 3.2, as per the guidelines of UGC.

33.4. ATTENDANCE

33.4.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 75% Attendance.

33.4.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by concern Dean with the approval of Vice Chancellor provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.

33.4.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 33.4.1, and 33.4.2. and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 33.5.2 & 33.5.3.

33.4.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.

33.5 DURATION OF COURSES

Members of Draft Committee

Approved by AC & EC of Future University

133 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

33.5.1 Total duration of the BCA & BCA-AI Course shall be 3 years for degree and 4 years for degree with Hons, each year comprising of two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by UGC from time to time.

33.5.2 The student admitted to 1st year BCA & BCA-AI shall complete the course within a period of five academic years for 3 years degree programmes and 6 years for degree with Hons programmes from the date of first admission, failing which he/she has to discontinue the course.

33.5.3 A candidate, who has failed twice in first year due to any reason (either due to his/her non-appearance or he/she being not permitted to appear in semester examinations) shall not be allowed to continue his/her studies further. Provided further that if a student wishes to continue third time in first year he/she may be allowed on the terms and conditions laid down by the University for such permission but the maximum time allowed for completing the course will remain the same as in clause 4.2.

33.5.4 The minimum credit requirement for BCA & BCA-AI as approved Bos and Academic council.

33.6 CURRICULUM

33.6.1 The 3 year curriculum has been divided into 6 semesters and 4 years curriculum in 8 semesters shall include lectures, tutorials, practicals, seminars and projects etc. in addition to industrial training and educational tour etc and with the value addition of Indian knowledge System and Life Science Monitoring as defined in the scheme and executive instructions issued by the University from time to time.

33.6.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

33.7 CHANGE OF BRANCH

33.7.1 As per rules and regulation approved by the Future University

33.8 EXAMINATION

33.8.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on class tests, assignments/tutorials, quizzes/viva-voce and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of written papers, practicals and viva-voce.

33.8.2 The distribution of marks for sessional, end semester theory papers, practicals and other examinations, seminar, project and industrial training shall be as prescribed. The practicals, viva-voce, projects and reports shall be examined/evaluated through internal and external examiners as and when required.

Ordinances of Future University, Bareilly.

33.8.3 The marks obtained in a subject shall consist of marks allotted in end semester theory paper and Sessional marks

33.9 ELIGIBILITY OF PASSING

33.9.1 The Credit and Grading system will be effective from the academic year 2024-2025 for Faculty of Computer Application . In every course, based on the combined performance in all assessments in a particular semester as per the curriculum/syllabus, the student is awarded a letter grade. These letter grades not only indicate a qualitative assessment of the students's performance but also carry a quantitative (numeric) equivalent called the Grade Point.

33.9.2 A student who obtained Grades O to P shall be considered as passed. If a student secured "F" grade, he /she have to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each semester.

(d) For a pass in a Theory Course, a student shall secure minimum of 30% of the maximum marks prescribed by the University in the end semester examination and 40% of aggregate marks in the Course including sessional marks. i.e. Minimum Passing Grade is "P".

(e) For a pass in a Practical/Internship/Project/Viva-voce examination, a student shall secure a minimum of 50% of the maximum marks prescribed by the University in the relevant Practical/Internship/Project/Viva-voce examination and 40% of marks in the aggregate in the Practical/Internship/Project/Viva-voce including sessional marks. i.e. Minimum Passing Grade in a course is "P".

(f) For a pass in the Course which has only sessional component and No End semester exam component, such as Seminar, a student shall secure a minimum of 40% of the maximum marks prescribed. i.e. Minimum Passing Grade is "P".

33.9.3 The students who do not satisfy the condition 33.9.2 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the student/s at previous attempt in the concerned subject will be carried forward.

33.9.4 A student shall be declared to have completed the program of B.C.A. degree, provided the student has undergone the stipulated course work as per the regulations and has earned total credits prescribed in the curriculum.

33.10 ELIGIBILITY FOR PROMOTION

33.10.1 There shall not be any restriction for promotion from an odd semester to the next even semester.

33.10.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has secured either of the semester of an academic year is fully cleared or earned the credit greater than or equal to minimum credit of either of the semester..

33.10.3 In yearly result, a student shall be declared PASS only if he/ she secures "P" or above grades in all the subjects and minimum Semester Grade Point Average (SGPA) of 5.0, in each semester of an academic year.

Members of Draft Committee

Approved by AC & EC of Future University

135 | Page



July




Registrar
FUTURE UNIVERSITY
Bareilly

33.11 CARRY OVER SYSTEM

33.11.1 Following rules shall be followed for carry over papers:

- (e) A candidate who satisfies there requirements of clause 33.9.1 and 32.9.1 will be required to appear in those theory papers / practical during respective end semester exams in which he/she failed.
- (f) A candidate satisfying clause 33.9.3 shall be required to appear in theory papers/practical examination to fulfill the requirements of clause 33.9.2 (a) and (b).
- (g) A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement of SGPA as per rules made by Future university .
- (h) Candidate appearing for carry over paper in any semester shall be examined with the examination paper of that subject running in that semester.

33.11.2 All carryover examinations shall be held only with end semester examination.

33.12 RE-ADMISSION IN THE UNIVERSITY

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

- (d) A candidate is declared fail.
- (e) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- (f) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.

33.13 COURSES

33.13.1 There will be four types of courses.

- (v) Foundation Courses: The Foundation Courses are of two kinds: *Compulsory Foundation* and *Elective foundation*.

“Compulsory Foundation”: These courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines.

“Foundation Electives”: These are value based courses aimed at man making education.

- (vi) Core Courses: This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirements of a program in a said discipline of study.



- (vii) **Elective Courses:** This is course, which can be chosen from the pool of papers. It may be supportive to the discipline for nurturing student proficiency skills.
- (viii) **Mandatory Courses:** These courses are mandatory for students joining BCA & BCA-AI. Program and students have to successfully complete these courses before the completion of degree.
- (ix) A student shall exercise his option in respect of the electives and register for the same at the beginning of the concerned semester. The student may be permitted to opt for change of elective subject within 15 days from the date of commencement of the semester as per the calendar of the University.

33.14 COMPUTATION OF SGPA, YGPA AND CGPA

As per Appendix I

33.15 CONVERSION OF CGPA INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is $(CGPA) \times 10 =$ Percentage of marks scored.

33.16 AWARD OF DIVISION AND RANK

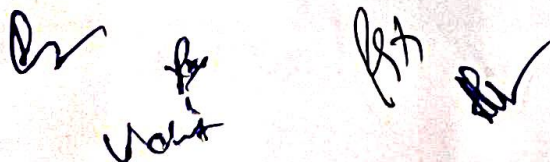
33.16.1 Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters (six semesters for lateral entry) as per following details.

- (e) After successful completion of 120 credits, a student shall be eligible to get under graduate degree in engineering/technology.
- (f) The student shall be awarded **First division with Distinction Degree** only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without any grace marks and without any gap.
- (g) A candidate who qualifies for the award of the degree by securing E or above grades in all subjects of all the semesters (eight semesters/six semesters) as applicable, and secures CGPA less than 7.5 and greater than or equal to 6.5 shall be declared to have passed the examination in **FIRST DIVISION**.
- (h) All other candidates who qualify for the award of degree by securing E or above grades in all subjects of all semesters (eight semesters/six semesters as applicable) and secures CGPA below 6.5 and greater than or equal to 5.0 shall be declared to have passed the examination in **SECOND DIVISION**.

Members of Draft Committee

Approved by AC & EC of Future University

137 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

If two students get the same *CGPA*, the tie should be resolved by considering the number of times a student has obtained higher *SGPA*; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like A⁺, A, B⁺, B etc shall be taken into account in rank ordering of the students in a program.

33.17 SCRUTINY AND RE-EVALUATION

33.17.1 Scrutiny and re-evaluation shall be allowed in only theory papers.

33.17.2 Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

33.18 UNFAIR MEANS

Cases of unfair means shall be dealt as per the rules and regulations of the University (ANNEXURE-II).

33.19 AWARD OF SESSIONAL MARKS

Sessional marks for theory subjects, practicals and project shall be awarded as prescribed and at present the break-up of sessional marks shall be as follows:

(a) Theory Subjects :

(i) Class test which will comprise 30 % of total theory marks with two mid-term tests of equal weightage.

(ii) Teacher Assessment Tutorial/Assignment/ Quizzes/ Attendance comprises 20% of total theory marks.

(a) Practical,

(i) Two mid-term viva-voce/tests of equal weightage 30% of total Practical marks.

(ii) Teacher Assessment: Lab, Record/ Attendance 20% of total Practical marks.

(c) Make-up test may be held only for those students who could not appear in any one of mid-term class tests due to genuine reasons for which the prior permission from the Head of Institution/College was taken. Make up test shall ordinarily be held about two weeks before the semester examination. The syllabus for the make-up test shall be the whole syllabus covered by the subject teacher upto that time.

33.20 AWARD OF SEMINAR INDUSTRIAL TRAINING, EDUCATIONAL TOUR MARKS AT UNIVERSITY LEVEL

33.20.1 The marks of Seminar, Industrial Training, Educational tour marks shall be awarded on the following basis:

12 Write-up / Report 50%

13 Presentation 50%

33.20.2 The marks in Seminar, Industrial Training and Educational Tour shall be awarded by a committee consisting of following members:

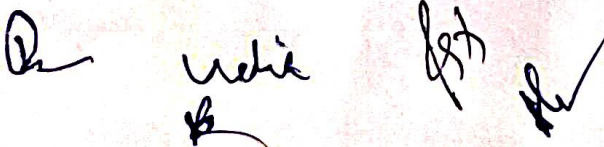
- (i) Head of the Department or his/her nominee.
- (ii) Concerned Officer – In charge.
- (iii) Senior Faculty Member of the department nominated by the Head of Department.

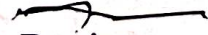
33.21 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if :

- (d) He / She is not found qualified as per Future University / State Government norms and guidelines or the eligibility criteria prescribed by the University. or
- (e) He / She is found unable to complete the course within the stipulated time as prescribed in clause 4.2 or
- (f) He / She is found involved in creating indiscipline in the Institution / College or in the University.
- (d) The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.




Registrar
FUTURE UNIVERSITY
Bareilly

ORDINANCE No – 34

34.1 ACADEMIC PROGRAMME

MBA

34.2 ELIGIBILITY FOR ADMISSIONS TO MBA (FULL TIME) DUAL SPECIALIZATION PROGRAM :

34.2.1 Admission to MBA First Year: The minimum qualifications for admission to MBA program will be as per eligibility certain as decided by Academic Council of Future University . Admission will be taken on the basis of Merit Future University Common Entrance Exam (FUCET).

34.2.2 For admission students of General category must secure 50% or above of marks in graduation (in any stream from recognized university) in case of General and OBC category. Relaxation up to 45% Is only of candidate who secure 45 % or above of marks in graduation (in any stream from recognized university)

34.2.3 The Academic Council of University shall have power to amend or repeal the eligibility criteria laid down.

34.3 DIRECT ADMISSION ON VACANT SEATS AT INSTITUTION / COLLEGE LEVEL:

34.3.1 The eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination / counseling shall be such as may be notified from time to time by the University.

34.4 MBA PROGRAM:

MBA (Full Time) Dual Specialization is 2 years Program

34.4.1 Curriculum Structure: The University follows a specialized credit based semester system. Every Program will have a specific curriculum for all semesters (Semester 1 to Semester 4 for full time MBA as approved by BoS/Academic Council of Future University.

34.4.2 Curriculum:

A For full time MBA program, the 2 year curriculum is divided into 4 semesters while include lectures, tutorials, practical, seminars, projects etc. in addition to industrial training/internship, educational tour etc. as defined in the scheme and instructions issued by the University from time to time.

B The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

Members of Draft Committee

Approved by AC & EC of Future University

140 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

34.5 DURATION OF COURSE:

- 34.5.1 Total duration of the full time MBA Course shall be 2 years, each year comprising of two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by UGC/Future University from time to time.
- 34.5.2 The maximum time allowed for a candidate admitted in Ist semester for completing the course shall be 4 years for MBA (full time), failing which he/she shall not be allowed to continue his/her MBA. Degree.

34.6 ATTENDANCE :

- 34.6.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 75% Attendance or specify as by concerned regulatory body.
- 34.6.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by Head of Institution/college provided that he/she has been absent with prior permission of the Vice Chancellor of University for the reasons acceptable to him.
- 34.6.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 34.6.1, and 34.6.2 and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 34.6.2.
- 34.6.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.
- 34.6.5 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Deans of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

34.7 EXAMINATION:

- 34.7.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on assignments, Activities, Seminars and Internal Exams, quizzes/viva-voce, projects, presentations, attendance, etc. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester by the subject teacher and forwarded to University through Head of Department/Head of Institution. The end semester examination shall comprise of written examination, Summer Training / viva voce.
- 34.7.2 The distribution of marks for sessional, end semester theory papers, Training Report and other examinations, seminar, project, industrial training/internship and general proficiency shall be as prescribed by the University.



34.7.3 The marks obtained in a subject shall consist of marks allotted in end semester theory paper, practical examination and sessional work. The grade will be awarded based on marks obtained as per Appendix I. The "F" grade denotes the failure in passing respective subjects and student has to make another attempt to pass the subject as per the provisions of this carry over Ordinance.

34.7.4 The minimum pass marks in each subject having sessional marks component shall be 40% (including sessional marks) with a minimum of 30% marks in the end semester examination of respective subject. If there is no provision of sessional marks in any subject, the minimum pass marks in that subject shall be 40% in the end semester examination.

34.7.5 Unfair means: Cases of unfair means shall be dealt as per the rules of the University.

34.8 EVALUATION

34.8.1 A student who score O to P shall be considered as passed. If a student secured "F" grade, he/she has to reappear for the examination.

- (a) For a Pass in a Project Reports / Viva voce examination / Comprehensive Viva Voce, a student shall secure a minimum of 50 % marks of the maximum marks prescribed by the University Examination in the relevant Practical/ Internship / Project/ Viva voce marks i.e. Minimum Passing Grade is "E"

34.8.2 The student who do not satisfy the condition 34.8.1 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the sessional marks awarded to the student at previous attempt in the concerned subject will be carried forward.

34.8.3 The student who passes a course of a semester as per 34.8.1 shall not be allowed to appear for the same again, unless he/ she opts for abandoning of result as per 34.8.4 – 34.8.8.

34.8.4 A student may at his/her desire opt to abandon his/her performance of a semester in following manner.

- (a) A student may opt to abandon his/her performance only in university examination of the semester.
- (b) A student may opt to abandon his/her total performance of the semester which includes performance in university examination and sessional marks.
- (c) A student may opt to abandon his/her performance in university examination of any or both semester of the same academic year only.
- (d) A student shall be allowed to abandon the performance only once during the entire course of study.

(e) Performance of a semester once abandoned cannot be claimed again

- 34.8.5 The student who opts to abandon the performance of a semester as per clause 34.8.4, shall abandon performance in all the courses of that semester irrespective of the fact whether the student passed or failed in any subject of that semester. However in case of 4th semester performance in project shall not be abandoned.
- 34.8.6 The student, who opts to abandon the total performance of the semester including sessional marks, has to take readmission for the relevant semester. Readmission to the first semester in such cases shall not be considered as fresh admission i.e. the student will continue to have the same University Roll Number, which was allotted earlier.
- 34.8.7 The student, who opted to abandon his / her performance only in the University examination of a semester and does not desire readmission, shall be permitted to re-appear for examination of all the subjects of the semester in the subsequent examination as an Ex Student. However the sessional marks obtained by the student in the abandoned semester shall be retained.
- 34.8.8 Such student who opted to abandon the performance in final year are eligible for the award of Class and Distinction at the MBA degree level, but are not eligible for the award of ranks.
- 34.8.9 A student shall be declared to have completed the program of MBA degree, provided the student has undergone the stipulated course work as per the regulation
- 34.9 ELIGIBILITY FOR PROMOTION**
- 34.9.1 There shall not be any restriction for promotion from an odd semester to the next even semester.
- 34.9.2 For promotion from first year to II year (III semester) the student has to secure at least 55 % in the first year (combining I and II semester) including theory and practical credits.
- 34.9.3 The result of the semester shall be declared pass only on securing P or above grades in all subjects and minimum semester Grade Point Average (SGPA) is 5.
- 34.10 CARRYOVER EXAMS**
- 34.10.1(a) A candidate who do not satisfy the requirements of clause 34.8.1(a) will be required to reappear in those theory paper/ practical during respective end semester exams in which he/she failed.
- (b) A student shall be required to exercise his/ her choice of minimum theory papers in which he/ she desires to appear in the theory examination for improvement to fulfill the requirement of clause 34.9.3.
- 34.10.2 All carryover examinations shall be held only with end semester examination.



34.11 READMISSION IN THE UNIVERSITY :

A candidate may be allowed for re- admission provided he/she satisfies one of the following conditions:

- 34.11.1 A candidate is declared fail.
- 34.11.2 A candidate did not appear in a semester examination/or he/she was not granted permission to appear in the examination.
- 34.11.3 A candidate has been detained by the institute and subsequently has been permitted to take re admission.
- 34.11.4 A candidate as an ex-student passed the examination of the academic year or qualified for carry over system.
- 34.11.5 A candidate promoted with carry over subject and he/she opted for readmission.

34.12 COURSES:

34.12.1 There will be two type of courses.

- (i) Core Courses: This is the course which is to be compulsorily studied by a students as a core requirement to complete the requirement of a program in a said discipline of study.
- (ii) Elective Course: This is course which can be chosen from the pool of papers .It may be supportive to the discipline/domain /providing extended scope/enabling an exposure to some other discipline /domain/nurturing student proficiency.
- (iii) Mandatory Course
- (iv) Foundation Course

34.12.2 The minimum number of students to be registered for an elective to be offered shall not be less than 20 % of the enrolled students.

34.12.3 The student may be permitted to opt for change of elective subject till 15 days before the date of commencement of the III semester, as per the calendar of the University

34.13 COMPUTATION OF SGPA AND CGPA

As per Appendix I.

34.14 CONVERSION OF GRADE IN TOPER CENTAGE :

Conversion formula for the conversion of GPA into Percentage is $CGPA \text{ Earned} \times 10 =$ Percentage of marks scored. Illustration: $CGPA \text{ earned } 7.15 \times 10 = 71.5 \%$

34.15 AWARD OF DIVISION AND RANKS :

Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters (six semesters for lateral entry) as per following details.

- (i) After successful completion of credits as decided in BoS/Academic Council, a student shall be eligible to get under graduate degree in engineering/technology.
- (j) The student shall be awarded **First division with Distinction Degree** only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without any grace marks and without any gap.
- (k) A candidate who qualifies for the award of the degree by securing P or above grades in all subjects of all the semesters (eight semesters/six semesters) as applicable, and secures CGPA less than 7.5 and greater than or equal to 6.5 shall be declared to have passed the examination in **FIRST DIVISION**.
- (l) All other candidates who qualify for the award of degree by securing P or above grades in all subjects of all semesters (eight semesters/six semesters as applicable) and secures CGPA below 6.5 and greater than or equal to 5.0 shall be declared to have passed the examination in **SECOND DIVISION**.

If two students get the same *CGPA*, the tie should be resolved by considering the number of times a student has obtained higher *SGPA*; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A⁺, A, B⁺, B, C etc shall be taken into account in rank ordering of the students in a program.

The Gold, Silver and any other Medals as decided by the university shall be awarded to students falls in the top ranks of various courses as per university rules.

34.16 SCRUTINY AND REVALUATION

34.16.1 Scrutiny shall be allowed in only theory papers.

34.16.2 Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

34.17 AWARD OF SESSIONAL MARKS

Award of Sessional marks for theory subjects, shall be awarded as will be prescribed and at present the break-up of sessional marks shall be as follows:

- (a) Theory Subjects: (i) Class test which will comprise 20 % of total theory marks with two mid-term tests of equal weightage. (ii) Teacher Assessment Tutorial/Assignment/ Quizzes/ Attendance comprise 10% of total theory marks.

- (b) Make-up test may be held only for those students who could not appear in any one of midterm class test due to genuine reasons for which the prior permission from the Dean of Faculty was taken. Make up test shall ordinarily be held about two weeks before the semester examination. The syllabus for the make-up test shall be the whole syllabus covered by the subject teacher upto that time.

34.18 AWARD FOR SUMMER TRAINING PROJECT REPORT :

Each student has to successfully complete a following project for the award of MBA degree as approved in BoS.

34.18.1 Summer Training Project Report

1. At the end of second semester examination, it is mandatory for every student of MBA to undergo on-the-job practical training in any manufacturing, service or financial organization. The training will be of 6 to 8 weeks duration. The college/institute will facilitate this compulsory training for students.
2. The student, after the completion of training will submit a report to the College/Institute which will form part of third semester examination. However, the report must be submitted by the end of Semester

34.19 AWARD FOR RESEARCH PROJECT REPORT :

In fourth semester, the candidates will have to submit a Research Project Report on a problem /topic (from the specialization areas) to be assigned by the department MBA under the supervision of a core faculty member of the department.

Note :Both Summer Training Report & Research Project Report shall be treated as project work and remuneration shall be paid as notified by university from time to time in respect of project evaluation.

34.20 CANCELLATION OF ADMISSION :

The admission of a student at any stage of study shall be cancelled if:

- (i) He /She is not found qualified as per University/State Government norms and guidelines or the eligibility criteria prescribed by the University.
- (ii) He / She is found unable to complete the course within the stipulated time as prescribed in clause 34.2 or
- (iii) He / She is found involved in creating indiscipline in the Institution /College or in the University.

The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter /situation subject to the approval of Executive Council of the University & such decision(s) shall be reported to the Chancellor of the University.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with

lsn

[Signature]
Registrar

Ordinances of Future University, Bareilly.

the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

ORDINANCE No – 35

35.1 ACADEMIC PROGRAMME

MCA

35.2 ELIGIBILITY FOR ADMISSIONS TO MCA (FULL TIME) PROGRAM :

- 35.2.1 Admission to MCA First Year: The minimum qualifications for admission to MCA program will be as per eligibility certain as decided by Academic Council of Future University. Admission will be taken on the basis of Merit Future University Common Entrance Exam (FUCET).
- 35.2.2 For admission students of General category must secure 50% or above of marks in graduation (in any stream from recognized university) in case of General and OBC category. Relaxation up to 45% Is only of candidate who secure 45 % or above of marks in graduation (in any stream from recognized university)
- 35.2.3 The Academic Council of University shall have power to amend or repeal the eligibility criteria laid down.

35.3 DIRECT ADMISSION ON VACANT SEATS AT INSTITUTION / COLLEGE LEVEL:

- 35.3.1 The eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination / counseling shall be such as may be notified from time to time by the University.

33.4 MCA PROGRAM:

MCA (Full Time) is 2 years Program

- 35.4.1 Curriculum Structure: The University follows a specialized credit based semester system. Every Program will have a specific curriculum for all semesters (Semester 1 to Semester 4 for full time MCA as approved by BoS/Academic Council of Future University.
- 35.4.2 Curriculum:
- A For full time MCA program, the 2 year curriculum is divided into 4 semesters while include lectures, tutorials, practical, seminars, projects etc. in addition to industrial training/internship, educational tour etc. as defined in the scheme and instructions issued by the University from time to time.
- B The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

35.5 DURATION OF COURSE:

- 35.5.1 Total duration of the full time MCA Course shall be 2 years, each year comprising of two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by UGC/Future University from time to time.
- 35.5.2 The maximum time allowed for a candidate admitted in 1st semester for completing the course shall be 4 years for MCA (full time), failing which he/she shall not be allowed to continue his/her MCA. Degree.

35.6 ATTENDANCE :

- 35.6.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 75% Attendance or specify as by concerned regulatory body.
- 35.6.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by Head of Institution/college provided that he/she has been absent with prior permission of the Vice Chancellor of University for the reasons acceptable to him.
- 35.6.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 35.6.1, and 35.6.2 and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 35.6.2.
- 35.6.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.
- 35.6.5 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Deans of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

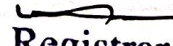
33.7 EXAMINATION:

- 33.7.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on assignments, Activities, Seminars and Internal Exams, quizzes/viva-voce, projects, presentations, attendance, etc. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester by the subject teacher and forwarded to University through Head of Department/Head of Institution. The end semester examination shall comprise of written examination, Summer Training / viva voce.
- 35.7.2 The distribution of marks for sessional, end semester theory papers, Training Report and other examinations, seminar, project, industrial training/internship and general proficiency shall be as prescribed by the University.
- 35.7.3 The marks obtained in a subject shall consist of marks allotted in end semester theory paper, practical examination and sessional work. The grade will be awarded based on marks obtained as per Appendix I. The "F" grade denotes the failure in passing respective subjects and student has to make another attempt to pass the subject as per the provisions of this carry over Ordinance.

Members of Draft Committee

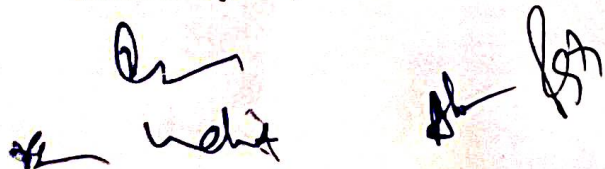
Approved by AC & EC of Future University

149 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

- 35.7.4 The minimum pass marks in each subject having sessional marks component shall be 40% (including sessional marks) with a minimum of 30% marks in the end semester examination of respective subject. If there is no provision of sessional marks in any subject, the minimum pass marks in that subject shall be 40% in the end semester examination.
- 35.7.5 Unfair means: Cases of unfair means shall be dealt as per the rules of the University.
- 35.8 EVALUATION**
- 35.8.1 A student who score O to P shall be considered as passed. If a student secured "F" grade, he/she has to reappear for the examination.
- (a) For a Pass in a Project Reports / Viva voce examination / Comprehensive Viva Voce, a student shall secure a minimum of 50 % marks of the maximum marks prescribed by the University Examination in the relevant Practical/ Internship / Project/ Viva voce marks i.e. Minimum Passing Grade is "E"
- 35.8.2 The student who do not satisfy the condition 35.8.1 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the sessional marks awarded to the student at previous attempt in the concerned subject will be carried forward.
- 35.8.3 The student who passes a course of a semester as per 35.8.1 shall not be allowed to appear for the same again, unless he/ she opts for abandoning of result as per 35.8.4 – 35.8.8.
- 35.8.4 A student may at his/her desire opt to abandon his/her performance of a semester in following manner.
- (a) A student may opt to abandon his/her performance only in university examination of the semester.
- (b) A student may opt to abandon his/her total performance of the semester which includes performance in university examination and sessional marks.
- (c) A student may opt to abandon his/her performance in university examination of any or both semester of the same academic year only.
- (d) A student shall be allowed to abandon the performance only once during the entire course of study.
- (e) Performance of a semester once abandoned cannot be claimed again
- 35.8.5 The student who opts to abandon the performance of a semester as per clause 35.8.4, shall abandon performance in all the courses of that semester irrespective of the fact whether the student passed or failed in any subject of that semester. However in case of 4th semester performance in project shall not be abandoned.
- 35.8.6 The student, who opts to abandon the total performance of the semester including sessional marks, has to take readmission for the relevant semester. Readmission to the



35.11.3 A candidate has been detained by the institute and subsequently has been permitted to take re admission.

35.11.4 A candidate as an ex-student passed the examination of the academic year or qualified for carry over system.

35.11.5 A candidate promoted with carry over subject and he/she opted for readmission.

35.12 COURSES:

35.12.1 There will be two type of courses.

(v) Core Courses: This is the course which is to be compulsorily studied by a students as a core requirement to complete the requirement of a program in a said discipline of study.

(vi) Elective Course: This is course which can be chosen from the pool of papers .It may be supportive to the discipline/domain /providing extended scope/enabling an exposure to some other discipline /domain/nurturing student proficiency.

(vii) Mandatory Course

(viii) Foundation Course

35.12.2 The minimum number of students to be registered for an elective to be offered shall not be less than 20 % of the enrolled students.

35.12.3 The student may be permitted to opt for change of elective subject till 15 days before the date of commencement of the III semester, as per the calendar of the University

35.13 COMPUTATION OF SGPA AND CGPA

As per Appendix I.

35.14 CONVERSION OF GRADE IN TOPER CENTAGE :

Conversion formula for the conversion of GPA into Percentage is $CGPA \text{ Earned} \times 10 = \text{Percentage of marks scored}$. Illustration: $CGPA \text{ earned } 7.15 \times 10 = 71.5 \%$

35.15 AWARD OF DIVISION AND RANKS :

Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters (six semesters for lateral entry) as per following details.

- (m) After successful completion of credits as decided in BoS/Academic Council, a student shall be eligible to get under graduate degree in engineering/technology.
- (n) The student shall be awarded **First division with Distinction Degree** only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without any grace marks and without any gap.
- (o) A candidate who qualifies for the award of the degree by securing P or above grades in all subjects of all the semesters (eight semesters/six semesters) as applicable, and secures

Members of Draft Committee

Approved by AC & EC of Future University
152 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

CGPA less than 7.5 and greater than or equal to 6.5 shall be declared to have passed the examination in FIRST DIVISION.

- (p) All other candidates who qualify for the award of degree by securing P or above grades in all subjects of all semesters (eight semesters/six semesters as applicable) and secures CGPA below 6.5 and greater than or equal to 5.0 shall be declared to have passed the examination in SECOND DIVISION.

If two students get the same CGPA, the tie should be resolved by considering the number of times a student has obtained higher SGPA; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A⁺, A, B⁺, B, C etc shall be taken into account in rank ordering of the students in a program.

The Gold, Silver and any other Medals as decided by the university shall be awarded to students falls in the top ranks of various courses as per university rules.

35.16 SCRUTINY AND REVALUATION

35.16.1 Scrutiny shall be allowed in only theory papers.

35.16.2 Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

35.17 AWARD OF SESSIONAL MARKS

Award of Sessional marks for theory subjects, shall be awarded as will be prescribed and at present the break-up of sessional marks shall be as follows:

- (c) Theory Subjects: (i) Class test which will comprise 20 % of total theory marks with two mid-term tests of equal weightage. (ii) Teacher Assessment Tutorial/Assignment/ Quizzes/ Attendance comprise 10% of total theory marks.
- (d) Make-up test may be held only for those students who could not appear in any one of midterm class test due to genuine reasons for which the prior permission from the Dean o of Faculty was taken. Make up test shall ordinarily be held about two weeks before the semester examination. The syllabus for the make-up test shall be the whole syllabus covered by the subject teacher upto that time.

35.18 AWARD FOR SUMMER TRAINING PROJECT REPORT :

Each student has to successfully complete a following project for the award of MCA degree as approved in BoS.

35.18.1 Summer Training Project Report

1. At the end of second semester examination, it is mandatory for every student of MCA to undergo on-the-job practical training in any manufacturing, service or financial organization. The training will be of 6 to 8 weeks duration. The college/institute will facilitate this compulsory training for students.

Members of Draft Committee

Approved by AC & EC of Future University
153 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

2. The student, after the completion of training will submit a report to the College/Institute which will form part of third semester examination. However, the report must be submitted by the end of Semester

35.19 AWARD FOR RESEARCH PROJECT REPORT :

In fourth semester, the candidates will have to submit a Research Project Report on a problem /topic (from the specialization areas) to be assigned by the department MCA under the supervision of a core faculty member of the department.

Note :Both Summer Training Report & Research Project Report shall be treated as project work and remuneration shall be paid as notified by university from time to time in respect of project evaluation.

35.20 CANCELLATION OF ADMISSION :

The admission of a student at any stage of study shall be cancelled if:

- (iv) He /She is not found qualified as per University/State Government norms and guidelines or the eligibility criteria prescribed by the University.
- (v) He / She is found unable to complete the course within the stipulated time as prescribed in clause 35.2 or
- (vi) He / She is found involved in creating indiscipline in the Institution /College or in the University.

The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter /situation subject to the approval of Executive Council of the University & such decision(s) shall be reported to the Chancellor of the University.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

Members of Draft Committee

Approved by AC & EC of Future University

154 | Page

Registrar

FUTURE UNIVERSITY
Bareilly

ORDINANCE No - 36

36.1 SHORT TITLE AND COMMENCEMENT

These regulations shall be called as "The Regulations for the Bachelor of Science (B.Sc.) Degree Program of the Future University, Bareilly under Semester based grading system as per NEP 2020 guidelines" The regulations framed are subject to modifications from time to time by Future University, Bareilly. BACHELOR OF SCIENCE (B.Sc.) / B.Sc. (HONS.) / B.Sc. (HONS. WITH RESEARCH)

36.2 MINIMUM QUALIFICATION FOR ADMISSION

Candidate must have passed 10 + 2 exam with Science stream with 45% (40% for SC/ ST) marks or valid MAT/ CAT score. Admission in B. Sc. programme will be based on Merit/ Entrance examination. Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/ mark sheet will be considered while verifying eligibility. Conversion from CGPA to per cent age or vice versa given by individual Institute/ University will not be allowed. Foreign National candidates, who apply through Ministry of Human Resource Development (MHRD), Government of India (GoI), are eligible to apply provided that they possess the same minimum qualification.

36.3 DURATION OF THE PROGRAM

The course of study for B. Sc. shall extend over a period of six semesters (three academic years)/ eight semesters (four academic years) for B.Sc (H). The curricula and syllabi for the program shall be prescribed from time to time by Future University Bareilly.

36.4 MEDIUM OF INSTRUCTION AND EXAMINATIONS

Medium of instruction and examination shall be in English.

36.5 WORKING DAYS IN EACH SEMESTER

Each semester shall consist of not less than 90 working days. The odd semesters shall be conducted from the month of June/ July to November/ December and the even semesters shall be conducted from December/ January to May/ June in every calendar year.

36.6 ATTENDANCE AND PROGRESS

A candidate is required to maintain at least 75% attendance to appear in End-Semester/ Annual examination. However, the same can be condoned to 15% on medical grounds or for other genuine reasons beyond the control of students.



36.7 PROGRAM/ COURSE CREDIT STRUCTURE

As per the philosophy of Semester based grading system, certain quantum of academic work viz. theory classes, practical classes, project report, internship etc. are measured in terms of credits. On satisfactory completion of the courses, a candidate earns credits. The amount of credit associated with a course is dependent upon the number of hours of instruction per week in that course. Similarly, the credit associated with any of the other academic, co/ extra-curricular activities is dependent upon the quantum of work expected to be put in for each of these activities per week.

36.7 A CREDITS AND GRADE SYSTEM

- (a) All programmes shall have credits associated with them as per their Lecture/ Tutorial/ Practical (L-T-P) structure and shall be determined as follows:
- One lecture hour per week per semester shall be assigned one credit.
 - One practical hour per week shall be assigned half credit. However, the credits associated with every programme will be a whole number, i.e., wherever the sum comes out to be in half credit on calculation following the aforesaid process, the half shall be rounded to the next whole number.
- (b) The letter grades based upon the overall marks obtained in a subject will be as per appendix I

36.7 B EXAMINATION AND EVALUATION

The evaluation shall be based on Outcome-Based Education (OBE) principles.

Each course shall be evaluated as under:

- Continuous Internal Evaluation (CIE): 30%
- End Semester Examination (ESE): 70%

CIE may include tests, assignments, quizzes, presentations, practical work, and attendance.

36.8 ACADEMIC WORK

A regular record of attendance both in Theory and Practical shall be maintained by the teaching staff of respective courses.

36.9 COURSE OF STUDY

The course of study for B. Sc. shall include Semester-wise Theory & Sessional courses. The number of hours to be devoted to each theory, tutorial and practical course in any semester shall not be less than 40 sessions.



36.10 EXAMINATIONS/ ASSESSMENTS

10A. Internal/ Sessional Examination

- (a) The minimum Grade required to pass in each Theory & Practical paper is 'GRADE D'. (b) A candidate, in order to pass must satisfy the requirement of Minimum CGPA of 4.50 in particular academic year inclusive of both semesters of that academic year subject to conditions of clause 10D.
- (c) In case of audit/ qualifying paper the minimum Grade required to pass is Grade D. However, the Grade obtained in audit paper shall not be included in SGPA.

36.10 B End-Semester Examination

There will be two End Semester Examinations in all theory and project subjects viz. Odd (I, III, V) Semester Examination and Even (II, IV, VI) Semester Examination in an academic year.

36.10 C Carry Forward of Marks

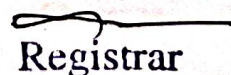
In case, if a student gets the back in a course/ paper, the sessional marks of the subject concerned will be carried forward in the total of marks when he/she appears for the examination of the course in which he/ she has got the back.

36.10 D Heads of Passing

36.10.1 The Credit and Grading system will be effective from the academic year 2024-2025 for Faculty of Science. In every course, based on the combined performance in all assessments in a particular semester as per the curriculum/syllabus, the student is awarded a letter grade. These letter grades not only indicate a qualitative assessment of the students' performance but also carry a quantitative (numeric) equivalent called the Grade Point.

36.10.2 A student who obtained Grades O to P shall be considered as passed. If a student secured "F" grade, he/she has to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each semester.

- (a) For a pass in a Theory Course, a student shall secure minimum of 30% of the maximum marks prescribed by the University in the end semester examination and 40% of aggregate marks in the Course including sessional marks. i.e. Minimum Passing Grade is "P".
- (b) For a pass in a Practical/Internship/Project/Viva-voce examination, a student shall secure a minimum of 50% of the maximum marks prescribed by the University in the relevant Practical/Internship/Project/Viva-voce examination and 40% of marks in the aggregate in the Practical/Internship/Project/Viva-voce including sessional marks. i.e. Minimum Passing Grade in a course is "P".



- (c) For a pass in the Course which has only sessional component and No End semester exam component, such as Seminar, a student shall secure a minimum of 40% of the maximum marks prescribed. i.e. Minimum Passing Grade is "P".

36.10.3 The students who do not satisfy the condition 36.10.2 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the student/s at previous attempt in the concerned subject will be carried forward.

36.10.3 A student shall be declared to have completed the program of B.Sc. degree, provided the student has undergone the stipulated course work as per the regulations and has earned total credits prescribed in the curriculum.

36.10 E Carry Over System

Maximum number of carry over papers (Theory/ viva/ project) permissible for promotion to next year will be 05.

36.10 F Promotion

- (a) A candidate satisfying all the requirements under clause 10A shall be promoted to the next academic year of study.
- (b) A candidate shall be eligible for provisional promotion with carryover (PCP status) to the next academic year of study provided he/ she fails to satisfy the requirements of clause 10A (a) in not more than permissible carry over paper as mentioned in clause 10D.
- (c) If a candidate satisfies the requirement of clause 10A (a) but fails to satisfy the requirement of 10A (b) he/ she shall be eligible for provisional promotion with carryover [PCP-A (aggregate) status]. He/ she may choose up to a maximum of any 04 theory papers of that particular academic year as per his/her choice to pass the examination of that.

36.10 G Ex-studentship

A candidate opting for ex-studentship shall be required to appear in all the theory/ practical/ viva papers in the end semester examinations of both semesters/ annual examination of the same academic year. However, the sessional marks of theory & practical both shall remain the same as those secured earlier. The maximum duration of course completion is six years.

36.11 EVALUATION OF PERFORMANCE

- (a) Programmes: Evaluation of performance of the students in a programme shall be a continuous process based on their performance in the class test, quizzes, assignments and the end semester examinations.

Continuous Internal Evaluation (CIE)

- Continuous Internal Evaluation will be performed by the teacher concerned.
- It is proposed that CIE be kept at present, at 25% of total assessment in a theory paper.

- It can be increased in steps upto 50% over a period of time.
- The practical papers in all semesters will have 25% CIE and 75% UE, conducted at the end of the semester by one internal examiner and one external examiner appointed by the University.

Marking System
As per BoS

36.12 AWARD OF DIVISION

- (a) The division shall be awarded on the basis of final year result.
- (b) If a student passes all examinations and secure minimum Final CGPA 4.50 to 5.99, he/ she shall be eligible for the award of SECOND DIVISION.
- (b) If a student passes all examinations and secure minimum Final CGPA 6.00 to 7.49, he/ she shall be eligible for the award of FIRST DIVISION.
- (d) If a student passes all examinations in first attempt without change of Grade and secure minimum Final CGPA 7.50 & above, he/ she shall be eligible for the award of FIRST DIVISION WITH HONOURS.

36.13 SCRUTINY AND RE-EVALUATION

- (a) Scrutiny shall be allowed in only theory papers, in which Re-totaling of the marks awarded will be done and only unchecked answers (if any) will be evaluated.
- (b) Re-evaluation of theory papers is not permitted.
- (c) Scrutiny and re-evaluation shall be governed by the Examination Ordinances of the University.

36.14 UNFAIR MEANS

Cases of unfair means shall be dealt as per the rules of the University.

36.15 RESULT

- (a) The result of a candidate shall be declared on the basis of the performance of both semesters of the same academic year.
- (b) Result of the final year shall be declared on the basis of working out Final CGPA which is the weighted average of CGPA of all years of the study.

36.16 RE-ADMISSION

A candidate may be allowed for re-admission provided he/ she satisfies one of the following conditions: (a) A candidate is declared fail. (b) A candidate promoted with carry over papers and opts for re-admission.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

lgt

ORDINANCE No - 37

37.1 SHORT TITLE AND COMMENCEMENT

These regulations shall be called as "The Revised Regulations for the B. Pharm. Degree Program They shall come into effect from the Academic Year 2024-25. The regulations framed are subject to modifications from time to time by Pharmacy Council of India.

37.2 MINIMUM QUALIFICATION FOR ADMISSION

A FIRST YEAR B.PHARM:

Candidate shall have passed 10+2 examination conducted by the respective state/central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics (P.C.M) and or Biology (P.C.B/P.C.M.B.) as optional subjects individually. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.

B B.PHARM LATERAL ENTRY (TO THIRD SEMESTER)

A pass in D. Pharm. course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.

37.3 DURATION OF THE PROGRAM

The course of study for B. Pharm. shall extend over a period of eight semesters (four academic years) and six semesters (three academic years) for lateral entry students. The curricula and syllabi for the program shall be modified as prescribed from time to time by Pharmacy Council of India, New Delhi.

37.4 MEDIUM OF INSTRUCTION AND EXAMINATIONS

Medium of instruction and examination shall being English.

37.5 WORKING DAYS IN EACH SEMESTER

Each semester shall consist of working days as per PCI norms. The odd semesters shall be conducted from them on the of June/July to November/December and the even semesters shall be conducted from December/January to May/June in every calendar year.

37.6 ATTENDANCE AND PROGRESS

Each student is normally required to attend all the lectures, tutorials and, the studio classes in every subject, as also the curricular and co-curricular activities. However, for each subject a minimum attendance of 75% will be necessary. The Principal / Director of the Institute may condone the absence, on medical reasons, further, up to a maximum of 15% limit. No further relaxation in attendance will be admissible. Thus, a student must have at least 60% attendance. A student who fails to achieve the prescribed minimum

attendance. As per the said provisions shall not be allowed to appear at the semester examinations and, shall be deemed to have been detained. The attendance of a student shall be reckoned from the date of his/her registration in his class. Every student shall complete the prescribed course satisfactorily to be eligible to appear for the respective examinations.

37.7 PROGRAM / COURSE CREDIT STRUCTURE

As per the philosophy of Credit Based Semester System, certain quantum of academic work viz. theory classes, tutorial hours, practical classes, etc. are measured in terms of credits. On satisfactory completion of the courses, a candidate earns credits. The amount of credit associated with a course is dependent upon the number of hours of instruction per week in that course. Similarly, the credit associated with any of the other academic, co/extra-curricular activities is dependent upon the quantum of work expected to be put in for each of these activities per week.

37.8 CREDIT ASSIGNMENT

THEORY AND LABORATORY COURSES

Courses are broadly classified as Theory and Practical. Theory courses consist of lecture (L) and / or tutorial (T) hours, and Practical (P) courses consist of hours spent in the laboratory. Credits (C) for a course is dependent on the number of hours of instruction per week in that course, and is obtained by using a multiplier of one (1) for lecture and tutorial hours, and a multiplier of half (1/2) for practical (laboratory) hours. Thus, for example, a theory course having three lectures and one tutorial per week throughout the semester carries a credit of 4. Similarly, a practical having four laboratory hours per week throughout semester carries a credit of 2.

37.9 MINIMUM CREDIT REQUIREMENTS

The minimum credit points required for award of a B. Pharm. degree is 208. These credit are divided into Theory courses, Tutorials, Practical, Practice School and Project over the duration of eight semesters. The credits are distributed semester-wise as shown in Table IX. Courses generally progress in sequences, building competencies and their positioning indicates certain academic maturity on the part of the learners. Learners are expected to follow the semester-wise schedule of courses given in the syllabus. The lateral entry students shall get 52 credit points transferred from their D. Pharm. program. Such students shall take up additional remedial courses of 'Communication Skills' (Theory and Practical) and 'Computer Applications in Pharmacy' (Theory and Practical) equivalent to 3 and 4 credit points respectively, a total of 7 credit points to attain 59 credit points, the maximum of I and II semesters.

37.10 ACADEMIC WORK

A regular record of attendance both in Theory and Practical shall be maintained by the Teaching staff of respective courses.

37.11 COURSE OF STUDY

The course of study for B. Pharm. shall include Semester Wise Theory & Practical as given in Table – I to VIII. The number of hours to be devoted to each theory, tutorial and practical course in any semester shall not be less than that shown in Table – I to VIII.

Table-I : Course of study for semester I

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP101T	Human Anatomy and Physiology I– Theory	3	1	4
BP102T	Pharmaceutical Analysis I –Theory	3	1	4
BP103T	Pharmaceutics I– Theory	3	1	4
BP104T	Pharmaceutical In organic Chemistry– Theory	3	1	4
BP105T	Communication skills – Theory	2	-	2
BP106RBT BP106RMT	Remedial Biology/ Remedial Mathematics –Theory	2	-	2
BP107P	Human Anatomy and Physiology– Practical	4	-	2
BP108P	Pharmaceutical Analysis I–Practical	4	-	2
BP109P	Pharmaceutics I– Practical	4	-	2
BP110P	Pharmaceutical Inorganic Chemistry– Practical	4	-	2
BP111P	Communication skills – Practical	2	-	1
BP112RBP	Remedial Biology–Practical	2	-	1
Total		34	4	29

#Applicable ONLY for the students who have studied Mathematics/Physics/Chemistry at HSC and appearing for Remedial Biology (RB) course.^s Applicable ONLY for the students who have studied Physics/ Chemistry/ Botany/ Zoology at HSC and appearing for Remedial Mathematics(RM) course.

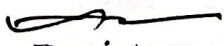
Table-II: Course of study for semester II

Course Code	Name of the course	No. of hours	Tutorial	Credit points
BP201T	Human Anatomy and Physiology II–Theory	3	1	4
BP202T	Pharmaceutical Organic Chemistry I– Theory	3	1	4
BP203T	Biochemistry–Theory	3	1	4
BP204T	Path o physiology- Theory	3	1	4
BP205T	Computer Application sin Pharmacy– Theory	3	-	3
BP206T	Environmental sciences–Theory	3	-	3

Members of Draft Committee

Approved by AC & EC of Future University

163 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

BP207P	Human Anatomy and Physiology II–Practical	4	-	2
BP208P	Pharmaceutical Organic Chemistry I–Practical	4	-	2
BP209P	Biochemistry–Practical	4	-	2
BP210P	Computer Application sin Pharmacy–Practical	2	-	1
Total		32	4	29

Table-III : Course of study for semester III

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP301T	Pharmaceutical Organic Chemistry II–Theory	3	1	4
BP302T	Physical Pharmaceutics I–Theory	3	1	4
BP303T	Pharmaceutical Microbiology–Theory	3	1	4
BP304T	Pharmaceutical Engineering–Theory	3	1	4
BP305P	Pharmaceutical Organic Chemistry II–Practical	4	-	2
BP306P	Physical Pharmaceutics I–Practical	4	-	2
BP307P	Pharmaceutical Microbiology–Practical	4	-	2
BP308P	Pharmaceutical Engineering–Practical	4	-	2
Total		28	4	24

Table-IV : Course of study for semester IV

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP401T	Pharmaceutical Organic Chemistry III–Theory	3	1	4
BP402T	Medicinal Chemistry I–Theory	3	1	4
BP403T	Physical Pharmaceutics II–Theory	3	1	4
BP404T	Pharmacology I–Theory	3	1	4
BP405T	Pharmacognosy and Phyto chemistry I–Theory	3	1	4
BP406P	Medicinal Chemistry I–Practical	4	-	2
BP407P	Physical Pharmaceutics II–Practical	4	-	2
BP408P	Pharmacology I– Practical	4	-	2
BP409P	Pharmacognosy and Phyto chemistry I–Practical	4	-	2
Total		31	5	28

Table-V:Course of study for semester V

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP501T	Medicinal Chemistry II–Theory	3	1	4
BP502T	Industrial Pharmacy I–Theory	3	1	4
BP503T	Pharmacology II–Theory	3	1	4
BP504T	Pharmacognosy and Phyto chemistry II– Theory	3	1	4
BP505T	Pharmaceutical Jurisprudence–Theory	3	1	4
BP506P	Industrial Pharmacy I–Practical	4	-	2
BP507P	Pharmacology II–Practical	4	-	2
BP508P	Pharmacognosy and Phyto chemistry II– Practical	4	-	2
Total		27	5	26

Table-VI : Course of study for semester VI

Course code	Name of the course	No .of hours	Tutorial	Credit points
BP601T	Medicinal Chemistry III– Theory	3	1	4
BP602T	Pharmacology III– Theory	3	1	4
BP603T	Herbal Drug Technology– Theory	3	1	4
BP604T	Bio pharmaceuticals and Pharmacokinetics–Theory	3	1	4
BP605T	Pharmaceutical Biotechnology–Theory	3	1	4
BP606T	Quality Assurance–Theory	3	1	4
BP607P	Medicinal chemistry III– Practical	4	-	2
BP608P	Pharmacology III–Practical	4	-	2
BP609P	Herbal Drug Technology–Practical	4	-	2
Total		30	6	30

Table-V:Course of study for semester V

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP501T	Medicinal Chemistry II–Theory	3	1	4
BP502T	Industrial Pharmacy I–Theory	3	1	4
BP503T	Pharmacology II–Theory	3	1	4
BP504T	Pharmacognosy and Phyto chemistry II– Theory	3	1	4
BP505T	Pharmaceutical Jurisprudence–Theory	3	1	4
BP506P	Industrial Pharmacy I–Practical	4	-	2
BP507P	Pharmacology II–Practical	4	-	2
BP508P	Pharmacognosy and Phyto chemistry II– Practical	4	-	2
Total		27	5	26

Members of Draft Committee

Approved by AC & EC of Future University

165 | Page

Registrar

**FUTURE UNIVERSITY
Bareilly**

Table-VI : Course of study for semester VI

Course code	Name of the course	No .of hours	Tutorial	Credit points
BP601T	Medicinal Chemistry III– Theory	3	1	4
BP602T	Pharmacology III– Theory	3	1	4
BP603T	Herbal Drug Technology– Theory	3	1	4
BP604T	Bio pharmaceuticals and Pharmacokinetics–Theory	3	1	4
BP605T	Pharmaceutical Biotechnology–Theory	3	1	4
BP606T	Quality Assurance–Theory	3	1	4
BP607P	Medicinal chemistry III– Practical	4	-	2
BP608P	Pharmacology III–Practical	4	-	2
BP609P	Herbal Drug Technology–Practical	4	-	2
Total		30	6	30

Table-VII : Course of study for semester VII

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP701T	Instrumental Methods of Analysis–Theory	3	1	4
BP702T	Industrial Pharmacy II–Theory	3	1	4
BP703T	Pharmacy Practice– Theory	3	1	4
BP704T	Novel Drug Delivery System –Theory	3	1	4
BP705P	Instrumental Methods of Analysis–Practical	4	-	2
BP706PS	Practice School	12	-	6
Total		28	5	24

Table-VIII : Course of study for semester VIII

Course code	Name of the course	No. of hours	Tutorial	Credit points
BP801T	Bio statistics and Research Methodology	3	1	4
BP802T	Social and Preventive Pharmacy	3	1	4
BP803ET	Pharma Marketing Management	3+3=6	1+1 =2	4+4=8
BP804ET	Pharmaceutical Regulatory Science			
BP805ET	Pharma covigilance			
BP806ET	Quality Control and Standardization of Herbals			
BP807ET	Computer Aided Drug Design			
BP808ET	Cell and Molecular Biology			
BP809ET	Cosmetic Science			
BP810ET	Experimental Pharmacology			

Members of Draft Committee

Approved by AC & EC of Future University

166 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ra

gta

Ordinances of Future University, Bareilly.

BP811ET	Advanced Instrumentation Techniques			
BP812ET	Dietary Supplements and Nutraceuticals			
BP813PW	Project Work	12	-	6
Total		24	4	22

Table-IX : Semester wise credits distribution

Semester	Credit Points
I	29 [§] /30 [#]
II	29
III	24
IV	28
V	26
VI	30
VII	24
VIII	22
Extracurricular /Co curricular activities	01*
Total credit points for the program	213[§]/214[#]

* The credit points assigned for extracurricular and or co-curricular activities shall be given by the Principals of the colleges and the same shall be submitted to the University. The criteria to acquire this credit point shall be defined by the colleges from time to time.

[§]Applicable ONLY for the students studied Physics/Chemistry/ Botany/ Zoology at HSC and appearing for Remedial Mathematics course.

[#]Applicable ONLY for the students studied Mathematics/Physics/Chemistry at HSC and appearing for Remedial Biology course.

37.12 PROGRAM COMMITTEE

1. The B. Pharm. Program shall have a Program Committee constituted by the Head of the institution in consultation with all the Heads of the departments.

2. The composition of the Program Committee shall be as follows:

A senior teacher shall be the Chairperson; One Teacher from each department handling B. Pharm. courses; and four student representatives of the program (one from each academic year), nominated by the Head of the institution.

3. Duties of the Program Committee:

- i. Periodically reviewing the progress of the classes.
- ii. Discussing the problems concerning curriculum, syllabus and the conduct of classes.

Members of Draft Committee

Approved by AC & EC of Future University

167 | Page

Registrar

**FUTURE UNIVERSITY
Bareilly**

Ordinances of Future University, Bareilly.

- iii. Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- iv. Communicating its recommendation to the Head of the institution on academic matters.
- v. The Program Committee shall meet at least thrice in a semester preferably at the end of each Sessional exam (Internal Assessment) and before the end semester exam.

37.13 EXAMINATIONS / ASSESSMENTS

The scheme for internal assessment and end semester examinations is given in Table-X.

37.14 END SEMESTER EXAMINATIONS

The End Semester Examinations for each theory and practical course through semesters I to VIII shall be conducted by the university.

**Tables-X: Schemes for internal assessments and end semester examinations semester wise
Semester I**

Course Code	Name of the Course	Continuous Mode	Internal Assessment			End Semester Exams		Total Marks
			Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP101T	Human Anatomy and Physiology– Theory	10	15	1 Hr	25	75	3 Hrs	100
BP102T	Pharmaceutical Analysis I – Theory	10	15	1 Hr	25	75	3 Hrs	100
BP103T	Pharmaceutics I–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP104T	Pharmaceutical Inorganic Chemistry–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP105T	Communication Skills–Theory	20	30	2 Hr	50	---	---	50
BP106RBT BP106RMT	Remedial Biology/ Mathematics–Theory	20	30	2 Hr	50	---	---	50
IKS-I T	Indian Knowledge System-I	20	30	1 Hr	50	---	-----	50
BP107P	Human Anatomy and Physiology – Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP108P	Pharmaceutical Analysis I – Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP109P	Pharmaceutics I – Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP110P	Pharmaceutical Inorganic Chemistry– Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP111P	Communication Skills–Practical	10	15	2 Hrs	25	---	---	25

Members of Draft Committee

Approved by AC & EC of Future University

168 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

BP112RBP	Remedial Biology-Practical	10	15	2 Hrs	25	---	---	25
Total		130³/140⁴	205³/210⁴	27³/29⁴ Hrs	335³/360⁴	440³	26³/28⁴ Hrs	775³/800⁴

Semester II

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP201T	Human Anatomy and Physiology II – Theory	10	15	1 Hr	25	75	3 Hrs	100
BP202T	Pharmaceutical Organic Chemistry I – Theory	10	15	1 Hr	25	75	3 Hrs	100
BP203T	Biochemistry–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP204T	Path o physiology – Theory	10	15	1 Hr	25	75	3 Hrs	100
BP205T	Computer Applications in Pharmacy– Theory	25	50	2 Hr	75	---	---	75
BP206T	Environmental Sciences–Theory	25	50	2 Hr	75	---	---	75
LSM	Life Skill and Mentoring	-	-	-	-	-	---	---
BP207P	Human Anatomy and Physiology II – Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP208P	Pharmaceutical Organic Chemistry I –Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP209P	Biochemistry–Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP210P	Computer Applications in Pharmacy – Practical	10	15	2 Hrs	25	---	---	25
Total		115	205	22 Hrs	320	405	24 Hrs	725

Members of Draft Committee

Approved by AC & EC of Future University

169 | Page

Registrar

FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Barcilly.

Semester III

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP301T	Pharmaceutical Organic Chemistry II–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP302T	Physical Pharmaceutics I–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP303T	Pharmaceutical Microbiology–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP304T	Pharmaceutical Engineering–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP305P	Pharmaceutical Organic Chemistry II–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP306P	Physical Pharmaceutics I–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP307P	Pharmaceutical Microbiology–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP308P	Pharmaceutical Engineering–Practical	5	10	4 Hr	15	35	4 Hrs	50
Total		60	100	2	160	440	28Hrs	600

Semester IV

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP401T	Pharmaceutical Organic Chemistry III – Theory	10	15	1 Hr	25	75	3 Hrs	100
BP402T	Medicinal Chemistry I–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP403T	Physical Pharmaceutics II–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP404T	Pharmacology I– Theory	10	15	1 Hr	25	75	3 Hrs	100
BP405T	Pharmacognosy I–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP406P	Medicinal Chemistry I–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP407P	Physical Pharmaceutics II–Practical	5	10	4 Hrs	15	35	4Hrs	50
BP408P	Pharmacology I– Practical	5	10	4 Hrs	15	35	4Hrs	50
BP409P	Pharmacognosy I–Practical	5	10	4 Hrs	15	35	4Hrs	50
Total		70	115	21Hrs	185	515	31Hrs	700

Members of Draft Committee

Approved by AC & EC of Future University

170 | Page

FUTURE UNIVERSITY
Barcilly

Ordinances of Future University, Bareilly.

Semester V

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP501T	Medicinal Chemistry II–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP502T	Industrial Pharmacy I–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP503T	Pharmacology II–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP504T	Pharmacognosy and Phytochemistry II–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP505T	Pharmaceutical Jurisprudence–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP506P	Industrial Pharmacy I–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP507P	Pharmacology II–Practical	5	10	4 Hr	15	35	4 Hrs	50
BP508P	Pharmacognosy and Phytochemistry II – Practical	5	10	4 Hr	15	35	4 Hrs	50
Total		65	105	17Hr	170	480	27Hrs	650

Semester VI

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP601T	Medicinal Chemistry III–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP602T	Pharmacology III–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP603T	Herbal Drug Technology– Theory	10	15	1 Hr	25	75	3 Hrs	100
BP604T	Bio pharmaceuticals and Pharmacokinetics–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP605T	Pharmaceutical Biotechnology– Theory	10	15	1 Hr	25	75	3 Hrs	100
BP606T	Quality Assurance–Theory	10	15	1 Hr	25	75	3 Hrs	100
BP607P	Medicinal Chemistry III – Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP608P	Pharmacology III– Practical	5	10	4 Hrs	15	35	4 Hrs	50
BP609P	Herbal Drug Technology– Practical	5	10	4 Hrs	15	35	4 Hrs	50
Total		75	120	18Hrs	195	555	30Hrs	750

Members of Draft Committee

Approved by AC & EC of Future University

Registrar

171 | Page

**FUTURE UNIVERSITY
Bareilly**

Ordinances of Future University, Bareilly.

Semester VII

ourse Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
P701T	Instrumental Methods of Analysis–Theory	10	15	1 Hr	25	75	3 Hrs	100
P702T	Industrial Pharmacy II–Theory	10	15	1 Hr	25	75	3 Hrs	100
P703T	Pharmacy Practice–Theory	10	15	1 Hr	25	75	3 Hrs	100
P704T	Novel Drug Delivery System–Theory	10	15	1 Hr	25	75	3 Hrs	100
P705P	Instrumental Methods of Analysis–Practical	5	10	4 Hrs	15	35	4 Hrs	50
706PS	Practice School	50	100	5 Hrs	15	---	---	150
Total		95	170	13Hrs	265	335	16Hrs	600

Semester VIII

Course Code	Name of the Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
BP801T	Biostatistics and Research Methodology	10	15	1 Hr	25	75	3 Hrs	100
BP802T	Social and Preventive Pharmacy	10	15	1 Hr	25	75	3 Hrs	100
BP803ET	Pharma Marketing Management	10+10 =20	15+15 = 30	1+1 = 2 Hrs	25+25= 50	75+75 =150	3+3 =6 Hrs	100 +100 =200
BP804ET	Pharmaceutical Regulatory Science							
BP805ET	Pharma covigilance							
BP806ET	Quality Control and Standardization of Herbal							
BP807ET	Computer Aided Drug Design							
BP808ET	Cell and Molecular Biology							
BP809ET	Cosmetic Science							
BP810ET	Experimental Pharmacology							
BP811ET	Advanced Instrumentation Techniques							
BP812ET	Dietary Supplements and Nutraceuticals							
BP813PW	Project Work	-	-	-	-	150	4 Hrs	150
Total		40	60	4 Hrs	100	450	16Hrs	550

Members of Draft Committee

Approved by AC & EC of Future University

172 | Page

Registrar

FUTURE UNIVERSITY
Bareilly

37.15 Internal assessment : Continuous mode

The marks allocated for Continuous mode of Internal Assessment shall be awarded as per the scheme given below.

Table-XI : Scheme for awarding internal assessment : Continuous mode

Theory		
Criteria	Maximum Marks	
Attendance (Refer Table-XII)	4	2
Academic activities (Average of any 3 activities e.g. quiz, assignment, Open book test, field work, group discussion and seminar)	3	1.5
Student-Teacher inter action	3	1.5
Total	10	5
Practical		
Attendance(Refer Table-XII)	2	
Based on Practical Records, Regular viva voce, etc.	3	
Total	5	

Table-XII : Guidelines for the allotment of marks for attendance

Percentage of Attendance	Theory	Practical
95-100	4	2
90-94	3	1.5
85-89	2	1
80-84	1	0.5
Less than 80	0	0

37.16 Sessional Exams

Two Sessional exams shall be conducted for each theory / practical course as per the schedule fixed by the college(s). The scheme of question paper for theory and practical Sessional examinations is given below. The average marks of two Sessional exams shall be computed for internal assessment as per the requirements given in tables – X.

Sessional exam shall be conducted for 30 marks for theory and shall be computed for 15 marks. Similarly Sessional exam for practical shall be conducted for 40 marks and shall be computed for 10 marks.

Question paper pattern for theory Sessional

Examinations For subjects having University

Examination

I. Multiple Choice Questions (MCQs) OR Objective Type Questions (05x02) (Answer all the questions)	=	10 x 01 = 10
		OR
	=	05 x 02 = 10
I. Long Answers (Answer 1 out of 2)	=	01 x 10 = 10
II. Short Answers (Answer 2 out of 3)	=	02 x 05 = 10
	Total =	30 marks

For subject shaving Non University Examination

I. Long Answers (Answer 1 out of 2)	=	01 x 10 = 10
II. Short Answers (Answer 4 out of 6)	=	04 x 05 = 20
	Total =	30 marks

Question paper pattern for practical sessional examinations

I. Synopsis	=	10
II. Experiments	=	25
III. Viva voce	=	05
	Total =	40 marks

37.17 PROMOTION AND AWARD OF GRADES

A student shall be declared PASS and eligible for getting grade in a course of B.Pharm. program if he/she secures at least 50% marks in that particular course including internal assessment. For example, to be declared as PASS and to get grade, the student has to secure a minimum of 50 marks for the total of 100 including continuous mode of assessment and end semester theory examination and has to secure a minimum of 25 marks for the total 50 including internal assessment and end semester practical examination.

37.18 CARRY FORWARD OF MARKS

In case a student fails to secure the minimum 50% in any Theory or Practical course as specified in 12, then he/she shall reappear for the end semester examination of that course. However his/her marks of the Internal Assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

37.19 IMPROVEMENT OF INTERNAL ASSESSMENT

A student shall have the opportunity to improve his/her performance only once in the Sessional exam component of the internal assessment in the paper in which he gets a back paper. The re-conduct of the Sessional exam shall be completed before the student appears for the back paper exam in the respective odd/even end semester theory examinations. The syllabus for such a Sessional exam shall be the full syllabus of that subject.

37.20 RE-EXAMINATION OF END SEMESTER EXAMINATIONS

Re examination of end semester examination shall be conducted as per the schedule given in table XIII. The exact dates of examinations shall be notified from time to time.

Table- XIII : Tentative schedule of end semester examinations

Semester	For Regular Candidates	For Failed Candidates
I, III, V and VII	November/December	November/ December
II, IV, VI and VIII	May/June	May/June

Question paper pattern for end semester theory examinations

For 75 marks paper

I. Multiple Choice Questions(MCQs) = 20 x 01 = 20

OR

Objective Type Questions (10 x 2) = 10 x 02 = 20

(Answer all the questions)

II. Long Answers(Answer 2 out of 3) = 02x10 = 20

III. Short Answers(Answer 7 out of 9) = 07x05 = 35

Total = 75 marks

Ordinances of Future University, Bareilly.

For 50 marks paper

- I. Long Answers (Answer 2 out of 3) = 02x10 =20
II. Short Answers (Answer 6 out of 8) = 06x05 =30

Total = 50 marks

For 35 marks paper

- I. Long Answers (Answer 1 out of 2) = 01x10 =10
II. Short Answers (Answer 5 out of 7) = 05x05 =25

Total = 35 marks

Question paper pattern for end semester practical examinations

- I. Synopsis = 05
II. Experiments = 25
III. Viva voce = 05

Total = 35 marks

37.21 ACADEMIC PROGRESSION:

No student shall be admitted to any examination unless he/she fulfills then or given in 6. Academic progression rules are applicable as follows:

A student shall be eligible to carry forward all the courses of I, II and III semester still the VI Semester examinations. However, he/she shall not be eligible to attend the courses of V Semester until all the courses of I and II semesters are successfully completed.

A student shall be eligible to carry forward all the courses of III, IV and V semesters till the VI semester examinations. However, he/she shall not be eligible to attend the courses of VII semester until all the courses of I, II, III and IV semesters are successfully completed.

A student shall be eligible to carry forward all the courses of V, VI and VII semester still the VIII semester examinations. However, he/she shall not be eligible to get the course completion certificate until all the courses of all the semesters are successfully completed.

A student shall be eligible to get his/her CGPA upon successful completion of the courses of I to VIII semesters within the stipulated time period as per the norms specified in 26.

A lateral entry student shall be eligible to carry forward all the courses of III, IV and V semesters till the VI semester examinations. However, he/she shall not be eligible to attend

Members of Draft Committee

Approved by AC & EC of Future University

176 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

the courses of VII semester until all the courses of III and IV semesters are successfully completed.

A lateral entry student shall be eligible to carry forward all the courses of V, VI and VII semesters till the VIII semester examinations. However, he/she shall not be eligible to get the course completion certificate until all the courses of III, IV, V, VI, VII and VIII semesters are successfully completed.

A lateral entry student shall be eligible to get his/her CGPA upon successful completion of the courses of III to VIII semesters within the stipulated time period as per the norms specified in 26.

Any student who has given more than 2 chances for successful completion of I / III semester courses and more than 2 chances for successful completion of II / IV semester courses shall be permitted to attend V / VII semester classes ONLY during the subsequent academic year as the case may be. In simpler terms there shall NOT be any ODD BATCH for any semester.

Provision of Grace-Marks:

The University shall award grace-marks as per following:

A maximum of 10 grace marks at the end of the first year, provided that a student secures a minimum of 15% marks in the respective subject/s of the End Semester Examination.

A maximum of 20 grace marks at the end of second year if he/she has not been awarded any grace marks in first year, OR the remainder or part there of the 10 grace marks of first year plus 10 grace-marks of second year, provided that a student secures a minimum of 15% marks in the respective subject/s of the End Semester Examination.

A maximum of 30 grace marks at the end of the third year if he/she has not been awarded any grace marks in either first or second year, OR the remainder or part there of the 20 grace marks (10 grace marks for first year and 10 grace marks for second year) plus 10 grace marks of third year, provided that a student secures a minimum of 15% marks in the respective subject/s of the End Semester Examination.

A maximum of 40 grace marks at the end of the final year if he/he has not been awarded any grace marks in either first or second or third year, OR the remainder or part there of the 30 grace marks (10 grace marks for first year, 10 grace marks for second year and 10 grace marks for third year) plus 10 grace marks of final year, provided that a student secures a minimum of 15% marks in the respective subject of the End Semester Examination.

Note: Grade AB should be considered as failed and treated as one head for deciding academic progression. Such rules are also applicable for those students who fail to register for examination(s) of any course in any semester.

37.22 GRADING OF PERFORMANCES

37.22.1 LETTER GRADES AND GRADE POINTS ALLOCATIONS:

Based on the performances, each student shall be awarded a final letter grade at the end of the semester for each course. The letter grades and their corresponding grade points are given in Table – XII

**Table–XII: Letter grades and grade points equivalent to
Percentage of marks and performances**

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
90.00– 100	O	10	Outstanding
80.00–89.99	A	9	Excellent
70.00–79.99	B	8	Good
60.00–69.99	C	7	Fair
50.00–59.99	D	6	Average
Less than 50	F	0	Fail
Absent	AB	0	Fail

A learner who remains absent for any end semester examination shall be assigned a letter grade of A B and a corresponding grade point of zero. He/she should reappear for the said evaluation/examination in due course.

37.23 THE SEMESTER GRADE POINT AVERAGE (SGPA)

The performance of a student in a semester is indicated by a number called ‘Semester Grade Point Average’ (SGPA). The SGPA is the weighted average of the grade points obtained in all the courses by the student during the semester. For example, if a student takes five courses (Theory/Practical) in a semester with credits C₁, C₂, C₃, C₄ and C₅ and the student’s grade points in these courses are G₁, G₂, G₃, G₄ and G₅, respectively, and then students’ SGPA is equal to:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4G_4 + C_5G_5}{C_1 + C_2 + C_3 + C_4 + C_5}$$

The SGPA is calculated to two decimal points. It should be noted that, the SGPA for any semester shall take into consideration the F and ABS grade awarded in that semester. For example if a learner has a F or ABS grade in course 4, the SGPA shall then be computed as:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4 \text{ * ZERO} + C_5G_5}{C_1 + C_2 + C_3 + C_4 + C_5}$$

37.24 CUMULATIVE GRADE POINT AVERAGE (CGPA)

The CGPA is calculated with the SGPA of all the VIII semesters to two decimal points and is indicated in final grade report card/final transcript showing the grades of all VIII semesters and their courses. The CGPA shall reflect the failed status in case of F grade(s), till the course(s) is/are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination(s) the CGPA shall only reflect the new grade and not the fail grades earned earlier. The CGPA is calculated as:

$$\text{CGPA} = \frac{C_1S_1 + C_2S_2 + C_3S_3 + C_4S_4 + C_5S_5 + C_6S_6 + C_7S_7 + C_8S_8}{C_1 + C_2 + C_3 + C_4 + C_5 + C_6 + C_7 + C_8}$$

where $C_1, C_2, C_3, \dots$ is the total number of credits for semester I, II, III, and $S_1, S_2, S_3, \dots$ is the SGPA of semester I, II, III,

37.25 DECLARATION OF CLASS

The class shall be awarded on the basis of CGPA as follows:

First Class with Distinction	= CGPA of 7.50 and above
First Class	= CGPA of 6.00 to 7.49
Second Class	= CGPA of 5.00 to 5.99

37.26 PROJECT WORK

All the students shall undertake a project under the supervision of a teacher and submit a report. The area of the project shall directly relate anyone of the elective subject opted by the student in semester VIII. The project shall be carried out in group not exceeding 5 in number. The project report shall be submitted in triplicate (typed & bound copy not less than 25 pages).

The internal and external examiner appointed by the University shall evaluate the project at the time of the Practical examinations of other semester(s). Students shall be evaluated in groups for four hours (i.e., about have an hour for a group of five students). The projects shall be evaluated as per the criteria given below.

Evaluation of Dissertation Book:

Objective(s) of the work done	15 Marks
Methodology adopted	20 Marks
Results and Discussions	20 Marks
Conclusions and Outcomes	20 Marks

Total	75 Marks
--------------	-----------------

Evaluation of Presentation:

Presentation of work	25 Marks
Communication skills	20 Marks
Question and answer skills	30 Marks

Total	75 Marks
--------------	-----------------

Explanation: The 75 marks assigned to the dissertation book shall be same for all the students in a group. However, the 75 marks assigned for presentation shall be awarded based on the performance of individual students in the given criteria.

37.27 INDUSTRIAL TRAINING (DESIRABLE)

Every candidate shall be required to work for at least 150 hours spread over four weeks in a Pharmaceutical Industry/Hospital. It includes Production unit, Quality Control department, Quality Assurance department, Analytical laboratory, Chemical manufacturing unit, Pharmaceutical R&D, Hospital (Clinical Pharmacy), Clinical Research Organization, Community Pharmacy, etc. After the Semester –VI and before the commencement of Semester – VII, and shall submit satisfactory report of such work and certificate duly signed by the authority of training organization to the head of the institute.

37.28 PRACTICE SCHOOL

In the VII semester, every candidate shall under go practice school for a period of 150 hours evenly distributed throughout the semester. The student shall opt any one of the domains for practice school declared by the program committee from time to time.

At the end of the practice school, every student shall submit a printed report (in triplicate) on the practice school he/she attended (not more than 25 pages). Along with the exams of semester VII, the report submitted by the student, knowledge and skills acquired by the student through practice school shall be evaluated by the subject experts at college level and grade point shall be awarded.

Members of Draft Committee

Approved by AC & EC of Future University

180 | Page

Registrar

**FUTURE UNIVERSITY
Bareilly**

37.29 AWARD OF RANKS

Ranks and Medals shall be awarded on the basis of final CGPA. However, candidates who fail in one or more courses during the B. Pharm. program shall not be eligible for award of ranks. Moreover, the candidates should have completed the B. Pharm. program in minimum prescribed number of years, (four years) for the award of Ranks.

37.30 AWARD OF DEGREE

Candidates who fulfill the requirements mentioned above shall be eligible for award of degree during the ensuing convocation.

37.31 DURATION FOR COMPLETION OF THE PROGRAM OF STUDY

The duration for the completion of the program shall be fixed as double the duration of the program and the students have to pass within the said period, otherwise they have to get fresh Registration.

37.32 RE-ADMISSION AFTER BREAK OF STUDY

Candidate who seeks re-admission to the program after break of study has to get approval from the University by paying a con donation fee. No con donation is allowed for the candidate who has more than 2 years of breakup period and he/she has to re join the program by paying the required fees.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

ORDINANCE No - 38

38.1 PREAMBLE

“Revamping the curriculum, pedagogy, assessment, and student support” is one of the vision statements and recommendations of the National Education Policy (NEP) of Govt. of India for attaining enhanced learning experiences by the students. In light of this, Pharmacy Council of India, the apex body regulating the pharmacy education in the country, committed to revise the education regulations of Diploma in Pharmacy (D.Pharm) program and thus, the ‘Education Regulations 2020’ (ER-2020) has been notified in the Gazette of India in October 2020. This new regulation has given due consideration for the fact that, universally the role of pharmacist has under gone continuous evolution from ‘dispenser of medicines’ to ‘medicine expert’ in the multi disciplinary healthcare team.

Accordingly, the courses (course means the subject)of the existing education regulations (ER-91) have been revisited, compared with the present and future needs of the society, expectations of the healthcare team and other stakeholders from the pharmacists were assessed, feedback from the experts in the pharmacy and other healthcare professions were sought. Thus, the course of study prescribed in ER-2020 is an amalgamation of all such exercises to arrive at a curriculum structure for D.Pharm that is more relevant to the current practice standards, dynamic to accommodate and address the upcoming changes.

Though the total number of courses across the program remain 21 as that of ER-91, the number of theory courses is reduced from 12 to 11 in the new regulation, while the number of practical courses is increased from 9 to 10. Further, the theory teaching hours across the program have been reduced from 850 to 825, while the practical hours have been increased from 750 to 800 in the new regulation. Three practical courses have been introduced for the first time in ER-2020. Further, about 275 hours have been assigned for the first time in D.Pharm curriculum for ‘Tutorial’ activities. All such changes explicitly reveal that the ER-2020 is intended to provide a little edge to the experiential learning through the practical courses and encourages the small group teaching-learning, self-directed learning, etc. in the tutorial hours.

Introduction of ‘ Pharmacotherapy ’ courses (theory and practical) is one of the revolutionary changes in the new curriculum, that will help the students to hone their knowledge and skills in the area of pharmaceutical care services which will certainly define the roles of the D.Pharm qualified pharmacists in both community and hospital settings. Also, the introduction of ‘Social Pharmacy’ courses (theory and practical) will provide insights about the primary and preventive healthcare concepts in the country and the potential roles of pharmacists in such healthcare segments.

In this backdrop, the Council has formulated a Committee which comprised of 16 Members who have rich experiences in various domains such as education, hospital pharmacy practice, community pharmacy practice, clinical pharmacy practice, administrative and regulatory affairs to design the syllabus for the individual theory and practical courses as per the curriculum framework defined in ER-2020. The Committee with its clear understanding about the philosophy and objectives of the ER-2020, drafted the syllabus for individual theory and practical courses with utmost care to avoid repetitions, redundancy, over/underutilization of hours, etc. Every course is defined with scope, set of course objectives and course outcomes which will help to understand the significance and the expectations of the course from both teachers and students. Lots of scope has been given in the syllabus for the active learning by the students through the assignment topics and field visit activities which will enhance their critical thinking, searching scientific literatures, interpretational skills and communication skills.

According to the ER-2020 curriculum frame work, the students do not earn any credits based on the academic hours they spend. However, as per the convention al methodology of credit calculations, the curriculum of ER-2020 shall be deemed equivalent to 80 credits that shall be used for the administrative purposes, wherever necessary.

Further, the 'Competencies for the Indian D. Pharm Holders' based on the knowledge, skill, attitude and value that are essential for the successful practice of the profession have been derived. These competencies have also been mapped with the individual courses of the curriculum based on the expected outcomes of the individual course. Thus, the courses and the competencies are interlaced in such away that multiple courses contribute to build one competency and one course contributes to build more than one competency, which reveal the strength of the competency aping.

The Council strongly believes that the ER-2020 regulations, curriculum and syllabus will uplift the knowledge and skills of the students on par with the contemporary and future professional demands and enable them to be a successful practitioner in the chosen field of pharmacy.

By considering the substantial changes and inclusion of advanced and current subject matters in the new syllabus, the Council shall conduct series of meetings, seminars, conferences, workshops, and webinars for the faculty members handling D.Pharm courses and equip them to deliver such new courses/topics more effectively and efficiently.

The Council appreciate all the efforts of the Members for successfully bringing out the Education Regulations 2020, curriculum and syllabus. Also, profound gratitude to all the stake holders who contributed directly or indirectly in completing this task.

38.2 COMPETENCIES FOR THE INDIAN D. PHARM HOLDERS

Competency is defined as "A distinct composite of knowledge, skill, attitude and value that is essential to the practice of the profession in real life contexts".

Members of Draft Committee

Approved by AC & EC of Future University

183 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

The candidates who successfully complete the Diploma in Pharmacy (D. Pharm) program of Education Regulations 2020 (ER-2020), from the institutions approved by the Pharmacy Council of India are expected to attain the following professional competencies.

1. Review Prescriptions
2. Dispense Prescription/Non-Prescription Medicines
3. Provide Patient Counseling /Education
4. Hospital and Community Pharmacy Management
5. Expertise on Medications
6. Pro efficiency on drugs /pharmaceuticals
7. Entrepreneurship and Leadership
8. Deliver Primary and Preventive Healthcare
9. Professional, Ethical and Legal Practice
10. Continuing Professional Development

38.2.1 REVIEW PRESCRIPTIONS: The student should receive and handle prescriptions in a professional manner and be able to check for their completeness and correctness. Also, the prescribers should be contacted for any clarifications and corrections in the prescriptions with suggestions if any.

38.2.2 DISPENSE PRESCRIPTION / NON-PRESCRIPTION MEDICINES: The student should be able to dispense the various scheduled drugs / medicines as per the implications of the Drug & Cosmetics Act and Rules there under. Also, then on – prescription medicines (over – the -counter drugs) should be dispensed judiciously to the patients as required.

38.2.3 PROVIDE PATIENT COUNSELING / EDUCATION: The student should be able to effectively counsel / educate the patients / caretakers about the prescription / non-prescription medicines and other health related issues. Effective communication includes using both oral and written communication skills and various communication techniques.

38.2.4 HOSPITAL AND COMMUNITY PHARMACY MANAGEMENT: The student should be able to manage the drug distribution system as per the policies and guidelines of the hospital pharmacy, good community pharmacy practice and the recommendations of regulatory agencies. Also, be able to manage the procurement, inventory, and distribution of medicines in hospital/community pharmacy settings.

38.2.5 EXPERTISE ON MEDICATIONS: The student should be able to provide an expert opinion on medications to healthcare professionals on safe and effective medication-use, relevant policies and procedures based on available evidences.

38.2.6 PROFICIENCY ON PHARMACEUTICAL FORMULATIONS: The student should be able to describe the chemistry, characteristics, types, merits and demerits of both drugs and excipients used in pharmaceutical formulations based on her/his knowledge and scientific resources.

Members of Draft Committee

Approved by AC & EC of Future University

184 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

38.26.7 ENTREPRENEURSHIP AND LEADERSHIP: The student should be able to acquire the entrepreneurial skills in the dynamic professional environments. Also, be able to achieve leadership skills through team work and sound decision-makings kills.

38.26.8 DELIVER PRIMARY AND PREVENTIVE HEALTHCARE: The student should be able to contribute to various healthcare programs of the nation including disease prevention initiatives to improve public health. Also contribute to the promotion of national health policies.

38.26.9 PROFESSIONAL, ETHICAL AND LEGAL PRACTICE: The student should be able to deliver professional services in accordance with legal, ethical, and professional guidelines with integrity.

38.26.10 CONTINUING PROFESSIONAL DEVELOPMENT: The student should be able to recognize the gaps in the knowledge and skills in the effective delivery of professional services from time to time and be self-motivated to bridge such gaps by attending continuing professional development programs.

38.3 COMPETENCY MAPPING WITH THE COURSES (PART I, II & III) OF EDUCATION REGULATIONS 2020

Competencies	Pharmaceutics	Pharmaceutical Chemistry	Pharmacognosy	Human Anatomy & Physiology	Social Pharmacy	Pharmacology	Community Pharmacy & Management	Biotechnology & Clinical Pathology	Pharmaceutical Therapeutics	Hospital & Clinical Pharmacy	Pharmacy Law & Ethics	Practical Training
1. Review the Prescriptions	√	√	√	√		√	√	√	√	√	√	√

Ordinances of Future University, Bareilly.

2. Dispen se Prescr iption /Non- Prescr iption Medic ines	√	√	√		√	√	√	√	√	√	√	√
3. Pr ovide Patien t Couns elling /Educ ation	√	√	√	√	√	√	√	√	√	√	√	√
4. Hospit al and Comm unity Pharm acy Mana gemen t					√		√			√	√	√
5. Expert ise on Medic ations	√	√	√	√	√	√	√	√	√	√	√	√
6. Profici ency on Pharm aceuti cal Formu lations	√	√	√			√			√			√

Members of Draft Committee

Approved by AC & EC of Future University

186 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

7. Entrepreneurship and Leadership							√			√		√
8. Deliver Primary and Preventive Health care				√	√	√	√	√	√	√	√	√
9. Professional, Ethical and Legal Practice					√		√		√	√	√	√
10. Continuing Professional Development	√	√	√		√	√	√		√	√	√	√

38.4 ER-2020 D.PHARM SYLLABUS – AN OVERVIEW

The ER-2020 D. Pharm Syllabus has the following structure in every course. Though the theory and practical courses are not mutually exclusive, as per the Regulations, the theory and practical are to be considered as individual courses.

Scope: These are broader statements on the purpose of the course in the curriculum, key contents of the course that will contribute to the specific knowledge and or skill developments. The teacher is expected to orient the students about the scope of the particular course at the beginning and intermittently.

Course Objectives : The course objectives describe the key topics that are intended by the teacher to be covered in the course. In general, these are more specific than the scope and broader than the course outcomes. The teacher is expected to discuss the objectives of the course with the students and break-down the course objectives into micro levels as objectives of a specific topic / objectives of a specific lecture, etc. Such an exercise shall make the students to understand the significance of the course / topic / lecture and enhance their attention on the course /topic/lecture.

Course Outcomes: The course outcomes are more specific than the course objectives describe that describe the abilities of the students to perform/act, upon successful completion of the course. Hence, conventionally the course outcomes are described with verbs that are measurable or observable actions. The teacher is expected to describe the desired outcomes of the particular course, so that the students shall understand the various assessment criteria, modalities, and parameters. This also serves as a broader guideline for the teachers for preparing the assessment plan. A well-structured assessment plan associated with the course outcomes shall enable to mapping with the professional competencies and their attainment levels that are attributed to the program outcomes.

Theory Courses: The theory courses basically provide concepts and explain the relationships between the concepts. Understanding of the theoretical courses enables the students to identify the problems in real life situation and make a plan for addressing such problems. Also, the theory course helps to understand what is not known and thus is the tool for accumulation of knowledge. The syllabus of the theory courses has been systematically and logically described as different chapters and the minimum numbers of hours to be spent on teaching are mentioned chapter wise and course wise. The teachers shall further distribute the total hours of any given chapter among the sub-topics as required by the subject matter.

Practical Courses: The practical courses are designed for applying the theoretical knowledge in the given experimental / simulated conditions. The practical courses deepen the understanding of theories, develop the skills, hone professional competencies, provide opportunities to observe, think and analyses problem solving methods. Further, they help to gain experience with the real things in practice. The teachers shall train the students in actual/simulated practical conditions.

Tutorials: The purpose of the tutorial hour is typically to engage the students in smaller groups in order to pay a closer attention on their learning process. This is an opportunity for the students to complete their assignments, develop specific skills, discuss any problems in the study topics in a less formal way. During the tutorial hour, the students shall exchange their ideas within the small group, and learn to accept constructive criticism and listen to others. Also, the tutorial hour enables the teachers to closely monitor the progress of the individual student and provide additional academic support to individuals, if necessary.

Assignments: The purpose the assignments are to encourage the students for self-directed learning. Further, the assignments will provoke critical thinking; enhance the skills such as literature search, data mining, and data interpretation, report formatting, time-management, and written communication. This is also a mode of self-assessment for the student about the level of understanding of the concepts of a particular course. The teachers shall apply their knowledge and wisdom in choosing the assignment topics at a micro level in alignment with the topics given in the syllabus. The assignments shall be evaluated against a set of criteria. A typical format for the assessment of an assignment is given in Appendix -1.

Field Visits: The purpose of field visits is to provide a real-world experience to the students. The field visits will help them to realize that what they learn within the walls of the classroom/laboratory can help them solve the problems they see in the world around them. Also, this is helpful to the teachers to widen their horizons of knowledge and broadening the scope of the syllabus. Every student shall submit a report describing their objectives, experience, learning points, etc. pertaining to the field trip, in the typical format given in Appendix-2.

Recommended Books: For each course, a list of recommended books is given in the syllabus. The list shall be considered as an important and common resource for the teaching-learning process, but not the complete list. It is always encouraged to use the latest edition of the books specified. Further, the teachers and students are encouraged to explore more primary, secondary, and tertiary resources as required.

Practical Training: The goal of the practical training for the students is to provide a real-time, supervised experience on the professional tasks emphasized in their course of study. Further, it helps them to apply their acquired knowledge and skills in the professional working environment. The practical training intensively prepares the students with adequate competencies and qualifications required for the career opportunity in the future.

Thus, the ER 2020 D. Pharm syllabus is designed to nurture the students in all the three domains of Bloom's Taxonomy viz. cognitive (knowledge), affective (attitude) and psychomotor (skills). Further, it also provides ample of scope to the students for different learning styles viz. visual, auditory and k in aesthetic, i.e., 'see, hear and do'.

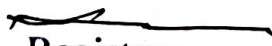
The summary of the curriculum, courses and other activities and their metrics across the ER-2020 D. Pharm program (Part I, II & III) are given here.

Criteria	Metrics
Number of subject areas (considering both theory & practical together)	11
Number of theory courses	11
Number of practical courses	10
Number of theory hours	825
Number of practical hours	600
Number of practical training hours	500
Number of tutorial hours	275

Members of Draft Committee

Approved by AC & EC of Future University

189 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Number of course outcomes for theory courses	45
Number of course outcomes for practical courses	40
Number of courses which have given assignments	9
Number of assignment topics given	75
Number of assignments reports each student shall submit	27
Number of courses which have field visit	5
Number of field visit reports each student shall submit	9
Number of professional competencies	10

38.5 GUIDELINES FOR THE CONDUCT OF THEORY EXAMINATIONS

Sessional Examinations

There shall be two or more periodic sessional (internal assessment) examinations during each academic year. The duration of the sessional exam shall be 90 minutes. The highest aggregate of any two performances shall form the basis of calculating the sessional marks. The scheme of the question paper for theory sessional examinations shall be as given below.

- | | |
|---|--------------------|
| I. Long Answers (Answer 3 out of 4) | $3 \times 5 = 15$ |
| II. Short Answers (Answer 5 out of 6) | $5 \times 3 = 15$ |
| III. Objective type Answers (Answer all 10 out of 10) | $10 \times 1 = 10$ |

(Multiple Choice Questions / Fill-in the Blanks/One word OR one Sentence questions)

Total = 40 marks

Internal assessment: The marks secured by the students out of the total 40 shall be reduced to 20 in each sessional, and then the internal assessment shall be calculated based on the best two averages for 20 marks.

Final Board /University Examinations

The scheme of the question paper for the theory examinations conducted by the examining authority (Board / University) shall be as given below. The duration of the final examination shall be 3 hours.

- | | | |
|---|---|--------------------|
| I. Long Answers (Answer 6 out of 7) | = | $6 \times 5 = 30$ |
| II. Short Answers (Answer 10 out of 11) | = | $10 \times 3 = 30$ |
| III. Objective type Answers (Answer all 20) | = | $20 \times 1 = 20$ |
- (Multiple Choice Questions/Fill-in the Blanks/
One word OR one Sentence questions)

Total = 80 marks

38.6 GUIDELINES FOR THE CONDUCT OF PRACTICAL EXAMINATIONS

Sessional Examinations

There shall be two or more periodic sessional (internal assessment) practical examinations during each academic year. The duration of the sessional exam shall be three hours. The highest aggregate of any two performances shall form the basis of calculating the sessional marks. The scheme of the question paper for practical sessional examinations shall be as given below.

38.6.1	Synopsis	=	10
38.6.2	Experiments	=	50*
38.6.3	Viva voce	=	10
38.6.4	Practical Record Maintenance	=	10
Total		=	80 marks

* The marks for the experiments shall be divided into various categories, viz. major experiment, minor experiment, spotters, etc. as per the requirement of the course.

Internal assessment: The marks secured by the students out of the total of 80 shall be reduced to 10 in each sessional, and then the internal assessment shall be calculated based on the best two averages for 10 marks from the sessional and other 10 marks shall be awarded as per the details given below.

Actual performance in the sessional examination	= 10 marks
Assignment marks (Average of three)	= 5 marks*
Field Visit Report marks (Average for three reports)	= 5 marks ^s

Total = 20 marks

*,^s Only for the courses given with both assignments and field visit/s

Note:

1. For the courses having either assignments or field visit/s, the assessments of assignments or field visit/shall be done directly for 10 marks and added to the sessional marks.
2. For the courses not having both assignment and field visit, the whole 20 marks shall be calculated from the session marks.

Members of Draft Committee

Approved by AC & EC of Future University

191 | Page

Registrar

FUTURE UNIVERSITY
Bareilly

Final Board / University Examinations

The scheme of the question paper for the practical examinations conducted by the examining authority (Board / University) shall be as given below. The duration of the final examination shall be 3 hours.

I.	Synopsis	=	10
II.	Experiments	=	60*
III.	Viva voce	=	10

Total = 80marks

* The marks for the experiments shall be divided into various categories, viz. major experiment, minor experiment, spotters, etc. as per the requirement of the course.

38.7 ER-2020 D. PHARM SYLLABUS- PART I

S. No.	Course Code	Name of the Course	Total Theory / Practical Hours	Total Tutorial Hours	Theory / Practical Hours per Week	Tutorial Hours per Week
1.	ER20-11T	Pharmaceutics-Theory	75	25	3	1
2.	ER20-11P	Pharmaceutics-Practical	75	-	3	-
3.	ER20-12T	Pharmaceutical Chemistry-Theory	75	25	3	1
4.	ER20-12P	Pharmaceutical Chemistry-Practical	75	-	3	-
5.	ER20-13T	Pharmacognosy-Theory	75	25	3	1

Members of Draft Committee

Approved by AC & EC of Future University

192 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

6.	ER20-13P	Pharmacognosy— Practical	75	-	3	-
7.	ER20-14T	Human Anatomy & Physiology— Theory	75	25	3	1
8.	ER20-14P	Human Anatomy & Physiology— Practical	75	-	3	-
9.	ER20-15T	Social Pharmacy— Theory	75	25	3	1
10.	ER20-15P	Social Pharmacy— Practical	75	-	3	-
11.	IKS-I T	Indian Knowledge System	20	—	—	1

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

Members of Draft Committee

Approved by AC & EC of Future University

193 | Page


Registrar

FUTURE UNIVERSITY
Bareilly

ORDINANCE No – 39

39.1 Academic Programme

The University shall offer the BAMS Programme in accordance with the regulations prescribed by the NCISM and other applicable statutory bodies.

39.2 Programme Duration

The duration of the BAMS shall be 4.5 academic years, conducted under the Prof system as per the regulations of the University and the NCISM.

39.3 Applicable Regulations

The University shall adopt and implement the BAMS Course as notified by the NCISM along with any amendments issued from time to time.

The programme shall be conducted in accordance with the provisions of the said regulations and any subsequent modifications made by the NCISM, University Grants Commission (UGC), or other competent statutory authorities.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

Members of Draft Committee

Approved by AC & EC of Future University

194 | Page

Registar

**FUTURE UNIVERSITY
Bareilly**

ORDINANCE No - 40

40.1 ACADEMIC PROGRAMME.

The B.Sc. Nursing Degree Programme is 4 year full time programme comprising 8 semesters, which prepares B.Sc. nursing graduates qualified to Practice nursing and midwifery and a variety of settings.

Semesters	Course Coverage
I-II	Communicative English, Applied Anatomy, Applied Physiology, Applied Sociology, Applied Psychology, Nursing foundation-I, Applied Biochemistry, Applied Nutrition & Dietetics, Nursing foundation-II, Health/Nursing informatics and technology
III-IV	Applied Microbiology & infection control including safety, Pharmacology-I, Pathology-I, Adult Health Nursing-I with integrated pathophysiology, Pharmacology-II, Pathology-II and Genetics, Adult Health nursing-II with integrated pathophysiology including geriatrics, Professionalism, Professional Values and ethics including bio ethics
V-VI	Child health Nursing-I, Mental Health Nursing-I, Community Health nursing-I including environmental science and epidemiology, Educational Technology/Nursing education, introduction to forensic nursing and Indian laws Child Health Nursing-II, Mental health nursing –II, Nursing management and leadership, Midwifery/ obstetrics and gynecology-I
VII-VIII	Community health nursing-II, Nursing research and statistics, midwifery/ obs and gynecology-II Internship (intensive Practicum/ residency Posting

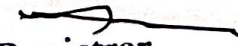
Credit Structure for Course Work

S. No.	Credit	Theory (Cr/Hrs)	Labs (Cr/Hrs)	Clinical (Cr/Hrs)	Total Credits	Hours
1	Course credit	90 credit/ 1800 hrs	15/600	36/2880	141	5280
2	Internship				12	1056

Members of Draft Committee

Approved by AC & EC of Future University

195 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

3	Electives				03	60
TOTAL					156	6396
4	Self study and curriculum	Saturdays(one semester = 5 hours/week x 20 weeks x 7 semester = 700 hours)			12	240
					35	700
					47	940

Distribution of credits, hours and percentage for theory and practicum (Skill Lab & Clinical) across eight semesters

S.No.	Theory & Practicum (Skill Lab & Clinical)	Credits	Hours	Percentage
1	Theory	90	1800	28
2	Lab/Skill Lab	15	600	10
3	Clinical	36	3936	62
	Total	141	6336 hours	100

40.2 ADMISSION

40.2.1 The minimum Age for admission shall be 17 years on 31st December of the year and the maximum age limit for admission shall be 35 years

40.3 ELIGIBILITY FOR ADMISSIONS

40.3.1 Admission to B.Sc. Nursing First Year through Entrance Examination (FUCET) conducted by Future University.

- (a) Candidate with science must have passed Intermediate (10+2) Examination and must have obtained minimum 45% marks in (Physics, chemistry and biology taken together) and passed in English individually.

40.3.2 Candidates are also eligible from state open school recognized by state govt. and national institute of open school (NIOS) recognized by central govt. having science subjects and English only.

- (a) English is compulsory subject in 12th for being eligible for admission to B. Sc. Nursing.
 (b) Candidate shall be medically fit.
 (c) Students shall be admitted once in a year.

Members of Draft Committee

Approved by AC & EC of Future University

196 | Page

[Signature]

Registrar
FUTURE UNIVERSITY
 Bareilly

40.4 ATTENDANCE

- 40.4.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities with minimum of 80% as per INC
- 40.4.2 The attendance can be condoned up to 15% on medical grounds or for other genuine reasons beyond the control of students by Head of Institution/college provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.
- 40.4.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 40.4.1, and 40.4.2 and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 31.5.2.
- 40.4.4 In each semester, the attendance shall be counted from the date of admission in the University or start of academic session whichever is later.
- 40.4.5 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Deans of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

40.5 DURATION OF PROGRAMME

- 40.5.1 Total duration of the B.Sc. Nursing shall be 4 years, each year comprising of two semesters. Each semester shall normally have teaching hours as per INC curriculum
- 40.5.2 The student admitted to 1st year B.Sc. Nursing shall complete the programme within a period of six academic years from the date of first admission, failing which he/she has to discontinue the programme.

40.6 CURRICULUM

- 40.6.1 The 4 year curriculum has been divided into 8 semesters and shall include lectures, tutorials, practicals, etc. in addition to clinical training and residency postings etc. and Elective Courses as defined in the scheme and executive instructions issued by the University from time to time.
- 40.6.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities prescribed by the Indian Nursing Council.

40.7 CHANGE OF BRANCH

- 40.7.1 No Branch available for change as per INC

40.8 EXAMINATION

- 40.8.1 Applied Anatomy and Applied Physiology: Question paper will consist of Section-A Applied Anatomy of 37 marks and Section-B Applied Physiology of 38 marks.
- 40.8.2. Applied Sociology and Applied Psychology: Question paper will consist of Section-A Applied Sociology of 37 marks and Section-B Applied Psychology of 38 marks.
- 40.8.3. Applied Microbiology and Infection Control including Safety: Question paper will consist of Section-A Applied Microbiology of 37 marks and Section-B Infection Control including Safety of 38 marks.
- 40.8.4. Applied Nutrition and Dietetics and Applied Biochemistry: Question paper will consist of Section-A Applied Nutrition and Dietetics of 50 marks and Section-B Biochemistry of 25 marks.
- 40.8. 5. Pharmacology, Genetics and Pathology: Question paper will consist of Section-A of Pharmacology with 38 marks, Section-B of Pathology with 25 marks and Genetics with 12 marks.
- 40.8.6 Nursing Research and Statistics: Nursing Research should be of 55 marks and Statistics of 20 marks.
- 40.8.7. A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each course/subject for appearing for examination.
- 40.8.8. A candidate must have 100% attendance in each of the practical areas before award of degree.
- 40.8. 9. Following exams shall be conducted as College exam and minimum pass is 50% (C Grade) and to be sent to the University for inclusion in the marks sheet and shall be considered for calculating aggregate.
- i. Communicative English
 - ii. Health/Nursing Informatics and Technology
 - iii. Professionalism, Professional Values and Ethics including Bioethics
 - iv. Introduction to Forensic Nursing & Indian Laws

40.9 ELIGIBILITY OF PASSING

- 40.9. 1. Minimum pass marks shall be 40% (P grade/4 point) for English only and elective modules.
- 40.9. 2. Minimum pass marks shall be 50% in each of the Theory and practical papers separately except in English.
- 40.9.3. The student has to pass in all mandatory modules placed within courses and the pass mark for each module is 50% (C Grade). The allotted percentage of marks will be included in the internal assessment of College/University Examination (Refer Appendix 2).



Registrar

- 40.9.4. A candidate has to pass in theory and practical exam separately in each of the paper.
- 40.9.5. If a candidate fails in either theory or practical, he/she has to re-appear for both the papers (Theory and Practical).
- 40.9.6. If the student has failed in only one subject and has passed in all the other subjects of a particular semester and Grace marks of up to 5 marks to theory marks can be added for one course/subject only, provided that by such an addition the student passes the semester examination.
- 40.9.7. The candidate shall appear for exams in each semester:
- The candidate shall have cleared all the previous examinations before appearing for seventh semester examination. However, the candidates shall be permitted to attend the consecutive semesters.
 - The candidate shall have cleared all the previous examination before appearing for final year examination.
 - The maximum period to complete the course successfully should not exceed 8 years.
- 40.9.8. The candidate has to pass separately in internal and external examination (shall be reflected in the marks sheet). No institution shall submit average internal marks of the students not more than 75% (i.e. if 40 students are admitted in a course the average score of the 40 students shall not exceed 75% of total internal marks).
- 40.9.9. At least 50% of the Non-nursing subjects like Applied Anatomy & Physiology, Applied Biochemistry, Applied Psychology & Sociology, Applied Microbiology, Pharmacology, Genetics, Nutrition & Dietetics, Communicative English and Health/Nursing Informatics & Technology should be taught by the Nursing teachers. Teachers who are involved in teaching non-nursing subjects can be the examiners for the program.
- 40.9.10. Maximum number of candidates for practical examination should not exceed 20 per day. Particular year and of same institution batch shall be examined by the same set of examiners.
- 40.9.11. All practical examinations must be held in the respective clinical areas.
- 40.9.12. One internal and one external examiner should jointly conduct practical examination for each student.
- 40.9.13. An examiner for theory and practical/OSCE examination should be an Assistant Professor or above in a College of Nursing with M.Sc. (Nursing) in concerned subject and minimum 3 years of teaching experience. To be an examiner for Nursing Foundations course, the faculty having M.Sc. (Nursing) with any specialty shall be considered.



40.10 ELIGIBILITY FOR PROMOTION

40.10.1 The candidates shall have cleared all the previous examination before appearing in 7th semester examination. However candidate shall be permitted to attend the consecutive semester.

40.11 CARRY OVER SYSTEM

40.11.1 Following rules shall be followed for carry over papers:

- (i) A candidate who satisfies the requirements of clause 40.9 will be required to appear in those theory papers/practical during respective end semester exams in which he/she failed.
- (j) A candidate satisfying clause 40.9 (a) shall be required to appear in theory papers/practical examination to fulfill the requirements of clause 40.9. (a)
- (k) Candidate appearing for carry over paper in any semester shall be examined with the examination paper of that subject running in that semester.

40.11.2 All carryover examinations shall be held only with end semester examination.

40.11.3 Special carry over exam will be permission of Vice Chancellor as on yearly.

40.12 RE-ADMISSION IN THE UNIVERSITY

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

- (g) A candidate is declared fail.
- (h) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- (i) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.

40.13 COURSES

40.13.1 There will be three types of courses.

- (x) Foundational Courses:
- (xi) Core Courses
- (xii) Elective Courses:

40.14 COMPUTATION OF SGPA, YGPA AND CGPA

40.14.1. Grading of Performance Based on the performance, each student shall be awarded a final grade at the end of the semester for each course. Absolute grading is used by converting the marks to grade, based on predetermined class intervals.

40.14.2. UGC 10 point grading system is used with pass grade modified.

Letter grade	Grade point	Percentage of marks
O (Outstanding)	10	100%
A+ (Excellent)	9	90-99.99%
A (Very Good)	8	80-89.99%
B+ (Good)	7	70-79.99%
B(Above Average)	6	60-69.99%
C (Average)	5	50-59.99%
P (Pass)	4	40-49.99%
F (Fail)	0	

40.14.3 For Nursing Courses and all other courses – Pass is at C Grade (5 grade point) 50% and above

40.14.4. For English and electives – Pass is at P Grade (4 grade point) 40% and above

Computation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

40.14.5. SPGA is the weighted average of the grade points obtained in all courses by the student during the semester (All courses excluding English and electives)

Ex. SGPA Computation

Course Number	Credit/s	Letter grade	Grade point	Credit point (Credit × grade)
1	3 (C1)	A	8 (G1)	3 × 8 = 24
2	4 (C2)	B+	7 (G2)	4 × 7 = 28
3	3 (C3)	B	6 (G3)	3 × 6 = 18

$$SGPA = \frac{C1G1 + C2G2 + C3G3}{C1 + C2 + C3}$$

$$= \frac{70}{10} = 7 \text{ (rounded off to two decimal points)}$$



Computation of CGPA

CGPA is calculated with SGPA of all semester's to two decimal points and is indicated in final grade in mark card/transcript showing grades of all 8 semesters and their courses/subjects.

CGPA reflects the failed status in case of fail till the course/s are passed.

Semester I	Semester 2	Semester 3	Semester 4
Credit–Cr Cr: 20	Cr:22	Cr:25	Cr:26
SGPA:6.5	SGPA:7.0	SGPA:5.5	SGPA:6.0
Cr×SGPA=20×6.5			

$$\text{CGPA} = \frac{20 \times 6.5 + 22 \times 7 + 25 \times 5.5 + 26 \times 6}{93}$$

$$= \frac{577.5}{93} = 6.2$$

Transcript Format

Based on the above recommendation on letter grades, grade points, SPGA and CGPA, the transcript shall be issued for each semester with a consolidated transcript indicating the performance in all semesters.

Declaration of Pass

First Class with Distinction–CGPA

of 7.5 and above

First Class – CGPA of 6.00 -7.49

Second Class–CGPA of 5.00-5.99

1. Internal Assessment and Guidelines

The marks distribution of internal assessment is shown in Appendix I and the specific guidelines in Appendix 2.

Members of Draft Committee

Approved by AC & EC of Future University

202 | Page

Registrar
FUTURE UNIVERSITY
Bareilly

2. University Theory and Practical Examination Pattern

The theory question paper pattern and practical exam pattern are shown in Appendix 3

40.15. SCRUTINY AND RE-EVALUATION

40.15.1 Scrutiny and re-evaluation shall be allowed in only theory papers.

40.15.2 Revaluation of theory papers is permitted only with certain conditions as laid down by university.

40.16. AWARD OF SESSIONAL MARKS

As per Bos approved by the academic council of Future University

40.17 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if :

- (g) He / She is not found qualified as per INC/ State Government norms and guidelines or the eligibility criteria prescribed by the INDIAN NURSING COUNCIL
- (h) He / She is found unable to complete the course within the stipulated time as prescribed in clause 40.4.2 or
- (i) He / She is found involved in creating indiscipline in the Institution / College or in the University.

The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.



ORDINANCE No - 41

41.1 Academic Programme

The University shall offer the B.Com Programme in accordance with the regulations prescribed by the MJPRU and other applicable statutory bodies.

41.2 Programme Duration

The duration of the B.Com shall be 3/4 academic years, conducted under the Semester system as per the regulations of the University and the MJPRU.

41.3 Applicable Regulations

The University shall adopt and implement the B.Com Course as notified by the MJPRU along with any amendments issued from time to time.

The programme shall be conducted in accordance with the provisions of the said regulations and any subsequent modifications made by the MJPRU , University Grants Commission (UGC), or other competent statutory authorities.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

41.4 Compliance with Regulatory Bodies

All matters shall be made comply in accordance with the regulations of the University Grants Commission (UGC)

41.5 Approval of Future University

Any amendments or regulations issued by the concerned Statutory Regulatory Authorities

Members of Draft Committee

Approved by AC & EC of Future University

204 | Page


Registrar

**FUTURE UNIVERSITY
Bareilly**

ORDINANCE No - 42
Ordinance of Branch Transfer

42.1 Eligibility for Branch Transfer

Branch transfer shall be permitted only within the same programme/course (e.g., B.Tech to B.Tech) and only at the beginning of the second academic year, subject to fulfillment of all prescribed conditions.

42.2 Academic Requirements

A student applying for branch transfer must have successfully passed all subjects of the first academic year and must not have any backlogs or incomplete requirements.

42.3 Intake Capacity Compliance

Branch transfer shall be allowed only if the intake of the receiving branch does not exceed the sanctioned/approved intake for that academic year as per regulatory bodies and university approval.

42.4 Minimum Enrollment Condition in the Originating Branch

Branch transfer shall not be permitted from a branch where the existing student strength falls below 50% of its approved intake after such transfer.

42.5 Financial and Administrative Clearance

The Admission Committee shall ensure that no financial dispute, fee-related issue, or administrative irregularity arises due to the branch transfer.

The student must obtain No Dues/Financial Clearance from all concerned offices before approval.

42.6 Approval Authority

The Vice Chancellor shall be the competent authority to approve or reject any application for branch transfer. The decision of the Vice Chancellor shall be final and binding.

42.7 Application Process

Students must apply for branch transfer within the stipulated time period notified by the University and submit all required documents including academic transcripts, approvals, and clearances.

42.8 Compliance with Regulatory Bodies

All branch transfers shall be made strictly in accordance with:

- ☐ The guidelines of the University Grants Commission (UGC)
- ☐ Statutes/Ordinances of Future University
- ☐ Any additional regulations issued by the concerned Statutory/Regulatory Authorities

gta

ORDINANCE No – 43

43.1 Academic Programme

The University shall offer the **Master of Pharmacy (M.Pharm.) Programme** in accordance with the regulations prescribed by the **Pharmacy Council of India (PCI)** and other applicable statutory bodies.

43.2 Programme Duration

The duration of the **Master of Pharmacy (M.Pharm.) Programme** shall be **two (02) academic years**, consisting of **four (04) semesters**, conducted under the semester system as per the regulations of the University and the Pharmacy Council of India.

43.3 Applicable Regulations

The University shall adopt and implement the **Master of Pharmacy (M.Pharm.) Course Regulations, 2014**, as notified by the **Pharmacy Council of India (PCI)** in the **Gazette of India, Notification No. 362 dated December 11, 2014**, along with any amendments issued from time to time.

The programme shall be conducted in accordance with the provisions of the said regulations and any subsequent modifications made by the **Pharmacy Council of India, University Grants Commission (UGC)**, or other competent statutory authorities.

The Academic Council of Future University shall have the authority to amend, modify, or replace any provision of this Ordinance from time to time in order to ensure compliance with the regulations, guidelines, and directives issued by the statutory and regulatory bodies such as the University Grants Commission (UGC) and other competent authorities.

2016

THE MASTER OF PHARMACY (M. PHARM.) COURSE REGULATION 2014

(BASED ON NOTIFICATION IN THE GAZETTE OF INDIA No. 362, DATED DECEMBER 11, 2014)

SCHEME AND SYLLABUS



PHARMACY COUNCIL OF INDIA
Combined Council's Building, Kolla Road,
Aiwan-E-Ghalib Marg, New Delhi-110 002.
Website : www.pci.nic.

for
RC

for

Registrar
FUTURE UNIVERSITY
Bareilly

Table of Contents

S.No.	Content	Page.No.
	Regulations	01
1.	Short Title and Commencement	01
2.	Minimum qualification for admission	01
3.	Duration of the program	01
4.	Medium of instruction and examinations	01
5.	Working days in each semester	01
6.	Attendance and progress	02
7.	Program/Course credit structure	02
8.	Academic work	03
9.	Course of study	03
10.	Program Committee	15
11.	Examinations/Assessments	16
12.	Promotion and award of grades	32
13.	Carry forward of marks	32
14.	Improvement of internal assessment	33
15.	Reexamination of end semester examinations	33
16.	Allowed to keep terms (ATKT)	33
17.	Grading of performances	33
18.	The Semester grade point average (SGPA)	34
19.	Cumulative Grade Point Average (CGPA)	34
20.	Declaration of class	35
21.	Project work	35
22.	Award of Ranks	36
23.	Award of degree	36
24.	Duration for completion of the program of study	36
25.	Revaluation I Retotaling of answer papers	36
26.	Re-admission after break of study	36
27.	Pharmaceutics (MPH)	37
28.	Industrial Pharmacy (MIP)	55
29.	Pharmaceutical Chemistry (MPC)	73
30.	Pharmaceutical Analysis (MPA)	98
31.	Pharmaceutical Quality Assurance (MQA)	119
32.	Pharmaceutical Regulatory Affairs (MRA)	142
33.	Pharmaceutical Biotechnology (MPB)	165
34.	Pharmacy Practice (MPP)	188
35.	Pharmacology (MPL)	209
36.	Pharmacognosy (MPG)	232
37.	Research Methodology & Biostatistics (MRM)	252

87
Rw



भारत का राजपत्र The Gazette of India

असाधारण
EXTRAORDINARY
भाग III—खण्ड 4
PART III—Section 4
प्रधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 3621 नई दिल्ली, बुधवार, दिसंबर 11, 2014/अग्रहायण 20, 1936
No. 3621 NEW DELHI, THURSDAY, DECEMBER 11, 2014/AGRAHAYANA 20, 1936

PHARMACY COUNCIL OF INDIA NOTIFICATION

New Delhi, the 10th December, 2014

The Master of Pharmacy (M.Pharm) Course Regulations, 2014

No. 14-136/ 2014-PCT.—In exercise of the powers conferred by Sections 10 and 18 of the Pharmacy Act, 1948 (8 of 1948), the Pharmacy Council of India, with the approval of the Central Government hereby makes the following regulations: namely—

1. Short title.

2. Duration of the programme.

The minimum duration for M.Pharm shall extend over a period of four semesters or two years. The curricula and syllabi for the programme shall be prescribed from time to time by Pharmacy Council of India, New Delhi.

3. Medium of instruction and examination.

Instruction of instruction and examination shall be in English.

4. Working days.

Each semester shall consist of 180 working days. The odd semester shall be completed by the end of January to the following year and the even semester shall be completed by the end of May of the following year.

for R

Registrar
FUTURE UNIVERSITY
Barcilly

CHAPTER -I:REGULATIONS

1. Short Title and Commencement

These regulations shall be called as "The Revised Regulations for the Master of Pharmacy (M. Pharm.)Degree Program - Credit Based Semester System (CBSS) of the Pharmacy Council of India, New Delhi". They shall come into effect from the Academic Year 2016-17. The regulations framed are subject to modifications from time to time by the authorities of the university.

2. Minimum qualification for admission

A Pass in the following examinations

a) B. Pharm Degree examination of an Indian university established by law in India from an institution approved by Pharmacy Council of India and has scored not less than 55 % of the maximum marks (aggregate of 4 years of B.Pharm.)

b) Every student, selected for admission to post graduate pharmacy program in any PCI approved institution should have obtained registration with the State Pharmacy Council or should obtain the same within one month from the date of his/her admission, failing which the admission of the candidate shall be cancelled.

Note: It is mandatory to submit a migration certificate obtained from the respective university where the candidate had passed his/her qualifying degree (B.Pharm.)

3. Duration of the program

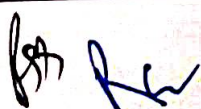
The program of study for M.Pharm. shall extend over a period of four semesters (two academic years). The curricula and syllabi for the program shall be prescribed from time to time by Pharmacy Council of India, New Delhi.

4. Medium of instruction and examinations

Medium of instruction and examination shall be in English.

5. Working days in each semester

Each semester shall consist of not less than 100 working days. The odd semesters shall be conducted from the month of June/July to November/December and the even semesters shall be conducted from the month of December/January to May/June in every calendar year.




Registrar
FUTURE UNIVERSITY
Bareilly

6. Attendance and progress

A candidate is required to put in at least 80% attendance in individual courses considering theory and practical separately. The candidate shall complete the prescribed course satisfactorily to be eligible to appear for the respective examinations.

7. Program/Course credit structure

As per the philosophy of Credit Based Semester System, certain quantum of academic work viz. theory classes, practical classes, seminars, assignments, etc. are measured in terms of credits. On satisfactory completion of the courses, a candidate earns credits. The amount of credit associated with a course is dependent upon the number of hours of instruction per week in that course. Similarly the credit associated with any of the other academic, co/extra-curricular activities is dependent upon the quantum of work expected to be put in for each of these activities per week/per activity.

7.1. Credit assignment

7.1.1. Theory and Laboratory courses

Courses are broadly classified as Theory and Practical. Theory courses consist of lecture (L) and Practical (P) courses consist of hours spent in the laboratory. Credits (C) for a course is dependent on the number of hours of instruction per week in that course, and is obtained by using a multiplier of one (1) for lecture and a multiplier of half ($1/2$) for practical (laboratory) hours. Thus, for example, a theory course having four lectures per week throughout the semester carries a credit of 4. Similarly, a practical having four laboratory hours per week throughout semester carries a credit of 2.

The contact hours of seminars, assignments and research work shall be treated as that of practical courses for the purpose of calculating credits. i.e., the contact hours shall be multiplied by $1/2$. Similarly, the contact hours of journal club, research work presentations and discussions with the supervisor shall be considered as theory course and multiplied by 1.

7.2. Minimum credit requirements

The minimum credit points required for the award of M. Pharm. degree is 95. However based on the credit points earned by the students under the head of co-curricular activities, a student shall earn a maximum of 100 credit points. These credits are divided into Theory courses, Practical, Seminars, Assignments, Research work, Discussions with the supervisor, Journal club and Co-Curricular activities over the duration of four semesters. The credits

for Rev

are distributed semester-wise as shown in Table 14. Courses generally progress in sequence, building competencies and their positioning indicates certain academic maturity on the part of the learners. Learners are expected to follow the semester-wise schedule of courses given in the syllabus.

8. Academic work

A regular record of attendance both in Theory, Practical, Seminar, Assignment, Journal club, Discussion with the supervisor, Research work presentation and Dissertation shall be maintained by the department / teaching staff of respective courses.

9. Course of study

The specializations in M.Pharm program is given in Table 1.

Table – 1: List of M.Pharm. Specializations and their Code

S. No.	Specialization	Code
1.	Pharmaceutics	MPH
2.	Industrial Pharmacy	MIP
3.	Pharmaceutical Chemistry	MPC
4.	Pharmaceutical Analysis	MPA
5.	Pharmaceutical Quality Assurance	MQA
6.	Pharmaceutical Regulatory Affairs	MRA
7.	Pharmaceutical Biotechnology	MPB
8.	Pharmacy Practice	MPP
9.	Pharmacology	MPL
10.	Pharmacognosy	MPG

The course of study for M.Pharm specializations shall include Semester wise Theory & Practical as given in Table – 2 to 11. The number of hours to be devoted to each theory and practical course in any semester shall not be less than that shown in Table – 2 to 11.

Handwritten signature

Table – 2: Course of study for M. Pharm. (Pharmaceutics)

Course Code	Course	Credit Hours	Credit Points	Hrs./week	Marks
Semester I					
MPH101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPH102T	Drug Delivery System	4	4	4	100
MPH103T	Modern Pharmaceutics	4	4	4	100
MPH104T	Regulatory Affair	4	4	4	100
MPH105P	Pharmaceutics Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPH201T	Molecular Pharmaceutics (Nano Tech and Targeted DDS)	4	4	4	100
MPH202T	Advanced Biopharmaceutics & Pharmacokinetics	4	4	4	100
MPH203T	Computer Aided Drug Delivery System	4	4	4	100
MPH204T	Cosmetic and Cosmeceuticals	4	4	4	100
MPH205P	Pharmaceutics Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

Table - 3: Course of study for M. Pharm. (Industrial Pharmacy)

Course Code	Course	Credit Hours	Credit Points	Hrs./week	Marks
Semester I					
MIP101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MIP102T	Pharmaceutical Formulation Development	4	4	4	100
MIP103T	Novel drug delivery systems	4	4	4	100
MIP104T	Intellectual Property Rights	4	4	4	100
MIP105P	Industrial Pharmacy Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MIP201T	Advanced Biopharmaceutics and Pharmacokinetics	4	4	4	100
MIP202T	Scale up and Technology Transfer	4	4	4	100
MIP203T	Pharmaceutical Production Technology	4	4	4	100
MIP204T	Entrepreneurship Management	4	4	4	100
MIP205P	Industrial Pharmacy Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

for R.w

Table – 4: Course of study for M. Pharm. (Pharmaceutical Chemistry)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MPC101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPC1012T	Advanced Organic Chemistry -I	4	4	4	100
MPC103T	Advanced Medicinal chemistry	4	4	4	100
MPC104T	Chemistry of Natural Products	4	4	4	100
MPC105P	Pharmaceutical Chemistry Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPC201T	Advanced Spectral Analysis	4	4	4	100
MPC202T	Advanced Organic Chemistry -II	4	4	4	100
MPC203T	Computer Aided Drug Design	4	4	4	100
MPC204T	Pharmaceutical Process Chemistry	4	4	4	100
MPC205P	Pharmaceutical Chemistry Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

887 RC

Table – 5: Course of study for M. Pharm. (Pharmaceutical Analysis)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MPA101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPA102T	Advanced Pharmaceutical Analysis	4	4	4	100
MPA103T	Pharmaceutical Validation	4	4	4	100
MPA104T	Food Analysis	4	4	4	100
MPA105P	Pharmaceutical Analysis Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPA201T	Advanced Instrumental Analysis	4	4	4	100
MPA202T	Modern Bio-Analytical Techniques	4	4	4	100
MPA203T	Quality Control and Quality Assurance	4	4	4	100
MPA204T	Herbal and Cosmetic Analysis	4	4	4	100
MPA205P	Pharmaceutical Analysis Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

887 Re

Table – 6: Course of study for M. Pharm. (Pharmaceutical Quality Assurance)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MQA101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MQA102T	Quality Management System	4	4	4	100
MQA103T	Quality Control and Quality Assurance	4	4	4	100
MQA104T	Product Development and Technology Transfer	4	4	4	100
MQA105P	Pharmaceutical Quality Assurance Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MQA201T	Hazards and Safety Management	4	4	4	100
MQA202T	Pharmaceutical Validation	4	4	4	100
MQA203T	Audits and Regulatory Compliance	4	4	4	100
MQA204T	Pharmaceutical Manufacturing Technology	4	4	4	100
MQA205P	Pharmaceutical Quality Assurance Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

Table – 7: Course of study for M. Pharm. (Regulatory Affairs)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MRA 101T	Good Regulatory Practices	4	4	4	100
MRA 102T	Documentation and Regulatory Writing	4	4	4	100
MRA 103T	Clinical Research Regulations	4	4	4	100
MRA 104T	Regulations and Legislation for Drugs & Cosmetics, Medical Devices, Biologicals & Herbals, and Food & Nutraceuticals In India and Intellectual Property Rights	4	4	4	100
MRA 105P	Regulatory Affairs Practical I	12	6	12	150
	Seminar/Assignment	7	4	7	100
	Total	35	26	35	650
Semester II					
MRA 201T	Regulatory Aspects of Drugs & Cosmetics	4	4	4	100
MRA 202T	Regulatory Aspects of Herbal & Biologicals	4	4	4	100
MRA 203T	Regulatory Aspects of Medical Devices	4	4	4	100
MRA 204T	Regulatory Aspects of Food & Nutraceuticals	4	4	4	100
MRA 205P	Regulatory Affairs Practical II	12	6	12	150
	Seminar/Assignment	7	4	7	100
	Total	35	26	35	650

Table – 8: Course of study for M. Pharm. (Pharmaceutical Biotechnology)

Course Code	Course	Credit Hours	Credit Points	Hrs./week	Marks
Semester I					
MPB 101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPB 102T	Microbial And Cellular Biology	4	4	4	100
MPB 103T	Bioprocess Engineering and Technology	4	4	4	100
MPB 104T	Advanced Pharmaceutical Biotechnology	4	4	4	100
MPB 105P	Pharmaceutical Biotechnology Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPB 201T	Proteins and protein Formulation	4	4	4	100
MPB 202T	Immunotechnology	4	4	4	100
MPB 203T	Bioinformatics and Computer Technology	4	4	4	100
MPB 204T	Biological Evaluation of Drug Therapy	4	4	4	100
MPB 205P	Pharmaceutical Biotechnology Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

Table – 9: Course of study for M. Pharm. (Pharmacy Practice)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MPP 101T	Clinical Pharmacy Practice	4	4	4	100
MPP 102T	Pharmacotherapeutics-I	4	4	4	100
MPP 103T	Hospital & Community Pharmacy	4	4	4	100
MPP 104T	Clinical Research	4	4	4	100
MPP 105P	Pharmacy Practice Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPP 201T	Principles of Quality Use of Medicines	4	4	4	100
MPP 102T	Pharmacotherapeutics II	4	4	4	100
MPP 203T	Clinical Pharmacokinetics and Therapeutic Drug Monitoring	4	4	4	100
MPP 204T	Pharmacoepidemiology & Pharmacoeconomics	4	4	4	100
MPP 205P	Pharmacy Practice Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

Table – 10: Course of study for (Pharmacology)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MPL 101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPL 102T	Advanced Pharmacology-I	4	4	4	100
MPL 103T	Pharmacological and Toxicological Screening Methods-I	4	4	4	100
MPL 104T	Cellular and Molecular Pharmacology	4	4	4	100
MPL 105P	Pharmacology Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPL 201T	Advanced Pharmacology II	4	4	4	100
MPL 202T	Pharmacological and Toxicological Screening Methods-II	4	4	4	100
MPL 203T	Principles of Drug Discovery	4	4	4	100
MPL 204T	Experimental Pharmacology practical- II	4	4	4	100
MPL 205P	Pharmacology Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

Table - 11: Course of study for M. Pharm. (Pharmacognosy)

Course Code	Course	Credit Hours	Credit Points	Hrs./wk	Marks
Semester I					
MPG101T	Modern Pharmaceutical Analytical Techniques	4	4	4	100
MPG102T	Advanced Pharmacognosy-I	4	4	4	100
MPG103T	Phytochemistry	4	4	4	100
MPG104T	Industrial Pharmacognostical Technology	4	4	4	100
MPG105P	Pharmacognosy Practical I	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650
Semester II					
MPG201T	Medicinal Plant biotechnology	4	4	4	100
MPG102T	Advanced Pharmacognosy-II	4	4	4	100
MPG203T	Indian system of medicine	4	4	4	100
MPG204T	Herbal cosmetics	4	4	4	100
MPG205P	Pharmacognosy Practical II	12	6	12	150
-	Seminar/Assignment	7	4	7	100
Total		35	26	35	650

**Table – 12: Course of study for M. Pharm. III Semester
(Common for All Specializations)**

Course Code	Course	Credit Hours	Credit Points
MRM 301T	Research Methodology and Biostatistics*	4	4
-	Journal club	1	1
-	Discussion / Presentation (Proposal Presentation)	2	2
-	Research Work	28	14
Total		35	21

* Non University Exam

**Table – 13: Course of study for M. Pharm. IV Semester
(Common for All Specializations)**

Course Code	Course	Credit Hours	Credit Points
-	Journal Club	1	1
-	Research Work	31	16
-	Discussion/Final Presentation	3	3
Total		35	20

Table – 14: Semester wise credits distribution

Semester	Credit Points
I	26
II	26
III	21
IV	20
Co-curricular Activities (Attending Conference, Scientific Presentations and Other Scholarly Activities)	Minimum=02 Maximum=07*
Total Credit Points	Minimum=95 Maximum=100*

*Credit Points for Co-curricular Activities

Table – 15: Guidelines for Awarding Credit Points for Co-curricular Activities

Name of the Activity	Maximum Credit Points Eligible / Activity
Participation in National Level Seminar/Conference/Workshop/Symposium/ Training Programs (related to the specialization of the student)	01
Participation in international Level Seminar/Conference/Workshop/Symposium/ Training Programs (related to the specialization of the student)	02
Academic Award/Research Award from State Level/National Agencies	01
Academic Award/Research Award from International Agencies	02
Research / Review Publication in National Journals (Indexed in Scopus / Web of Science)	01
Research / Review Publication in International Journals (Indexed in Scopus / Web of Science)	02

Note: International Conference: Held Outside India

International Journal: The Editorial Board Outside India

*The credit points assigned for extracurricular and or co-curricular activities shall be given by the Principals of the colleges and the same shall be submitted to the University. The criteria to acquire this credit point shall be defined by the colleges from time to time.

10. Program Committee

1. The M. Pharm. programme shall have a Programme Committee constituted by the Head of the institution in consultation with all the Heads of the departments.
2. The composition of the Programme Committee shall be as follows:
A teacher at the cadre of Professor shall be the Chairperson; One Teacher from each M.Pharm specialization and four student representatives (two from each academic year), nominated by the Head of the institution.
3. Duties of the Programme Committee:
 - i. Periodically reviewing the progress of the classes.
 - ii. Discussing the problems concerning curriculum, syllabus and the conduct of classes.
 - iii. Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.

- iv. Communicating its recommendation to the Head of the institution on academic matters.
- v. The Programme Committee shall meet at least twice in a semester preferably at the end of each sessionalexam and before the end semester exam.

11. Examinations/Assessments

The schemes for internal assessment and end semester examinations are given in Table - 16.

11.1. End semester examinations

The End Semester Examinations for each theory and practical coursethrough semesters I to IVshall beconducted by the respective university except for the subject with asterix symbol (*) in table I and II for which examinations shall be conducted by the subject experts at college level and the marks/grades shall be submitted to the university.

**Tables – 1616 : Schemes for internal assessments and end semester
(Pharmaceutics- MPH)**

(Pharmaceutics- MPH)								
Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MPH 101T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPH 102T	Drug Delivery System	10	15	1 Hr	25	75	3 Hrs	100
MPH 103T	Modern Pharmaceutics	10	15	1 Hr	25	75	3 Hrs	100
MPH 104T	Regulatory Affair	10	15	1 Hr	25	75	3 Hrs	100
MPH 105P	Pharmaceutics Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPH 201T	Molecular Pharmaceutics(Nano Tech and Targeted DDS)	10	15	1 Hr	25	75	3 Hrs	100
MPH 202T	Advanced Biopharmaceutics & Pharmacokinetics	10	15	1 Hr	25	75	3 Hrs	100
MPH 203T	Computer Aided Drug Delivery System	10	15	1 Hr	25	75	3 Hrs	100
MPH	Cosmetic	10	15	1 Hr	25	75	3 Hrs	100

204T	and Cosmeceutic als							
MPH 205P	Pharmaceuti cs Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

**Tables - 1717 : Schemes for internal assessments and end semester
(Industrial Pharmacy- MIP)**

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MIP101T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MIP102T	Pharmaceutical Formulation Development	10	15	1 Hr	25	75	3 Hrs	100
MIP103T	Novel drug delivery systems	10	15	1 Hr	25	75	3 Hrs	100
MIP104T	Intellectual Property Rights	10	15	1 Hr	25	75	3 Hrs	100
MIP105P	Industrial Pharmacy Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MIP201T	Advanced Biopharmaceutics and Pharmacokinetics	10	15	1 Hr	25	75	3 Hrs	100
MIP202T	Scale up and Technology Transfer	10	15	1 Hr	25	75	3 Hrs	100
MIP203T	Pharmaceutical Production Technology	10	15	1 Hr	25	75	3 Hrs	100
MIP204T	Entrepreneurship Management	10	15	1 Hr	25	75	3 Hrs	100

MIP205P	Industrial Pharmacy Practical II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

BM

LC

(Pharmaceutical Chemistry-MPC)

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Cont inuo us Mod e	Sessional Exams		Tot al	Mar ks	Du rati on	
			Mar ks	Durati on				
SEMESTER I								
MPC101T	Modern Pharmaceutic al Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPC102T	Advanced Organic Chemistry -I	10	15	1 Hr	25	75	3 Hrs	100
MPC103T	Advanced Medicinal chemistry	10	15	1 Hr	25	75	3 Hrs	100
MPC104T	Chemistry of Natural Products	10	15	1 Hr	25	75	3 Hrs	100
MPC105P	Pharmaceutic al Chemistry Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPC201T	Advanced Spectral Analysis	10	15	1 Hr	25	75	3 Hrs	100
MPC202T	Advanced Organic Chemistry -II	10	15	1 Hr	25	75	3 Hrs	100
MPC203T	Computer Aided Drug Design	10	15	1 Hr	25	75	3 Hrs	100
MPC204T	Pharmaceutic al Process Chemistry	10	15	1 Hr	25	75	3 Hrs	100
MPC205P	Pharmaceutic	20	30	6 Hrs	50	100	6	150

	al Chemistry Practical II						Hrs	
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

Tables – 19: Schemes for internal assessments and end semester examinations
(Pharmaceutical Analysis-MPA)

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Contin uous Mode	Sessional Exams		Tot al	Mark s	Dura tion	
			Mark s	Durati on				
SEMESTER I								
MPA101T	Modern Pharmaceuti cal Analysis	10	15	1 Hr	25	75	3 Hrs	100
MPA102T	Advanced Pharmaceuti cal Analysis	10	15	1 Hr	25	75	3 Hrs	100
MPA103T	Pharmaceuti cal Validation	10	15	1 Hr	25	75	3 Hrs	100
MPA104T	Food Analysis	10	15	1 Hr	25	75	3 Hrs	100
MPA105P	Pharmaceuti cal Analysis-I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPA201T	Advanced Instrumental Analysis	10	15	1 Hr	25	75	3 Hrs	100
MPA202T	Modern Bio-Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPA203T	Quality Control and Quality	10	15	1 Hr	25	75	3 Hrs	100

	Assurance							
MPA204T	Herbal and Cosmetic analysis	10	15	1 Hr	25	75	3 Hrs	100
MPA205P	Pharmaceuti cal Analysis- II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

**Tables – 20: Schemes for internal assessments and end semester examinations
(Pharmaceutical Quality Assurance-MQA)**

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MQA1 01T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MQA1 02T	Quality Management System	10	15	1 Hr	25	75	3 Hrs	100
MQA1 03T	Quality Control and Quality Assurance	10	15	1 Hr	25	75	3 Hrs	100
MQA1 04T	Product Development and Technology Transfer	10	15	1 Hr	25	75	3 Hrs	100
MQA1 05P	Pharmaceutical Quality Assurance Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MQA2 01T	Hazards and Safety Management	10	15	1 Hr	25	75	3 Hrs	100
MQA2 02T	Pharmaceutical Validation	10	15	1 Hr	25	75	3 Hrs	100
MQA2 03T	Audits and Regulatory Compliance	10	15	1 Hr	25	75	3 Hrs	100
MQA2 04T	Pharmaceutical Manufacturing Technology	10	15	1 Hr	25	75	3 Hrs	100
MQA2 05P	Pharmaceutical Quality Assurance Practical II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

**Tables – 21: Schemes for internal assessments and end semester examinations
(Pharmaceutical Regulatory Affairs-MRA)**

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Cont inuo us Mod e	Sessional Exams		Tot al	Mar ks	Dura tion	
			Mar ks	Durati on				
SEMESTER I								
MRA10 1T	Good Pharmaceutical Practices	10	15	1 Hr	25	75	3 Hrs	100
MRA10 2T	Documentation and Regulatory Writing	10	15	1 Hr	25	75	3 Hrs	100
MRA10 3T	Clinical Research Regulations	10	15	1 Hr	25	75	3 Hrs	100
MRA10 4T	Regulations and Legislation for Drugs & Cosmetics, Medical Devices, Biologicals & Herbals, and Food & Nutraceuticals In India and Intellectual Property Rights	10	15	1 Hr	25	75	3 Hrs	100
MRA10 5T	Pharmaceutical Regulatory Affairs Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MRA20 1T	Regulatory Aspects of Drugs & Cosmetics	10	15	1 Hr	25	75	3 Hrs	100

MRA20 2T	Regulatory Aspects of Herbal & Biologicals	10	15	1 Hr	25	75	3 Hrs	100
MRA20 3T	Regulatory Aspects of Medical Devices	10	15	1 Hr	25	75	3 Hrs	100
MRA20 4T	Regulatory Aspects of Food & Nutraceuticals	10	15	1 Hr	25	75	3 Hrs	100
MRA20 5P	Pharmaceutical Regulatory Affairs Practical II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

Tables - 22: Schemes for internal assessments and end semester examinations
(Pharmaceutical Biotechnology-MPB)

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MPB10 1T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPB10 2T	Microbial And Cellular Biology	10	15	1 Hr	25	75	3 Hrs	100
MPB10 3T	Bioprocess Engineering and Technology	10	15	1 Hr	25	75	3 Hrs	100
MPB10 4T	Advanced Pharmaceutical Biotechnology	10	15	1 Hr	25	75	3 Hrs	100
MPB10 5P	Pharmaceutical Biotechnology Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPB20 1T	Proteins and protein Formulation	10	15	1 Hr	25	75	3 Hrs	100
MPB20 2T	Immunotechnology	10	15	1 Hr	25	75	3 Hrs	100
MPB20 3T	Bioinformatics and Computer Technology	10	15	1 Hr	25	75	3 Hrs	100
MPB20 4T	Biological Evaluation of Drug Therapy	10	15	1 Hr	25	75	3 Hrs	100
MPB20 5P	Pharmaceutical Biotechnology Practical II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

**Tables – 23: Schemes for internal assessments and end semester examinations
(Pharmacy Practice-MPP)**

(Pharmacy Practice-MP I)									
Course Code	Course	Internal Assessment				End Semester Exams		Total Marks	
		Continuous Mode	Sessional Exams		Total	Marks	Duration		
			Marks	Duration					
SEMESTER I									
MPP10 1T	Clinical Pharmacy Practice	10	15	1 Hr	25	75	3 Hrs	100	
MPP10 2T	Pharmacotherapeutics-I	10	15	1 Hr	25	75	3 Hrs	100	
MPP10 3T	Hospital & Community Pharmacy	10	15	1 Hr	25	75	3 Hrs	100	
MPP10 4T	Clinical Research	10	15	1 Hr	25	75	3 Hrs	100	
MPP10 5P	Pharmacy Practice Practical I	20	30	6 Hrs	50	100	6 Hrs	150	
-	Seminar /Assignment	-	-	-	-	-	-	100	
Total								650	
SEMESTER II									
MPP20 1T	Principles of Quality Use of Medicines	10	15	1 Hr	25	75	3 Hrs	100	
MPP20 2T	Pharmacotherapeutics II	10	15	1 Hr	25	75	3 Hrs	100	
MPP20 3T	Clinical Pharmacokinetics and Therapeutic Drug Monitoring	10	15	1 Hr	25	75	3 Hrs	100	
MPP20 4T	Pharmacoepidemiology & Pharmacoeconomics	10	15	1 Hr	25	75	3 Hrs	100	
MPP20 5P	Pharmacy Practice Practical II	20	30	6 Hrs	50	100	6 Hrs	150	
-	Seminar /Assignment	-	-	-	-	-	-	100	
Total								650	

Tables – 24: Schemes for internal assessments and end semester examinations
(Pharmacology-MPL)

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MPL10 1T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPL10 2T	Advanced Pharmacology-I	10	15	1 Hr	25	75	3 Hrs	100
MPL10 3T	Pharmacological and Toxicological Screening Methods-I	10	15	1 Hr	25	75	3 Hrs	100
MPL10 4T	Cellular and Molecular Pharmacology	10	15	1 Hr	25	75	3 Hrs	100
MPL10 5P	Experimental Pharmacology - I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPL20 1T	Advanced Pharmacology II	10	15	1 Hr	25	75	3 Hrs	100
MPL10 2T	Pharmacological and Toxicological Screening Methods-II	10	15	1 Hr	25	75	3 Hrs	100
MPL20 3T	Principles of Drug Discovery	10	15	1 Hr	25	75	3 Hrs	100
MPL20 4T	Clinical research and pharmacovigilance	10	15	1 Hr	25	75	3 Hrs	100
MPL20 5P	Experimental Pharmacology - II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

**Tables – 25: Schemes for internal assessments and end semester examinations
(Pharmacognosy-MPG)**

(Pharmacognosy-MPG)								
Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER I								
MPG10 1T	Modern Pharmaceutical Analytical Techniques	10	15	1 Hr	25	75	3 Hrs	100
MPG10 2T	Advanced Pharmacognosy-I	10	15	1 Hr	25	75	3 Hrs	100
MPG10 3T	Phytochemistry	10	15	1 Hr	25	75	3 Hrs	100
MPG10 4T	Industrial Pharmacognostical Technology	10	15	1 Hr	25	75	3 Hrs	100
MPG10 5P	Pharmacognosy Practical I	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650
SEMESTER II								
MPG20 1T	Medicinal Plant biotechnology	10	15	1 Hr	25	75	3 Hrs	100
MPG10 2T	Advanced Pharmacognosy-II	10	15	1 Hr	25	75	3 Hrs	100
MPG20 3T	Indian system of medicine	10	15	1 Hr	25	75	3 Hrs	100
MPG20 4T	Herbal cosmetics	10	15	1 Hr	25	75	3 Hrs	100
MPG20 5P	Pharmacognosy Practical II	20	30	6 Hrs	50	100	6 Hrs	150
-	Seminar /Assignment	-	-	-	-	-	-	100
Total								650

Tables – 26: Schemes for internal assessments and end semester examinations
(Semester III& IV)

Course Code	Course	Internal Assessment				End Semester Exams		Total Marks
		Continuous Mode	Sessional Exams		Total	Marks	Duration	
			Marks	Duration				
SEMESTER III								
MRM301T	Research Methodology and Biostatistics*	10	15	1 Hr	25	75	3 Hrs	100
-	Journal club	-	-	-	25	-	-	25
-	Discussion / Presentation (Proposal Presentation)	-	-	-	50	-	-	50
-	Research work*	-	-	-	-	350	1 Hr	350
Total								525
SEMESTER IV								
-	Journal club	-	-	-	25	-	-	25
-	Discussion / Presentation (Proposal Presentation)	-	-	-	75	-	-	75
-	Research work and Colloquium	-	-	-	-	400	1 Hr	400
Total								500

*Non University Examination

11.2. Internal assessment: Continuous mode

The marks allocated for Continuous mode of Internal Assessment shall be awarded as per the scheme given below.

Table – 27: Scheme for awarding internal assessment: Continuous mode

Theory	
Criteria	Maximum Marks
Attendance (Refer Table – 28)	8
Student – Teacher interaction	2
Total	10
Practical	
Attendance (Refer Table – 28)	10
Based on Practical Records, Regular viva voce, etc.	10
Total	20

Table – 28: Guidelines for the allotment of marks for attendance

Percentage of Attendance	Theory	Practical
95 – 100	8	10
90 – 94	6	7.5
85 – 89	4	5
80 – 84	2	2.5
Less than 80	0	0

11.2.1. Sessional Exams

Two sessional exams shall be conducted for each theory / practical course as per the schedule fixed by the college(s). The scheme of question paper for theory and practical sessional examinations is given in the table. The average marks of two sessional exams shall be computed for internal assessment as per the requirements given in tables.

12. Promotion and award of grades

A student shall be declared PASS and eligible for getting grade in a course of M.Pharm.programme if he/she secures at least 50% marks in that particular course including internal assessment.

13. Carry forward of marks

In case a student fails to secure the minimum 50% in any Theory or Practical course as specified in 12, then he/she shall reappear for the end semester examination of that course. However his/her marks of the Internal Assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

14. Improvement of internal assessment

A student shall have the opportunity to improve his/her performance only once in the sessional exam component of the internal assessment. The re-conduct of the sessional exam shall be completed before the commencement of next end semester theory examinations.

15. Reexamination of end semester examinations

Reexamination of end semester examination shall be conducted as per the schedule given in table 29. The exact dates of examinations shall be notified from time to time.

Table – 29: Tentative schedule of end semester examinations

Semester	For Regular Candidates	For Failed Candidates
I and III	November / December	May / June
II and IV	May / June	November / December

16. Allowed to keep terms (ATKT):

No student shall be admitted to any examination unless he/she fulfills the norms given in 6. ATKT rules are applicable as follows:

A student shall be eligible to carry forward all the courses of I and II semesters till the III semester examinations. However, he/she shall not be eligible to attend the courses of IV semester until all the courses of I, II and III semesters are successfully completed.

A student shall be eligible to get his/her CGPA upon successful completion of the courses of I to IV semesters within the stipulated time period as per the norms.

Note: Grade AB should be considered as failed and treated as one head for deciding ATKT. Such rules are also applicable for those students who fail to register for examination(s) of any course in any semester.

17. Grading of performances

17.1. Letter grades and grade points allocations:

Based on the performances, each student shall be awarded a final letter grade at the end of the semester for each course. The letter grades and their corresponding grade points are given in Table – 30.

Table – 30: Letter grades and grade points equivalent to Percentage of marks and performances

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
90.00 – 100	O	10	Outstanding
80.00 – 89.99	A	9	Excellent
70.00 – 79.99	B	8	Good
60.00 – 69.99	C	7	Fair
50.00 – 59.99	D	6	Average
Less than 50	F	0	Fail
Absent	AB	0	Fail

A learner who remains absent for any end semester examination shall be assigned a letter grade of AB and a corresponding grade point of zero. He/she should reappear for the said evaluation/examination in due course.

18. The Semester grade point average (SGPA)

The performance of a student in a semester is indicated by a number called 'Semester Grade Point Average' (SGPA). The SGPA is the weighted average of the grade points obtained in all the courses by the student during the semester. For example, if a student takes five courses (Theory/Practical) in a semester with credits C₁, C₂, C₃ and C₄ and the student's grade points in these courses are G₁, G₂, G₃ and G₄, respectively, and then students' SGPA is equal to:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4G_4}{C_1 + C_2 + C_3 + C_4}$$

The SGPA is calculated to two decimal points. It should be noted that, the SGPA for any semester shall take into consideration the F and ABS grade awarded in that semester. For example if a learner has a F or ABS grade in course 4, the SGPA shall then be computed as:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4 * \text{ZERO}}{C_1 + C_2 + C_3 + C_4}$$

19. Cumulative Grade Point Average (CGPA)

The CGPA is calculated with the SGPA of all the IV semesters to two decimal points and is indicated in final grade report card/final transcript showing the grades of all IV semesters and their courses. The CGPA shall reflect the failed status in case of F grade(s), till the course(s) is/are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination(s) the CGPA

shall only reflect the new grade and not the fail grades earned earlier. The CGPA is calculated as:

$$\text{CGPA} = \frac{C_1S_1 + C_2S_2 + C_3S_3 + C_4S_4}{C_1 + C_2 + C_3 + C_4}$$

where $C_1, C_2, C_3, \dots$ is the total number of credits for semester I, II, III, and $S_1, S_2, S_3, \dots$ is the SGPA of semester I, II, III,

20. Declaration of class

The class shall be awarded on the basis of CGPA as follows:

First Class with Distinction	= CGPA of 7.50 and above
First Class	= CGPA of 6.00 to 7.49
Second Class	= CGPA of 5.00 to 5.99

21. Project work

All the students shall undertake a project under the supervision of a teacher in Semester III to IV and submit a report. 4 copies of the project report shall be submitted (typed & bound copy not less than 75 pages).

The internal and external examiner appointed by the University shall evaluate the project at the time of the Practical examinations of other semester(s). The projects shall be evaluated as per the criteria given below.

Evaluation of Dissertation Book:

Objective(s) of the work done	50 Marks
Methodology adopted	150 Marks
Results and Discussions	250 Marks
Conclusions and Outcomes	50 Marks
Total	500 Marks

Evaluation of Presentation:

Presentation of work	100 Marks
Communication skills	50 Marks
Question and answer skills	100 Marks
Total	250 Marks

22. Award of Ranks

Ranks and Medals shall be awarded on the basis of final CGPA. However, candidates who fail in one or more courses during the M.Pharm program shall not be eligible for award of ranks. Moreover, the candidates should have completed the M. Pharm program in minimum prescribed number of years, (two years) for the award of Ranks.

23. Award of degree

Candidates who fulfill the requirements mentioned above shall be eligible for award of degree during the ensuing convocation.

24. Duration for completion of the program of study

The duration for the completion of the program shall be fixed as double the actual duration of the program and the students have to pass within the said period, otherwise they have to get fresh Registration.

25. Revaluation I Retotaling of answer papers

There is no provision for revaluation of the answer papers in any examination. However, the candidates can apply for retotaling by paying prescribed fee.

26. Re-admission after break of study

Candidate who seeks re-admission to the program after break of study has to get the approval from the university by paying a condonation fee.

APPENDIX-A

REGULATORY BODIES

S.No.	Regulatory Bodies	Year of Estb.	Area
1.	Indian Council of Agricultural Research (ICAR)	1929	Agricultural Education & Research
2.	Indian Nursing Council (INC)	1947	Nursing Education
3.	Dental Council of India (DCI)	1948	Dental Education
4.	Pharmacy Council of India (PCI)	1948	Pharmacy Education
5.	Medical Council of India (MCI)	1956	Medical Education
6.	University Grant Commission (UGC)	1956	Higher Education
7.	The Bar Council of India (BCI)	1961	Legal Education & Practice
8.	Central Council for Indian Medicine (CCIM)	1970	Education in Indian System of Medicine
9.	The Council of Architecture (COA)	1972	Architectural Education and Registration
10.	Central Council of Homeopathy (CCH)	1973	Homoeopathic Medicine
11.	Veterinary Council of India (VCI)	1984	Veterinary Education
12.	Distance Education Bureau (DEB)	1985	Open and Distance Education
13.	All India Council for Technical Education (AICTE)	1987	Technical Education
14.	The Rehabilitation Council of India (RCI)	1992	Rehabilitation and Special Education
15.	National Council for Teacher Education (NCTE)	1993	Teacher Education
16.	U.P State Medical Faculty	1926	Para-Medical Education
17.	U.P Medical Council	1917	Medical Registration
18.	U.P Dental Council	1948	Dental Registration
19.	U.P Nurses and Midwives Council	1934	Nursing Registration
20.	AYUSH	2014	Homeopathy, Indian System of Medicines, Unani system of Medicine, Yoga, Siddha & Naturopathy

Members of Draft Committee

Approved by AC & EC of Future University

207 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX-B

BOARD OF STUDIES

As per the provisions of the section 29 of the U.P. Private Universities Act 2019 of the Statutes of the University framed there-under, following is the composition of the Board of Studies (BoS):

- (i) The Head of Department, as the chairperson and shall also be the convener of the Board;
- (ii) Three Members of the Faculty, one each from the category of professor, Associate Professors, Assistant Professor, of the department,
- (iii) One Expert from another University/ Institution, nominated by the Vice-Chancellor,
- (iv) One Expert with more than ten years of experience in Industry/ Research Organizations / NGO, etc. nominated by the Vice-Chancellor.
- (v) Two students nominated by the Dean on the recommendation of the Head of the Department.

Note: For any matter concerning any subject or specialty, the senior — most teacher of that subject or specialty, if not already included in the foregoing items, shall be specially invited.

The term of members of the Board shall be two years.

The committee shall meet once in a quarter unless otherwise directed by the Vice-Chancellor. If it is found necessary for any special reason to hold an additional meeting of a Board during the course of a session, special permission of the Vice-Chancellor shall be previously obtained by the Convener concerned.

The minutes of the meeting shall be submitted to the Dean and the Vice- Chancellor.

To examine and approve the curriculum, syllabi, contents of the courses and programmes as prepared and proposed by the Department.

- (i) to make recommendations regarding distribution of teaching work amongst the teachers of the Department;
- (ii) to make suggestions regarding co-ordination of the research and other activities in the Department;
- (iii) to make recommendation regarding appointment of staff in the Department for which the Head of Department is the appointing authority;
- (vi) to initiate proposals regarding courses of study and to revise them from time to time,
- (v) to recommend suitable persons for inclusion in the list of persons eligible for appointment as internal and external examiners etc. for the various courses,

Members of Draft Committee

Approved by AC & EC of Future University
208 | Page


Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- (vi) to recommend books, journals and other study materials to be prescribed for various courses.
- (vii) to consider such other matters of general and academic interests to the Department.

Any other matter that may be referred to it by the Authorities/Officers of the University.

The majority of the members of the Board or in case of joint session, majority of the total number of members of the Boards (meeting jointly) shall form a quorum.

At the meeting, the Board shall draw up courses of study for the various courses being run or proposed to be run. All courses shall be drawn up one year ahead of the examinations for which they are intended to be prescribed. The draft of the courses shall be circulated among the members of the faculty concerned, and if in the opinion of the Convener, the comments received from any member of the faculty justifying restructuring of the courses, another meeting of the Board, with the permission of the Vice-Chancellor, may be called for the purpose.

Every Board of Studies shall ensure that only standard text books are prescribed and no book which is in the nature of "Notes" or "Made Easy" is prescribed.

Members of Draft Committee

Approved by AC & EC of Future University

209 | Page




Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX-C

COURSES OF STUDIES & SYLLABUS
(CHOICE BASED CREDIT SYSTEM)

The University shall offer designed innovative and integrated courses in areas of science, technology and other disciplines, which have strong relevance to development and growth of the country, leading to Bachelors and Masters degrees, diplomas, certificates etc. in addition to traditional departments of teaching. The CBCS provides an opportunity for the students to choose courses for the prescribed courses comprising core, elective/minor or skill based. The evaluation is based on grading system in place of conventional marks system & provide opportunity of credit transfer learned to another institution.

The University shall offer doctoral, post-doctoral research degree programmes in its chosen areas which shall give a lively edge and substance to its degrees and diploma programmers.

The nomenclature of various degrees shall be in accordance with the nomenclature prescribed by the University Grants Commission under section 22 of the University Grants Commission Act, 1956 and other applicable laws, if any.

The structure of the academic programmes and their durations shall be in accordance with the norms and standards prescribed under applicable laws and guidelines by the concerned Central and State Regulatory Bodies.

Details of Courses of Studies, Syllabus and other related matters are provided in Schedule - II to these ordinances.

The University may make provisions for lateral entry admissions.

The University, subject to applicable laws, if any, shall run regular, fulltime, part-time, distance learning/correspondence/online degree, diploma and certificate courses in various disciplines on the recommendation of the Academic Council. The University may integrate/take over the academic programmes run by the Society and restructure them into viable Constituent Units of the University, as it thinks necessary. In this regard, the consent of the Society will be necessary.

The Executive Council shall specify the administrative structure of the constituent units of the University and frame regulations for smooth running and effective management of their academic programmes, co-operation and co-ordination among them and their linkages with industries and other agencies.

The academic programmes (including syllabus) of the constituent units shall be approved by the Academic Council which shall ensure high standards of those programmes keeping in view of the syllabus and other term and condition laid down by the Central Regulatory Bodies.

The Executive Council shall consider and approve regulations to declare an institution, department/school, college or center established, operated, maintained and owned by the Society as a constituent unit.

Members of Draft Committee

Approved by AC & EC of Future University

210 | Page



Registrar

FUTURE UNIVERSITY
Bareilly

The Executive Council shall frame regulations for periodic review of the working and performance of the constituent units.

APPENDIX-D

**INCENTIVE MARKS FOR N.C.C., N.S.S. GAMES & SPORTS & OTHER
EXTRACURRICULAR ACTIVITIES OF STUDENTS**

Whereas, it is expedient to frame an ordinance in respect of addition of incentive marks for participation in N.C.C., N.S.S., Games and Sports & other extra-curricular activities to examination marks of university students for the purpose hereinafter appearing, the Vice Chancellor is hereby pleased to make the following ordinances:

Notwithstanding anything to the contrary in any of the ordinances for undergraduate examinations in any faculty except the Post-Degree Examinations such as B.Ed., B.P. Ed, LL.B., B. Lib. etc incentive marks for N.C.C, N.S.S., Games and Sports & other extra-curricular activities shall be awarded to the University students in undergraduate examinations in all the faculties as per Appendix to this Ordinance.

A student may be given a maximum of 15 incentive marks under any or all of these activities.

These incentive marks shall be added to the examination marks as provided in Para 5 below before application of relevant provisions of Ordinance relating to condonation of deficiency of Marks for passing an examination.

Incentive Marks:

- (i) Incentive marks shall be added to the examination marks in a subject or subjects in which the student falls short of pass marks provided such marks added are not more than 5 percent of the total marks assigned to the subject/paper/practical whichever, is a head of passing.
- (ii) These may be added to the total marks of a candidate in case there is no shortage below pass marks in any subject.
- (iii) These may be added both for making up short fall below pass marks in a subject or subjects and/or be added to the total marks.

Incentive marks obtained by university students in the session immediately preceding the main examination shall be added on the basis of a list & certificate in prescribed form to be sent by the Head of the Department before one month preceding the start of such examination



APPENDIX-E

INTERNAL COMPLAINT COMMITTEE (ICC)

The University shall constitute an Internal Complaint Committee at Institution to deal with the issue of gender-based violence & to conduct gender sensitization programme under U.G.C. (Prevention, Prohibition & Redressed of Sexual Harassment of woman Employees & Student in Higher Educational Institution) Regulation -2015.

The Constitution of ICC is given here under: -

1. Presiding officer: - Chairperson (A Senior woman faculty)
2. Two Faculty Teachers – Member
3. One non-teaching Employee – Member
4. A member from N.G.O. dealing with cases of women – Member.
5. Three student's nominees (If the issue involves Students) – Members

The constitution should be in such manner that more than 50% members belong to women community. On receiving complaint, the ICC shall conduct a preliminary enquiry to ascertain the truth of allegation by collecting documents/evidence & recording statements of witness as well as complain. ICC shall submit the preliminary enquiry to the Vice-chancellor.

In Case the allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Grievance Redressal Cell.

Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action

The ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.

If the ICC concludes that the allegations made were false or malicious, or the complaint was made knowing it to be untrue or forged, or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

The Member Secretary, ICC shall receive the written complaints of sexual harassment, if any, on behalf of ICC and shall coordinate the deliberations of the ICC on the complaints received

Who can approach ICC for help?

Any female employee (faculty member, student or non-teaching staff member) of Future University Bareilly.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

Definition of Sexual Harassment:

"Sexual harassment" includes any unwelcome sexually inclined behavior, whether directly or indirectly, such as:

- (a) Physical contact and advances
- (b) A demand or request for sexual favours
- (c) Making sexually coloured remarks (including jokes)
- (d) Showing pornography (books, photographs, paintings, films, pamphlets, packages, etc. Containing 'indecent representation of women')
- (e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Under the Act, the following also count as sexual harassment:

- (a) Implied or explicit promise of preferential treatment in her employment.
- (b) Implied or explicit threat of detrimental treatment in her employment
- (c) Implied or explicit threat about her present or future employment status
- (d) Interference with her work or creating an intimidating or offensive work environment for her
- (e) Humiliating treatment likely to affect her health or safety.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX – F

STUDENT EVALUATION & EVALUATION METHODOLOGY

In accordance with the, letter & spirit, of New Education Policy-2020, the university shall adopt continuous comprehensive & complete student evaluation policy on the following norms & standards: -

1. **Academic assessment: -**
 - a. Continuous Internal assessment shall be on the basis of project, seminar, role play, quiz, puzzle test, practical survey, book review, student parliament, screen play, essay, exhibition, fair, educational visit etc.
2. **Physical Evaluation: -**

The university believes in the diction "Healthy mind in healthy body". The evaluation shall be done on the basis of participation in sports activities yoga, health check-up, psychological straight etc.
3. **Outward Evaluation: -**

The student's talent shall be evaluated on his/her participation in cocurricular & extra-curricular activities.
4. **Self-Assessment: -**

The student shall be giving opportunity to enhance his/her will-power & that shall happen by means of online self-assessment auto-instructed self-material.

The above said criteria are indicative & not exhaustive in nature, therefore, respective Dean shall draw-up plans, with the help of teaching faculty, to assign weightage to each criterion as per requirement.

Members of Draft Committee

Approved by AC & EC of Future University



Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX –G

IQAC

As per national assessment & Accreditation Council (NAAC) guidelines the university shall established internal Quality Assurance cell, as a post accreditation quality sustenance measure.

The Prime task of the IQAC is: -

1. to develop a system of conscious, consistent & catalytic improvement system
2. to promote measures for institutional functioning towards quality enhancement through development of quality culture & institutionalization of best proctor.

Quality Assurance Initiatives taken by Management Information System/IQAC

1. Enrollment data; should be collected from faculties/departments every year by the statistical cell summarized & its completeness & correctness be ensured.
2. Examination data; shall be collected from result of Exam Cell & Depts.
3. Researcher data; shall be collected from Central Research Cell as well as from Depts. The date shall include supervisor detail, no of Ph.D. enrolled, thus duration of research, Ph.D awarded & uploaded of thesis of Infilbnet (Shodh Ganga), writings in PR journals etc.
4. International student's data shall serve internal purpose as well as avenue to sign MOU with institutions of other countries.

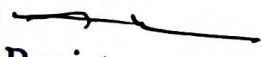
Constitution of Committee for IQAC

1. Chairman – Vice Chancellor
2. Faculty Members – All Deans/Principals of respective Faculties & constituent College.
3. Administrative Members – 1. Registrar
2. Controller of Examination
3. Dy. Registrar (Recruitment)
4. AR (Store & Purchase)
5. AR (Academic)
4. Alumni Member - Two
5. External Expert - Two academicians nominated by the Vice-Chancellor
6. Convener - Any Faculty Members.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX – H

ADMISSION POLICY FOR FOREIGN STUDENTS

1. Introduction

An International/Foreign Student is defined to be one who holds Foreign Passport or has an Indian Passport but is currently studying outside India. Applications of Foreign Nationals nominated by the Government of India under scholarship scheme or Foreign Nationals without scholarship shall be entertained for all the programmes of the University.

The Academic Rules & Regulations applicable to Indian students with regard to eligibility and evaluation are also applicable to Foreign Students. Candidates admitted to any Course/programme in Future University, shall not be eligible to pursue simultaneously any other full-time Course in this or in any other University/Institution. The applicant should have completed 17 years of age; there is no maximum age limit for Foreign Nationals except for those courses which have upper age limit laid down by statutory bodies.

2. Procedure of Admission of Foreign Nationals

2.1 Foreign Student presently abroad and seeking admission in Future University, India

Step 1: Foreign Passport

Step 2: Submission of Academic transcripts for Eligibility Check

Step 3: On approval from Equivalence Committee, provisional Admission Letter will be issued by the Registrar for VISA Purpose.

Step 4: Provisional Admission letter should be shown to the Indian Embassy in the respective country and get a Student Visa endorsed to the University. NRI students do not require a visa.

Step 5: Reporting to the institution for admission and completing the procedure of Enrolment as laid down in Para 4.

Step 6: Undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive.

Step 7: Appear in Proficiency test in English, if the qualifying examination is not in the English medium. If he/she has obtained any certificate, it must be produced at the time of Verification.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

Step 8: Admission of international students will be confirmed only after verification of original certificates, medical fitness test and payment of required fees.

Step 9: Within a week (7 days) of arrival in India, registration with the Foreigners Regional Registration Officer (FRRO)/Foreigners Registration Officer (FRO) is mandatory, for which documents (as mentioned in Para 5) need to be arranged.

2.2 Foreign Student with Indian Visa now seeking admission in Future University Bareilly

Step 1: Submission of Academic transcripts for Eligibility Check

Step 2: On approval from Equivalence Committee, student will submit the NOC from current institution for which he/she has received VISA.

Step 3: Reporting to the institution for admission and completing the procedure of Enrolment as laid down in Para 4.

Step 4: Appear in Proficiency test in English, if the qualifying examination is not in the English medium. If he/she has obtained any certificate, it must be produced at the time of Verification.

Step 5: Admission of international students will be confirmed only after verification of original certificates, medical fitness test and payment of required fees.

Step 6: Within a week of admission in FUTURE UNIVERSITY BAREILLY (7 days), registration with the Foreigners Regional Registration Officer (FRRO)/Foreigners Registration Officer (FRO) is mandatory, for which documents (as mentioned in Para 5) need to be arranged.

3. Documents required for Application & Admission

3.1 **Valid foreign passport:** Photocopy of Passport (relevant passport pages showing nationality and personal details) must be submitted at the time of Application while Original Passport will be produced at the time of Verification.

3.2 **Academic transcripts/Certificates of 10th & 10+2 or qualifying examination for Eligibility Check:** Submission of application form along with attested Academic transcripts of qualifying examination (with explanation of assigned grades) along with Degree/Pass certificate of the qualifying examination for checking the eligibility through the Equivalence Committee.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

- 3.2.1** If grades are awarded and Grade Sheet does not mention the equivalent percentage of marks from grade points, the candidate should submit a Certificate of conversion from the concerned Institution, or the formula for the actual conversion of grade point average to percentage of marks.
- 3.2.2** If, Grade Sheet itself mentions the equivalent percentage of marks from grade points, or the formula for such conversion, the candidate should get both sides of the Degree/Grade Sheet photocopied showing the equivalent percentage of marks/conversion formula and enclose it with Application Form and original marksheets/certificates will be produced at the time of Verification.
- 3.2.3** The Degrees/Certificates must have been recognized and approved by the Association of Indian Universities (AIU) / Commonwealth Universities/ International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.
- 3.3** **Submission of Student Visa:** Photocopy of Student Visa must be submitted at the time of application submission and original will be produced at the time of Verification.
- 3.4** Original Transfer/Migration Certificate with 01 attested photocopy.
- 3.5** **Two/Three recommendation letters or Character Certificate:** either from faculty members who have taught the applicant earlier (at least two) or persons under whom the applicant may have worked
- 3.6** Statement of purpose: (one page maximum) need to be submitted at the time of Registration.
- 3.7** **Submission of Medical Fitness Certificate:** Applicants are requested to submit the Certificate from a doctor attesting to their physical and medical fitness. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive.
- 3.8** Six (6) passport size photos (colour)
- 3.9** English Proficiency Certificate, if obtained.
- 3.10** Two Affidavits on Rs. 10/- non-judicial stamp paper submitted by student and by Parents/Guardian regarding Anti-Ragging.
- 3.11** Attested Photocopy of Guardian ID
- 4. Submission of Documents for Verification & Enrolment**

Foreign students reaching **FUTURE UNIVERSITY BAREILLY** will verify their original documents and submit all the documents as mentioned in Para 3 in the Registrar Office for completing the process of Enrolment. Registrar Office will facilitate the students for registration

Members of Draft Committee

Approved by AC & EC of Future University



Registrar
FUTURE UNIVERSITY
Bareilly

Ordinances of Future University, Bareilly.

with the Foreigners Regional Registration Officer (FRRO)/Foreigners Registration Officer (FRO) and for Smart ID card.

5. Submission of Documents for Registration with the Foreigners Regional Registration Officer (FRRO)/Foreigners Registration Officer (FRO)

To complete the registration with the Foreigners Regional Registration Officer (FRRO)/Foreigners Registration Officer (FRO), following Documents need to be submitted online for obtaining services from FRROs/FROs.

- 5.1** Page bearing arrival stamp of Indian Immigration
- 5.2** Form: "C" copy from Hotel or lodge/Electricity bill/Landline Telephone/ Municipal Bill of the land lording case of staying in a house of a relative or friend along with a letter and photo - Id card of the landlord.
- 5.3** In case of rented accommodation copy of the Lease & License agreement (1st and last page & page containing its validity). In case of staying in hostel in the University, letter from the Registrar confirming accommodation in the hostel
- 5.4** Form: "S" as Bonafide Certificate The record of foreign students shall under authentication of any officer not below the rank of Director, International Relation of the University.

Members of Draft Committee

Approved by AC & EC of Future University

8/7


Registrar
FUTURE UNIVERSITY
Bareilly

APPENDIX - I

COMPUTATION OF SGPA, YGPA AND CGPA

- 1 The Future University adopts absolute grading system wherein the marks are converted to grades and every semester results will be declared with semester grade point average (SGPA). Yearly Grade Point Average (YGPA) shall be calculated at each year by calculating from the formula given in section I-2 of an academic year. The Cumulative Grade Point Average (CGPA) shall be calculated at the end of last semester of the program. The grading system is with the following letter grades and grade points scale as given below

Performance Level	Grade	Grade Points	Percentage of Marks Obtained (Marks Range)
Outstanding	O	10	90.00 and above
Excellent	A+	9	89.00 – 80.00
Very Good	A	8	79.00 – 70.00
Good	B+	7	69.00 – 60.00
Above Average	B	6	59.00 – 50.00
Average	C	5	49.00 – 45.00
Poor	P	4	44.00 – 40.00
Fail	F	0	< 40.00
Absent	Ab	0	--

2

- (a) A student obtaining Grade 'F' in a subject shall be considered failed in that subject and will be required to reappear in the examination. Such students after passing the failed subject in subsequent examination(s) will be awarded with grade according to marks he/she scores in the subsequent examination(s).
- (b) If a student be allowed to appear in the improvement examination of the theory subjects of that semester, such student after passing the said subjects in subsequent examination(s) will be awarded with grade according to marks he/she scores in the subsequent examination(s).

3

- (a) The University has right to scale/moderate the theory exam/practical exam/sessional marks of any subject whenever required for converting of marks in to letter grades on the basis of the result statistics of university as in usual practice.
- (b) The modality for moderation of marks before the declaration of result shall be decided by a committee of Pro-Vice Chancellor, concerned Dean and Controller of Examination or as decided by academic council of Future University.

Members of Draft Committee

Approved by AC & EC of Future University




Registrar
FUTURE UNIVERSITY
Bareilly

4 CALCULATION OF SGPA, YGPA AND CGPA

The following procedure to compute the Semester Grade Point Average (SGPA), Yearly Grade Point Average (YGPA) and Cumulative Grade Point Average (CGPA):

- (a) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e. $SGPA (S_i) = \sum (C_i \times G_i) / \sum C_i$ where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course. For example, if a student passes five courses (Theory/labs./Projects/ Seminar etc.) in a semester with credits C_1, C_2, C_3, C_4 and C_5 and student grade points in these courses are G_1, G_2, G_3, G_4 and G_5 respectively, then students's SGPA is equal to: $SGPA = (C_1G_1 + C_2G_2 + C_3G_3 + C_4G_4 + C_5G_5) / (C_1 + C_2 + C_3 + C_4 + C_5)$ The SGPA is calculated to two decimal places.
- (b) The YGPA (Yearly Grade Point Average) is calculated at end of each year as:
 $YGPA = (SGPA (odd) * \sum C_i(odd) + SGPA(even) * \sum C_i(even)) / (\sum C_i(odd) + \sum C_i(even))$
- (c) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e. $CGPA = \sum (C_i \times S_i) / \sum C_i$ where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.
- (d) The SGPA shall be calculated at end of each semester and YGPA shall be calculated at the end of each academic year. CGPA shall be calculated at the end of last semester of the Program and shall be rounded off to 2 decimal places.
- 5 Grade sheet: Based on the above recommendations on Letter grades, grade points, SGPA of each semester and YGPA of an academic year, a consolidated grade sheet indicating performance in a particular academic year.
- 5.1 CGPA (calculated at the end of the last semester of the program) shall be issued.
- 5.2 CONVERSION OF CGPA INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is $(CGPA) \times 10 =$ of marks scored.

